



# MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

APRIL 23, 2013  
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The meeting was held in the County Board Room, Government Center, Little Falls, MN and was called to order at 9:00 a.m. by Chairman Johnson.

**Members present:** Commissioners Randy Winscher, Duane Johnson, Don Meyer, Jeff Jelinski, and Kevin Maurer.

**Staff present:** Deb Gruber, Brian Middendorf, Nicole Nordlund, Paul Bukovich, Michel Wetzel, Brad Vold, Bonnie Paulsen, Russ Nygren, Becky Moe and Steve Backowski.

**Others present:** Mike Krejci, Jennie Zeitler, Bernie Jeub, Ricki Solomon, Janelle Hansen and Jeff Holubar.

## APPROVAL OF COUNTY BOARD MINUTES

A motion was made by Commissioner Meyer, seconded by Commissioner Winscher and carried unanimously to approve the Morrison County Board of Commissioner Minutes for April 9, 2013.

## AGENDA CHANGES

A motion was made by Commissioner Jelinski, seconded by Commissioner Meyer, and carried unanimously to adopt the agenda as presented.

## PROCLAMATIONS

A motion was made by Commissioner Winscher, seconded by Commissioner Maurer, and carried unanimously to approve a Proclamation declaring the month of May as Mental Health Awareness Month in Morrison County.

## MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST

Jeff Holubar, MCIT reviewed the annual report to the County Board and covered various aspects about MCIT and the benefits of the Trust. Jeff reviewed Morrison County's property and casualty claims, Worker's Compensation claims and their effects and also discussed our dividends over the years.

## BOYS AND GIRLS CLUB REPORT

Bernie Jeub, Ricki Solomon, Janelle Hansen from the Boys and Girls Club of Little Falls reported that they are serving over 500 kids from various area around the county at the Little Falls club. The representatives also discussed various aspects of the program and reviewed the past year and future plans.

## SHERIFF'S REPORT

A motion was made by Commissioner Winscher, seconded by Commissioner Maurer, and carried unanimously to approve applying the same compensation adjustment for Deputy's and Sergeants to the Chief Deputy, effective July 2013.

A motion was made by Commissioner Jelinski, seconded by Commissioner Maurer, and carried unanimously to approve the Board Chairman's signature on the updated version of the Emergency Operations Plan (EOP).

Michel Wetzel, Morrison County Sheriff, provided the County Board a review of the Office's Monthly Report for March.

## SOCIAL SERVICES

Paul Bulovich, Social Services Adult Services Supervisor, provided the County Board information on Adult Mental Health Services and the main goals that the team strives to accomplish. Paul reported on various sections that include housing, financial, employment, support, and crisis information.



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A motion was made by Commissioner Winscher, seconded by Commissioner Meyer, and carried unanimously to deny the request to fill an eligibility worker to replace the resignation of a Financial Assistance Supervisor and to also consider adding an additional eligibility worker to the financial unit.

### PUBLIC HEALTH

A motion was made by Commissioner Meyer, seconded by Commissioner Jelinski, and carried unanimously to authorize the County Board Chairman and the Director of Morrison County Public Health to sign the Agreement between the Morrison-Todd-Wadena Community Health Board and Cass County Community Health Board for expansion of the Nurse Family Partnership Program and the MIECV Grant in Cass and Wadena Counties.

A motion was made by Commissioner Meyer, seconded by Commissioner Winscher, and carried unanimously to approve the 2013 New Establishment Owners of the Old Bank Restaurant and the Silver Bullet Bar & Grill, Inc in Pierz, MN.

A motion was made by Commissioner Jelinski, seconded by Commissioner Maurer, and carried unanimously to approve the 2013 Annual License for Additional License Services for Nouis Home Care in Little Falls, MN.

A motion was made by Commissioner Winscher, seconded by Commissioner Maurer, and carried unanimously to approve the 2013 Seasonal Establishment Renewal Licenses for Auger's Pine View Resort and Silo Ice Cream of Motley, MN; Manka's of Cushing, MN; the Dairy Treat of Little Falls, MN and the Pierz Municipal Campground and Clubhouse of Pierz, MN.

### EXTENSION REPORT

Becky Moe, 4-H Program Coordinator for the Extension Office reported on the month of March's highlights for the 4-H program, the Nutrition Education Program and Agriculture. Becky also reported on the Hay Market and Alfalfa Nitrogen Credits.

### AUDITOR'S REPORT

A motion as made by Commissioner Winscher, seconded by Commissioner Meyer, and carried unanimously to approve a Resolution Approving County Sponsorship of the Morrison County Recreational Trails Association 2014.

A motion was made by Commissioner Meyer, seconded by Commissioner Maurer, and carried unanimously to approve the County/Club Trail Agreement.

### COUNTY BOARD WARRANTS

A motion was made by Commissioner Jelinski and seconded by Commissioner Winscher to approve the following Resolution:

WHEREAS, the Morrison County Board of Commissioners have reviewed the list of County Board Warrants;

NOW THEREFORE, BE IT RESOLVED, that the list of County Board Warrants on file in the Auditor/Treasurer's Office for April 23, 2013 be approved for payment:

REVENUE	\$ 69,637.70
PUBLIC WORKS	\$ 28,600.43
SOCIAL SERVICE	\$ 200,766.97
SOLID WASTE	\$ 11,029.74
PARKS FUND	\$ 9,464.74
BUILDING FUND	\$ 69,495.57



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LOCAL COLLABORATIVE	\$	7,259.99
TOTAL	\$	396,255.14
Meals	\$	51.48

Motion carried on a roll call vote with all Commissioners voting "aye"

## PUBLIC WORKS REPORT

Steve Backowski, Public Works Director reported to the County Board that through the SCORE State requirement the Landfill is to recycle 35% of residential and commercial waste Morrison County needs and exceeds the requirement. The County receives \$80,000 annually towards the program. Steve also reported that the Household Hazardous Waste program is now open from April 15- October 1<sup>st</sup> and during the summer (Memorial Day to Labor Day) the Landfill is open on Saturday's from 8:00 a.m. – 2:30 p.m.

Steve Backowski reported that Public Works is working on Draft #4 of the Landfill permit. He gave the Commissioners notice they may need to get involved with area Legislators regarding the Landfill Permit which is required to operate the landfill.

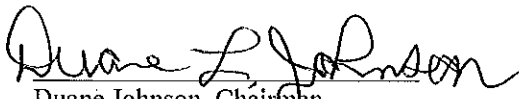
Steve Backowski reported on the various road projects that will be taking place in 2013.

## COUNTY BOARD REPORTS AND SCHEDULE

Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

## ADJOURNMENT

A motion was made by Commissioner Jelinski, seconded by Commissioner Winscher and carried unanimously to adjourn the meeting at 11:20 a.m.

  
Duane Johnson, Chairman

  
Debra Gruber, Clerk to County Board

***Proclamation***  
***Mental Health Awareness Month***  
***May 2013***

*WHEREAS*, Mental illnesses are medical conditions that disrupt a person's thinking, feeling, mood, ability to relate to others and daily functioning. Just as diabetes is a disorder of the pancreas, mental illnesses are medical conditions that often result in a diminished capacity for coping with the ordinary demands of life, and

*WHEREAS*, Mental illnesses can affect persons of any age, race, religion, or income, and;

*WHEREAS*, Mental illness usually strike individuals in the prime of their lives, often during adolescence and young adulthood, however, all ages are susceptible, but the young and the old are especially vulnerable, and;

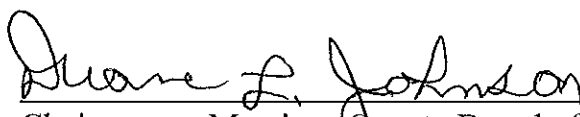
*WHEREAS*, Without treatment the consequences of mental illness for the individual and society are staggering: i.e., unnecessary disability, unemployment, substance abuse, homelessness, inappropriate incarceration, suicide and wasted lives, and;


*WHEREAS*, Stigma erodes confidence that mental disorders are real, treatable health conditions, and;

*WHEREAS*, Early identification and treatment is of vital importance; by ensuring access to the treatment and recovery supports that are proven effective, recovery is accelerated and further harm related to the course of illness is minimized, and;

*WHEREAS*, Mental illnesses are treatable with appropriate effective medication and a wide range of services tailored to their needs, most people who live with serious mental illnesses can significantly reduce the impact of their illness and find a satisfying measure of achievement and independence,

*NOW, THEREFORE*, We, the commissioners of Morrison County do hereby proclaim the month of May 2013 to be **Mental Health Awareness Month** in Morrison County and urge all citizens to work together to break the stigma of Mental Illness and provide our support to those suffering and recovering from Mental Illness.

  
\_\_\_\_\_  
Chairperson, Morrison County Board of Commissioners

  
\_\_\_\_\_  
Date

RESOLUTION APPROVING COUNTY SPONSORSHIP  
OF THE MORRISON COUNTY RECREATIONAL TRAILS ASSOCIATION  
2014

WHEREAS, the Morrison County Recreational Trails Association provide trails to meet Morrison County's recreation needs;

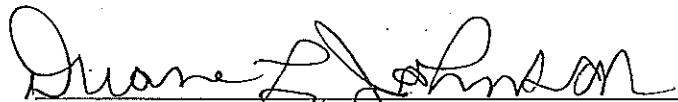
WHEREAS, the State of Minnesota offers funding of such trails through its GRANT-IN-AID TRAIL ASSISTANCE PROGRAM;

WHEREAS, the Morrison County Board of Commissioners acknowledges the sponsorship of this program as only a facilitator in providing state funds to local recreational trail associations;

WHEREAS, the Morrison County Auditor recommends approval of continued county sponsorship of the grant-in-aid trails;

BE IT THEREFORE RESOLVED THAT, the Morrison County Board of Commissioners approves the application and proposals of the Morrison County Recreational Trails Association and authorizes the County Auditor to act as fiscal agent and to sign all necessary forms and agreements to participate in the program for State Fiscal Year 2014.

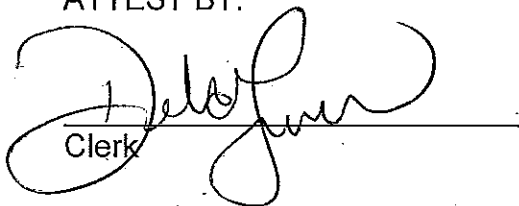
PASSED by majority vote of the Morrison County Board of Commissioners on this 23 day of April, 2013.



Duane L. Johnson  
Chair

Morrison County Board of Commissioners

ATTEST BY:



Clerk

## COUNTY/CLUB TRAIL AGREEMENT

The Agreement is made the 23 day of April, 2013, between Morrison County, hereinafter referred to as the County, and the Morrison County Recreational Trails Association, hereinafter referred to as the Club.

Whereas, the County desires to establish recreational trails for the enjoyment of the public, and,

Whereas, the Club is a registered, nonprofit corporation, willing and able to help the County acquire, construct, and maintain such trails, and

Whereas, the State of Minnesota offers financial and technical assistance to the County for the construction of approved trails,

**NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES AS FOLLOWS:**

1. The County shall apply to the State of Minnesota, Department of Natural Resources for financial and technical assistance in accordance with the laws, rules, and regulations governing such assistance.

2. The Club shall acquire the necessary interests in land, construct trails, provide adequate trail maintenance, keep the trails safe for public use, and provide trail modifications as may be required by the State of Minnesota. The Club is solely responsible for the aforementioned obligations, and the parties agree that the County shall have no responsibility, duty or liability for those obligations. Any "work" in connection with the trails shall be in accordance with the terms and conditions of the Agreement between the State of Minnesota and the County, and the terms and conditions of that Agreement are incorporated by reference into this County/Club Trail Agreement and any subsequent contracts between the County and the Club, or between the parties hereto and others.

3. The Club shall defend, indemnify, and hold the County harmless from any and all claims brought by anyone arising out of the subject trails, including, but not limited to, claims arising out of the creation, construction, operation, maintenance, supervision, inspection, or use of the trails.

4. The Club shall purchase and maintain liability insurance naming the county as an insured, or additional named insured, in an amount at least equal to the maximum liability limits set forth in Minn. Stat. 466.04, Subd.1, currently \$500,000 per person and \$1,500,000 per occurrence, and shall provide to the county on an annual basis, a Certificate of Insurance or other document demonstrating that such insurance is in effect.

5. The Club shall submit properly completed and executed Landowner Certification forms, Trail Completion Certification forms and Certification of Satisfactory Grooming forms to the County on a timely basis. The certifications must be accompanied by a signed affidavit and sufficiently detailed records to verify that the Club has met the significant benchmarks of "work" on the trails as set by the State. If the County is satisfied that the significant benchmarks of work have been met, it will submit a Request for Reimbursement to the Minnesota Department of Natural Resources. Money received from the State as the result of these requests for reimbursement will be disbursed to the Club.

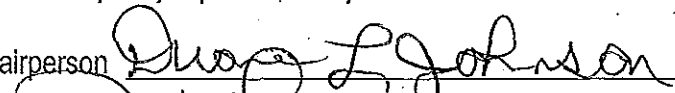
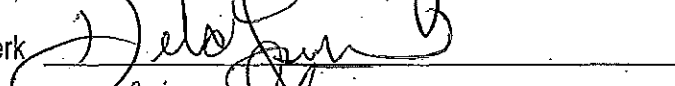
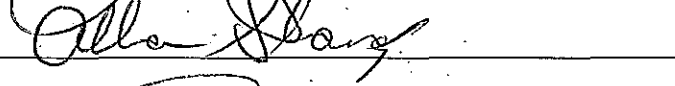
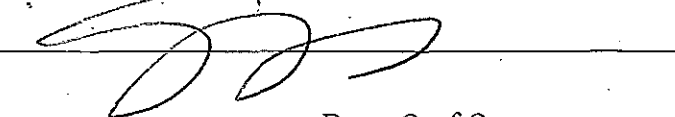
6. The Club shall maintain books, records, documents, and other evidence relevant to this grant and in such detail that will accurately reflect the benchmarks that have been reached in this program and that have received payment. The Club shall use generally accepted accounting principles and these records shall be retained for six years after this grant terminates. The State, the County its representative, or the legislative auditor shall have the right to examine this evidence and the Club shall make them available at all reasonable times during the retention period. Records shall be sufficient, as defined in the Manual to reflect significant costs incurred and volunteer donation of time, equipment, and/or materials in performance of this grant

7. The County shall not be liable for such costs incurred by the Club because State funds are depleted, reduced, or in any way modified. Costs incurred by the Club, which are not reimbursed by the State, shall be absorbed by the Club. In the event that a performance penalty is assessed against the County, by the State, such penalty will be passed through to the Club and shall be the Club's obligation until satisfied.

8. The Club will operate as an independent contractor, and neither the County nor the State of Minnesota shall have any responsibility or liability for worker's compensation, other employee benefits, or claims of negligence or other wrongdoing on the part of the Club brought by employees or third parties.

9. All trails built and/or maintained by the Morrison County Recreational Trails Association and its member organizations shall be the subject of this Agreement and shall hereinafter be called the Morrison County Recreational Trails.

10. This agreement shall continue for an indefinite period of time and until terminated by either party upon 30 days written notice.

County Board Chairperson		Date	4-23-13
County Board Clerk		Date	4-23-2013
Club President		Date	4-10-13
Club Secretary		Date	4-10-13