



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

JUNE 11, 2013

PAGE 1 OF 3

The meeting was held in the County Board Room, Government Center, Little Falls, MN, and was called to order at 9:00 a.m. by Chairman Johnson.

Members present: Commissioners Randy Winscher, Duane Johnson, Don Meyer, Jeff Jelinski, and Kevin Maurer.

Staff present: Brian Middendorf, Deb Gruber, Brad Vold, Michelle Warnberg, Amy Kowalzek, Russ Nygren, Julie Shelstad, Steve Backowski and Beth Hamlin

Others present: Mike Krejci, Jennie Zeitler, Carol Anderson, and Jerry Chandler.

APPROVAL OF COUNTY BOARD MINUTES

A motion was made by Commissioner Winscher, seconded by Commissioner Meyer and carried unanimously to approve the Morrison County Board of Commissioner Minutes for May 21, 2013.

AGENDA CHANGES

A motion was made by Commissioner Jelinski, seconded by Commissioner Maurer, and carried unanimously to adopt the agenda as presented.

SOCIAL SERVICES REPORT

A motion was made by Commissioner Jelinski, seconded by Commissioner Meyer and carried unanimously to approve the replacement of an Office Support position at the front desk due to a resignation.

PUBLIC HEALTH

A motion was made by Commissioner Meyer, seconded by Commissioner Winscher, and carried unanimously to approve the 2013 Annual License for New Establishment for BeesHive, LLC located in Swanville, MN.

PLANNING & ZONING REPORT

A motion was made by Commissioner Jelinski, seconded by Commissioner Maurer and carried unanimously to authorize the GIS Specialist and Administrative Specialist Real Estate to attend the Schneider Corporation training for GIS and the Beacon Website in Ames, IA.

ASSESSOR'S REPORT

A motion was made by Commissioner Meyer, seconded by Commissioner Maurer, to approve the attached Abstract of Tax Abatements dated June 11, 2013.

COMMUNITY DEVELOPMENT

Carol Anderson, Community Development reported on several projects that are happening around the County. She stated that she has been on business tours with the Superintendent of Little Falls schools and are looking into a grant that would allow a traveling Career Counselor to work in various schools.

AUDITOR'S REPORT

A motion as made by Commissioner Meyer, seconded by Commissioner Winscher, and carried unanimously to approve the following:

- 1-Day On-Sale Liquor license to the Pierz Commercial Club on July 6, 2013 at the Genola Ball Fields (Pierz Freedom Fest)
- 1-Day On-Sale Liquor License to Habitat for Humanity of Morrison County on October 4, 2013 at the Falls Ballroom.



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

June 11, 2013
PAGE 2 OF 3

- Renewal application of the 2 AM closing time for Morrill Bar & Grill, Inc
- Renewal application of the 2 AM closing time for the 12 Mile Tavern
- 2013 Annual Renewal of Liquor Licenses as attached to these Minutes.

A motion was made by Commissioner Winscher, seconded by Commissioner Maurer and carried unanimously to approve the Annual Renewal of Precious Metal Dealer Licenses for Goldsmith Jewelers, Melgrams, Inc., and RSC Jewelry and Coins.

COUNTY BOARD WARRANTS

A motion was made by Commissioner Meyer and seconded by Commissioner Jelinski to approve the following Resolution:

WHEREAS, the Morrison County Board of Commissioners have reviewed the list of County Board Warrants;

NOW THEREFORE, BE IT RESOLVED, that the list of County Board Warrants on file in the Auditor/Treasurer's Office for June 11, 2013 be approved for payment:

REVENUE	\$ 166,770.22
PUBLIC WORKS	\$ 50,702.90
SOCIAL SERVICE	\$ 158,328.16
SOLID WASTE	\$ 27,697.00
PARKS FUND	\$ 207.01
BUILDING FUND	\$ 17,250.00
C.I.P. DEBT SERVICES FUNDS	\$ 425.00
LOCAL COLLABORATIVE	\$ 958.17
TOTAL	\$ 422,338.46
Meals	\$ 133.03

Motion carried on a roll call vote with all Commissioners voting "aye".

PUBLIC WORKS REPORT

A motion was made by Commissioner Meyer, seconded by Commissioner Maurer, and carried unanimously to authorize a Solid Waste Hauler License for Hengel Ready Mix and Construction, Inc.

A motion was made by Commissioner Winscher, seconded by Commissioner Maurer to adopt Resolution #2013-028 for completion and final acceptance of Contract 1301 – Aggregate Production by DLL Excavating – location being at the Landfill Pit. Motion carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Meyer, seconded by Commissioner Jelinski to adopt Resolution #2013-029 for completion and final acceptance of Contract 1303-Pavement Marking by Traffic Marking Service, Inc for various highways, streets and roads. Motion carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Meyer, seconded by Commissioner Winscher to approve Resolution #2013-030 to award the low bid to C & L Excavating, Inc in the amount of \$473,449.15 for Contract 255 Pierz Safe Routes to School; SP 049-591-003; Minn Proj. No SRTS 4913 (230). Motion carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Meyer, seconded by Commissioner Jelinski to approve Resolution #2013-031 to reject the bid of Electrical Systems, Inc. for Contract 254, SP 49-070-010, due to the fact that the proposal was incomplete. The proposal will be considered irregular and may be rejected in accordance with MnDOT 1207.



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

June 11, 2013

PAGE 3 OF 3

A motion was made by Commissioner Winscher, seconded by Commissioner Maurer, to approve Resolution #2013-032 to award the low bid to Rum River Electric in the amount of \$135,134.98 for Electrical Lighting of S.P. 049-070-010; Minn Proj. No. HSIP 4913(203). Motion carried on a roll call vote with all Commissioners voting "aye".

ADMINISTRATORS REPORT

A motion was made by Commissioner Jelinski, seconded by Commissioner Maurer, and carried unanimously to authorize the Chairman to sign a letter of appreciation to the American Legion Post in Little Falls for their flag donations to the Government Center.

A motion was made by Commissioner Meyer, seconded by Commissioner Winscher, and carried unanimously to approve a contract with Kramer, Leas, and DeLeo, Sam DeLeo P.C. to develop and direct the process for compiling current land survey data, scanning it and developing an index system to electronically store land survey related records in a digital format as well as working with County Staff on a recommendation for a long term County Surveyor solution. The proposal will be funded by the Recorder's Compliance Fund.

COUNTY BOARD REPORTS AND SCHEDULE


Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

A motion was made by Commissioner Jelinski, seconded by Commissioner Maurer, and carried unanimously to appoint Commissioner Winscher as the alternate for the GRRL Board.

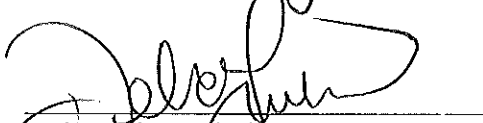
A motion was made by Commissioner Winscher, seconded by Commissioner Jelinski, and carried unanimously to appoint Commissioner Johnson as the alternate for the EMS Regulatory Board.

ADJOURNMENT

A motion was made by Commissioner Maurer, seconded by Commissioner Winscher and carried unanimously to adjourn the meeting at 10:19 a.m.



Duane Johnson, Chairman



Deb Gruber, Clerk to County Board

ABSTRACT OF TAX ABATEMENTS

June 11, 2013

1. AMY R HOFFMAN & DANIEL K GADACZ, Parcel Numbers 17.0068.000 & 17.0069.000, Morrill Township

These parcels should have been classed as Agricultural Mid-Year Homestead and linked to each other for taxes payable in 2012. Correcting the taxes payable in 2012 on Parcel No. **17.0068.000**, would decrease the taxes from \$866.00 to approximately \$692.00, a decrease of \$174.00. Correcting the taxes payable in 2012 on Parcel No. **17.0069.000**, would decrease the taxes from \$216.00 to approximately \$80.00, a decrease of \$136.00. This was corrected for the 2012 assessment, taxes payable 2013. **Amount of Credit: \$310.00. Recommend Approval.**

2. ROBERT D & SALLY KIEFFER, Parcel Number 17.0279.000, Morrill Township

The parcels in #1 above (17.0068.000 & 17.0069.000) were originally linked to this property owner's parcels. Due to parcel linkage and how ag credits are dispersed, it also affected ag credits on this parcel for taxes payable in 2012. Correcting the taxes payable in 2012, would decrease the taxes from \$200.00 to approximately \$172.00, a decrease of \$28.00. This was corrected for the 2012 assessment, taxes payable 2013. **Amount of Credit: \$28.00. Recommend Approval.**

Abstract of Tax Abatements (Continued)

Page 2

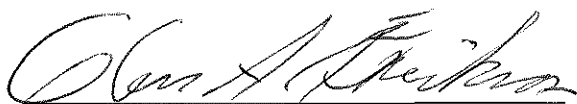
June 11, 2013

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both"

Tax is Paid
 Tax is Not Paid

REPORT OF INVESTIGATION

After examining the applicants' claims, I have carefully investigated these applications and find the facts as stated above.



Signature of Investigator

June 11, 2013

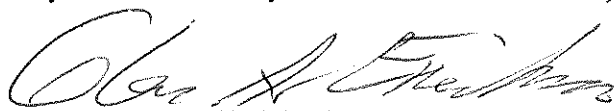
Date

CERTIFICATIONS OF APPROVAL

NOTE: For these abatements to be approved, the assessor, county auditor and the county board of commissioners must all favorably recommend their adoption.

ASSESSOR'S RECOMMENDATION (County Assessor or City Assessor in certain cities)

Approved Denied



Assessor's Signature

COUNTY AUDITOR'S RECOMMENDATION

Approved Denied



Auditor's Signature

Abstract of Tax Abatements (Continued)

Page 3

June 11, 2013

COUNTY BOARD OF COMMISSIONER'S ACTION (To be completed by county auditor)

XX Approved _____ Denied

I certify that at a meeting held June 11, 2013 the County Board, took the above official action on these abatements. This action was duly adopted and entered upon the minutes of its proceedings as a public record, showing the names of taxpayers, other concerned persons and the amounts involved.



Signature of County Auditor

6/11/13

Date

2013 ANNUAL RENEWALS - June 11, 2013

APPLICANT	ESTABLISHMENT	HARD LIQUOR			NON-INTOXICATING BEER		
		Wine	On Sale	Sunday	Off Sale	On Sale	Off Sale
BRADLEY & ANN PETERSON	dba 12 MILE TAVERN		X	X	X		X
AUTUMN ANTLERS TROPHY WHITETAIL LODGE, INC	dba AUTUMN ANTLERS TROPHY WHITETAIL LODGE		X	X			
VANESSA RAE POPP	dba BOOMERANG BAR		X	X	X		
THE CANTEEN SUPPER CLUB, INC	dba CANTEEN SUPPER CLUB		X	X	X		
EAGLES LANDING GOLF CLUB, INC	dba EAGLES LANDING GOLF CLUB		X	X			
FALLS BALLROOM, INC	dba FALL BALLROOM	X				X	
RUDY BJERGA	dba FRIENDLY INN		X	X	X		X
RUSSELL HOLEWA	dba GRUB & PUB		X	X	X		X
HITCHIN RAIL, INC.	dba HITCHIN RAIL		X	X	X		
LANDING AT LAKE AXLANDER, LLC	dba LANDING AT LAKE ALEXANDER		X	X	X		
LAURIE'S LAKESIDE, INC	dba LAURIE'S LAKESIDE		X	X	X		
LINCOLN LAKES LIQUORS, LLC	dba LINCOLN LAKES LIQUORS				X		
LITTLE FALLS BOWLING CENTER, INC	dba LITTLE FALLS BOWLING CENTER		X	X			
MAIN GATE BAR & GRILL, LLC	dba MAIN GATE BAR & GRILL		X	X			
MARGIE PEDLEY	dba PINE RIDGE GOLF CLUB		X	X			
ARLEN SWANSON	dba RAMEY STORE				X	X	X
CAMP RIPLEY GAS & GROCERY, INC	dba RIPLEY 1 STOP				X		
MORRILL BAR AND GRILL, INC	dba STEEL HORSE SALOON		X	X	X		
STONE HILL BAR & GRILL, INC	dba STONE HILL BAR & GRILL		X	X	X		
THE BROTHERS PORKY PINE BAR & GRILL, INC	dba THE BROTHERS PORKY PINE BAR & GRILL		X	X	X		
THE LOONY BEND, LLC	dba THE LOONY BEND		X	X	X		
WESTERN LIQUORS, INC	dba WESTERN LIQUORS		X	X	X		
RICHARD AUGER	dba AUGER'S RESORT, INC					X	X
TIMOTHY R. HEALY	dba BEAR TRAX STORE & HARDWARE						X
JOSEPH T. CZECH	dba BELLE PRAIRIE JUNCTION						X
RICHARD GOTVALD	dba GOTVALD ENTERPRISES, INC						X
LINCOLN GAS & BAIT, INC	dba LINCOLN GAS & BAIT, INC						X
LYNDEN CARTER	dba SHAMINEAU ACRES RESORT					X	X
ST JOSEPH CHURCH OF MORRILL	dba ST JOSEPH CHURCH OF MORRILL					X	

** Approve the 2am closing time for the following (Michel has approved both)

1. 12 Mile Tavern
2. Morrill Bar & Grill, Inc

** Approve Temp 1-day liquor license for the following (Michel has approved both)

1. Pierz Commerical Club for July 6'13 at the Genola Ballpark (Freedom Fest)
2. Habitat for Humanity of Morrison County for October 4, 2013 at the Falls Ballroom

MORRISON COUNTY

REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE:

JUNE 11, 2013

ORIGINATING DEPARTMENT:

AUDITOR

PRESENTER:

RUSS

ITEM (as appears on agenda):

BOARD ACTION REQUESTED:

APPROVE THE FOLLOWING ANNUAL RENEWALS OF PRECIOUS METAL
DEALER LICENSES TO:

1. GOLDSMITH JEWELERS
2. MELGRAMS, INC.
3. RSC JEWELRY AND COINS

BACKGROUND INFORMATION:

Additional information attached:

RESOLUTION # 2013-028

Certificate of Project Completion and Acceptance by County Board.

Contract No. 1301
 Project No.
 Class of Work: Aggregate Production
 Location: Landfill pit

WHEREAS: A Contract Agreement for County Projects was made between the County of Morrison and DLL Excavating, Inc., of Little Falls, Minnesota, and

WHEREAS: All the necessary work and labor has been performed for the completion of said Project, and

WHEREAS: The Morrison County Commissioner of the district where the project is located has made a final inspection of said Project, and

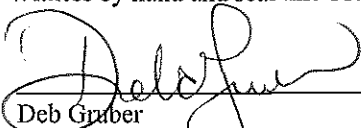
WHEREAS: The Morrison County Engineer recommends final acceptance of said Project.

NOW, THEREFORE, BE IT RESOLVED: The Morrison County Board of Commissioners do hereby certify that the work has been properly completed and is hereby accepted.

STATE OF MINNESOTA }
 COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 11th day of June, 2013, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 11th day of June, 2013.



 Deb Gruber
 County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				
Johnson	X				
Winscher				X	
Meyer	X				
Maurer					X

RESOLUTION #2013-029

Certificate of Project Completion and Acceptance by County Board.

Contract No. 1303

Project No.

Class of Work: Pavement Marking

Location: Various Highways, Streets and Roads

WHEREAS: A Contract Agreement for County Projects was made between the County of Morrison and Traffic Marking Service, Inc., of Maple Lake, Minnesota, and

WHEREAS: All the necessary work and labor has been performed for the completion of said Project, and

WHEREAS: The Morrison County Commissioners of the districts where the project is located has made a final inspection of said Project, and

WHEREAS: The Morrison County Engineer recommends final acceptance of said Project.

NOW, THEREFORE, BE IT RESOLVED: The Morrison County Board of Commissioners do hereby certify that the work has been properly completed and is hereby accepted.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 11th day of June, 2013, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 11th day of June, 2013.

Handwritten signature of Deb Gruber
Deb Gruber
County Administrator

Table with 6 columns: Commissioner, Yes, No, Abs, Mot, 2nd. Rows include Jelinski, Johnson, Winscher, Meyer, and Maurer with handwritten 'X' marks in the Yes and Mot columns.

MORRISON COUNTY
RESOLUTION # 2013-030
AWARD OF CONTRACT

WHEREAS: On Thursday, May 23, 2013, at 10:00 A.M., the following contractors:

C & L Excavating, Inc.; and
Eagle Construction Co., Inc.; and
Ferber Concrete Construction, Inc..

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

S.P. 049-591-003; Minn. Proj. No. SRTS 4913 (230)
 Pierz Safe Routes to School
 Contract No. 255

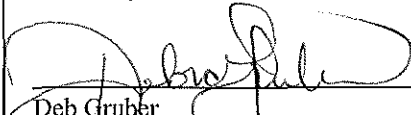
WHEREAS: The bid of C & L Excavating, Inc.. in the amount of \$473,449.15 appeared to be the lowest responsible bid received.

NOW THEN BE IT RESOLVED: That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder C & L Excavating, Inc.

STATE OF MINNESOTA }
 COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 11th day of June, 2013, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 11th day of June, 2013.



 Deb Gruber
 County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				
Johnson	X				
Winscher					X
Meyer				X	
Maurer	X				

MORRISON COUNTY
RESOLUTION #2013-031
BID REJECTION

WHEREAS: On Thursday, June 6, 2013, at 10:00 A.M., the following contractors:

Design Electrical Contractors Inc. and
Electrical Systems Inc., and
Holden Electric Co Inc. and
Parsons Electric, and
Rum River Electric

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following project:

SP 049-070-010
 Electrical Lighting

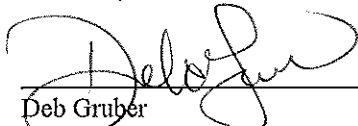
WHEREAS: The bid of Electrical Systems Inc. did not include the complete proposal. The Proposal will be considered irregular and may be rejected in accordance with MnDOT 1207.

NOW THEN BE IT RESOLVED: That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby reject the bid of Electrical Systems, Inc.

STATE OF MINNESOTA }
 COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 11th day of June, 2013, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 11th day of June, 2013.



 Deb Gruber
 County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski					X
Johnson	X				
Winscher	X				
Meyer				X	
Maurer	X				

MORRISON COUNTY
RESOLUTION # 2013-032
AWARD OF CONTRACT

WHEREAS: On Thursday, June 6, 2013, at 10:00 A.M., the following contractors:

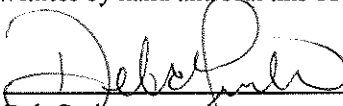
Design Electrical Contractors Inc. and
Holden Electric Co Inc, and
Parsons Electric, and
Rum River Electric

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following project:

S.P. 049-070-010; Minn Proj. No. HSIP 4913(203)
 Electrical Lighting

WHEREAS: The bid of Rum River Electric in the amount of \$ 135,134.98 appeared to be the lowest responsible bid received.

NOW THEN BE IT RESOLVED: That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder Rum River Electric.

STATE OF MINNESOTA } COUNTY OF MORRISON } I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 11th day of June, 2013, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting. Witness by hand and seal this 11th day of June, 2013.  _____ Deb Gruber County Administrator	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="text-align: left;">Commissioner</th> <th>Yes</th> <th>No</th> <th>Abs</th> <th>Mot</th> <th>2nd</th> </tr> </thead> <tbody> <tr> <td>Jelinski</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Johnson</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Winscher</td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Meyer</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Maurer</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> </tbody> </table>	Commissioner	Yes	No	Abs	Mot	2nd	Jelinski	X					Johnson	X					Winscher				X		Meyer	X					Maurer					X
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