



# MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

AUGUST 9, 2016

Page 1 of 4

The meeting was held in the County Board Room, Government Center, Little Falls MN, and was called to order at 9:00 a.m. by Chairman Winscher.

**Members present:** Commissioners Randy Winscher, Duane Johnson, Mike Wilson, Jeff Jelinski, and Kevin Maurer.

**Staff present:** Deb Gruber, Brian Middendorf, Deb Lowe, Brad Vold, Tabitha Maher, Emily Senta, Steve Backowski, Shawn Larsen, Penny Pesta, Amy Kowalzek, Chuck Parins, Katy Kirchner, Glenn Erickson, Jackie Wise, Joy Leidenfrost, Juliet Kurtti, Pat Thies, Nancy Zachmeier, Deb Wippler, and Theresa Sweeney.

**Others present:** Tyler Jensen, Kathy Lange, Dr. Kurt Devine, Sheila Funk, Dr. Heather Bell, Greg Shirmers, Rhonda Buckallew, Larry Novakuske, Alan Larsen, Jonathon Olmsheid, Karen Pundsack, Aron Murphy, Ron Rinkle, Ralph Rinkle, Ron Bieganek, Curt Plante, Barry Johnson, Richard Japp, Greg and Katy Smith, Rene Trankren (indiscernible), Calvin Bermer, and Tom Weitz.

## APPROVAL OF COUNTY BOARD MINUTES

A motion was made by Commissioner Johnson, seconded by Commissioner Maurer and carried unanimously to approve the Morrison County Board of Commissioner Minutes for July 26, 2016.

## AGENDA CHANGES

A motion was made by Commissioner Wilson, seconded by Commissioner Jelinski and carried unanimously to adopt the agenda as presented.

## PUBLIC HEARING: VARIANCE REQUEST TO THE MORRISON COUNTY SOLID WASTE ORDINANCE

A public hearing was conducted and two comments were received.

Kurt Plante, commented that he is excited for this great fertilizer source, and glad it will be safe for crops.

Ron Rinkle, posed a question addressing the storage time limits during winter months.

A motion was made by Commissioner Johnson, seconded by Commissioner Jelinski and carried unanimously to authorize Resolution#2016-065 approving Central Minnesota Renewables (CMR) variance from the Morrison County Solid Waste Ordinance (MC SWO) for facility operations.

## PUBLIC WORKS

A motion was made by Commissioner Maurer, seconded by Commissioner Wilson and carried unanimously to authorize Resolution#2016-066 to establish the Bond for Central Minnesota Renewables (CMR) Solid Waste Transfer Stations.

A motion was made by Commissioner Johnson, seconded by Commissioner Maurer and carried unanimously to authorize Solid Waste Transfer Station Licenses for Central Minnesota Renewables for the facility located at 23734 Dove Road, Randal, MN 56475. Facility to operate in compliance with the Morrison County Solid Waste Ordinance (MC SWO) on August 9, 2016.

A motion was made by Commissioner Wilson, seconded by Commissioner Johnson and carried unanimously to authorize Solid Waste Transfer Station Licenses for Central Minnesota Renewables for the facility located at 17108 235th Avenue, Pietz, MN 56364. Facility to operate in compliance with the Morrison County Solid Waste Ordinance (MC SWO) on August 9, 2016.



# MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

AUGUST 9, 2016

Page 2 of 4

A motion was made by Commissioner Jelinski, seconded by Commissioner Johnson and carried unanimously to authorize a 2016 Solid Waste Hauler License for Riverbend Acres, Inc. Riverbend Acres, Inc. has met the requirements of the Morrison County Solid Waste Ordinance (MC SWO).

A motion was made by Commissioner Jelinski, seconded by Commissioner Johnson to award Contract 267 for CR 244 box culvert project Resolution#2016-067. Motion carried on a roll call vote with all Commissioners voting "aye".

## PRESCRIPTION DRUG TASK FORCE

Commissioner Randy Winscher presented the Prescription Drug Task Force with an Award of Recognition for their work on prescription drug abuse in Morrison County. The Task Force received the Minnesota Rural Health Team of the Year Award and represented Morrison County in Washington D.C.

A motion was made by Commissioner Jelinski, seconded by Commissioner Wilson and failed unanimously to approve the updated Morrison County Personnel Policy 1.05 Clean Indoor Act for tobacco-free county grounds.

## GREAT RIVER REGIONAL LIBRARY

Karen Pundsack, Executive Director, and Aron Murphy, Accounting Coordinator, discussed with the Board the financial overview for 2017, statistics of use for the Libraries within Morrison County, and thanked the Board for their support of the library system.

The County Board recessed at 10:23am and reconvened at 10:30am.

## LARGE ASSEMBLY APPLICATION: MUDFEST

A motion was made by Commissioner Johnson, seconded by Commissioner Wilson and carried 3-2 with Commissioners Jelinski and Maurer opposing, to approve the Large Assembly Permit Application for Ralph and Ron Rinkel on September 2-5, 2016 based on the attached application, Proposal to Sheriff 2016 and with the following amendments, variances, and conditions noted:

Amendments:

1. Subdivision 4, Part E, line 3: There is a drilled well on site, with a state tag.
2. Subdivision 4, Part E, line 10: Fire Protections is provided by water tanker, fire extinguishers and lanes and roads are in place.

Conditions:

1. Variance from the requirements of Section 5, Subd. 4 E2, fencing
2. Variance from the requirements of Section 5 Subd. 4 E8, lighting
3. Adhere to a staffing plan that identifies Security Specialist staff levels as presented in the application and security plan attached to these minutes.
4. Adhere to the components within the proposal to Sheriff 2016 attached to these minutes.
5. The permit is issued for the 2016 Labor Day Weekend event only, Sept. 2-5, 2016.
6. In contrast to the application materials, the following number of people are expected per day:  
Friday 1500, Saturday 3,000 Sunday 500.
7. 5,000 Maximum amount of tickets to be sold for the entire weekend.
8. The maximum number of people per day is not to exceed 3,000.

## PROCLAMATION CHILD SUPPORT AWARENESS MONTH

A motion was made by Commissioner Johnson and seconded by Commissioner Wilson and carried unanimously to proclaim the month of August as Child Support Awareness Month in Morrison County.



**MORRISON COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES**

AUGUST 9, 2016

Page 3 of 4

**SOCIAL SERVICES REPORT**

Brad Vold, Social Services Director, and Jackie Wise, Collection Services Supervisor, presented information on the Child Support Program in Morrison County.

**PLANNING AND ZONING**

A motion was made by Commissioner Jelinski and seconded by Commissioner Wilson and carried 4-1, with Commissioner Maurer opposing, to adopt the updated 2016 Comprehensive Land Use Plan.

A motion was made by Commissioner Maurer and seconded by Commissioner Jelinski and carried unanimously to approve the contribution of \$15,000 of Morrison County AIS funds to the AIS education media campaign administered by the Mississippi Headwaters Board counties.

**CORRECTIONS**

A motion was made by Commissioner Jelinski and seconded by Commissioner Johnson and carried unanimously to request authorization to add an agent position to the Corrections department to handle pre-trial caseload duties, electronic monitoring and programming.

**ASSESSORS**

A motion was made by Commissioner Johnson and seconded by Commissioner Wilson and carried 4-0 with Commissioner Jelinski absent, to approve the Abstract of Tax Abatements dated August 9, 2016 as attached to these minutes.

**COUNTY BOARD WARRANTS**

A motion was made by Commissioner Jelinski and seconded by Commissioner Maurer to approve the following Resolution:

WHEREAS, the Morrison County Board of Commissioners have reviewed the list of County Board Warrants;

NOW THEREFORE, BE IT RESOLVED, that the list of County Board Warrants on file in the Auditor/Treasurer's Office for August 9, 2016 be approved for payment:

REVENUE	\$	78,969.82
PUBLIC WORKS	\$	262,157.75
SOCIAL SERVICE	\$	105,318.46
SOLID WASTE	\$	1,760.60
PARKS	\$	
LOCAL COLLABORTIVE	\$	1,594.65
BUILDING FUND	\$	9,735.07
	TOTAL	\$ 459,536.35
MEALS	\$	135.14
CREDIT CARD	\$	12,272.21

Motion carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Jelinski, seconded by Commissioner Maurer to approve the Commissioners Expense Reports as presented. Motion carried on a roll call vote with all Commissioners voting "aye".

**AUDITOR/TREASURER'S REPORT**

A motion was made by Commissioner Johnson and seconded by Commissioner Wilson and carried 4-0 with Commissioner Jelinski absent, to approve Resolution#2016-064 to notify everyone of our intent to change the levy structure for the Lake Shamineau Lake Improvement District.



# MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

AUGUST 9, 2016

Page 4 of 4

A motion was made by Commissioner Maurer and seconded by Commissioner Johnson and carried 4-0 with Commissioner Jelinski absent, to approve an exempt permit to the MN Deer Hunters Association to hold a raffle on Sept 23, 2016 at the Falls Ballroom and an exempt permit to St Joseph Church of Morrill to hold bingo on Sept 24 & Dec 4, 2016 at the parish hall.

A motion was made by Commissioner Johnson and seconded by Commissioner Wilson and carried 4-0 with Commissioner Jelinski abstaining, to renew the 2 AM closing time application to Russell Holewa dba Grub & Pub and a One-day Temporary On-Sale Liquor license to Habitat for Humanity to hold an event on October 21, 2016 at the Falls Ballroom.

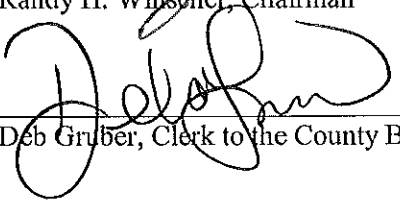
## COUNTY BOARD REPORTS AND SCHEDULE

Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

## ADJOURNMENT

A motion was made by Commissioner Johnson, seconded by Commissioner Jelinski and carried unanimously to adjourn the meeting at 11:55 a.m.

  
\_\_\_\_\_  
Randy H. Winsor, Chairman

  
\_\_\_\_\_  
Deb Gruber, Clerk to the County Board

DATE: 8/9/16

MORRISON COUNTY BOARD OF COMMISSIONERS  
COUNTY BOARD MEETING

PLEASE SIGN IN

NAME

ADDRESS/REPRESENTING

Ron Bigarek	Little Falls
Carl Plante	Ft. Ripley
Chuck Parins	Morrison County
LARRY NOVAKUSKE	Central MN Renewables
Jonathan Anscheid	Central MN Renewables, LLC
Barry Johnson	
Alan Larsen	Central MN Renewables
Karen Pundsach	GRRL
RICHARD JAPP	Cushing
Greg & Kathy Smith	Little Falls
Rene Tranter	Little Falls
Calvin Bremer	Hillman
Theresa Sweeney	Russ
Wade Dickson	Nancy Medical Center
Leon Murphy	GRRL
Tom Wetz	Little Falls

## RESOLUTION # 2016-CVS

### 2016 Resolution for Approval of Request for Variance from the Morrison County Solid Waste Ordinance *Central Minnesota Renewables*

**Whereas**, Central Minnesota Renewables (CMR) proposes to begin production of bio-based n-butanol, acetone and ethanol (ABE) through a process of fermentation of sugars from corn, and subsequently following distillation of the ABE solvents an industrial byproduct referred to as Fermentation Broth Solids (FBS) remains that meets the definition of Solid Waste (SW) under the Morrison County (MC) Solid Waste (SW) Ordinance, and

**Whereas**, CMR has reviewed complying with the MC SW Ordinance, coupled with an evaluation and determination by the MC Solid Waste Management Facility (SWMF) Landfill Manager that this waste cannot be accepted at the Landfill because of Nitrogen content exceeding the capacity of the current land application sites at the facility, as well as the inability under the current landfill permitting to accept waste with the level of free-liquid as that contained within these FBS, and

**Whereas**, CMR proposes an alternative use of this material by utilizing the crop nutrient value and land applying the FBS as a soil amendment and

**Whereas**, CMR would first transport the FBS to two existing liquid manure pits that have been inspected and approved by a licensed professional engineer along with authorized by the Minnesota Pollution Control Agency for storage and then land apply in accordance with the Minnesota Pollution Control Agency's authorized General Permit MNG960000 to Land Apply Industrial By-Products Generated from Agro-Industrial Processing Facilities, and

**Whereas**, it is the policy of MC to promote Source Reduction and the reduction of solid waste (SW) in particular, MC's goal is to achieve and implement waste reduction measures required by Ordinance, and, it is also the policy of Morrison County to provide the necessary assistance to its citizens, businesses and institutions about the varied aspects of proper solid waste management and disposal, and

**Whereas**, it is anticipated that identifying new strategies for reduction of solid waste (SW), beneficial use, as well as continued implementation of those previously tried and proved successful, will further develop commercial source reduction. Morrison County will review, comment and recommend a courses of action to the County Board of Commissioners, SW reduction opportunities which economically sustain themselves.

**Whereas**, it is the policy of Morrison County to minimize the land disposal of solid waste and maximize the recovery of waste generated. It is the goal of Morrison County to implement programs that prevent, reduce, reuse, recycle and recover waste. Morrison County has in the past teamed with major employers within the County to provide for cost effective environmentally sound disposal of their industrial waste and

RESOLUTION # 2016-CeS

2016 Resolution for Approval of Request for Variance from the Morrison County Solid Waste Ordinance - Central Minnesota Renewables

**Whereas**, in order to accomplish the proposed alternative beneficial use in compliance with the approved MPCA General Permit MNG 96000 several variances in accordance with Section 18 of the MCSWO must be granted, and

**Whereas**, the following variances are required;

**Section 3. General Provisions- Solid Waste Management states;**

3.1 "No Landowner or other Person shall cause, permit or allow their land or property, public or private, to be used for disposal of any solid waste except at an operation that meets the following requirements:"

a) The Operation is licensed by the Morrison County Board of Commissioners,

3.3 "No landowner or other Person shall cause, permit or allow their land to be used for burial of Solid Waste or Demolition Debris except in a facility licensed by the Morrison County Board of Commissioners pursuant to this Ordinance unless otherwise allowed by State Statutes or Rules."

These provisions of this section shall be varied due to economic unreasonableness and undue hardship. The variance to this section will allow Person's to land apply FBS generated from CMR without a license from the Morrison County Board of Commissioners provided the application is in compliance with the terms and conditions of MPCA General Permit MNG 960000 issued to CMR.

**Section 5. Solid Waste Storage states;**

5.1 "All other Solid Waste shall be stored in durable, water-tight, rodent proof containers." and,

5.5 "Solid Waste shall:"

"a) not be stored for more than thirty (30) days,"

These two provisions of this section shall be varied due to economic unreasonableness and undue hardship. The variance to this section will allow storage of FBS for up to one year in existing MPCA approved liquid manure pits or future constructed MPCA approved Industrial Byproduct Storage Basin provided that a license is issued by the Morrison County Board as a Transfer Station and is in compliance with the terms and conditions of MPCA General Permit MNG 960000.

RESOLUTION # 2016-065

2016 Resolution for Approval of Request for Variance from the Morrison County Solid Waste Ordinance - Central Minnesota Renewables

**Section 6. Collection and Transportation of Solid Waste states;**

6.3 "No Person shall collect, transport, or Dispose and /or Final Dispose of Solid Waste generated or accumulated in Morrison County at any location other than:"

"a) the Morrison County Solid Waste Management Facility, Permit Number SW-15, or"

"b) a Disposal or Final Disposal facility outside the State of Minnesota."

These two provisions of this section shall be varied due to economic unreasonableness and undue hardship. The FBS cannot be accepted at the MCSWMF or any other current subtitle D landfill. The variance to the provisions of this section shall exempt CMR from having to deliver FBS generated by them to the Morrison County Solid Waste Management Facility or a facility outside the state of Minnesota provided CMR is in compliance with the terms and conditions of MPCA General Permit MNG 960000.

**Section 8. Solid Waste Service Fee states;**

8.1 "A Solid Waste Service Fee shall be imposed on all Solid Waste generated within the County."

This provision of this section shall be varied due to economic unreasonableness. The FBS cannot be accepted at the MCSWMF or any other current subtitle D landfill. The variance to this section shall exempt CMR from having the Solid Waste Service Fee imposed on the FBS produced by them and land applied in accordance with MPCA General Permit MNG 960000.

**Section 9. General Provisions-Solid Waste Management Facilities states;**

9.5 "An applicant for a Solid Waste Management Facility license must:"

"b) provide a household hazardous waste abatement plan approved by the Department,"

"c) provide a mercury abatement plan approved by the Department,"

"d) provide a leachate management plan approved by the Department,"

9.6 "A licensee shall follow, at a minimum, the following operational procedures:"

"a) provide on-site sanitary facilities for employees,"

"b) provide on-site shelter facilities for employees, maintenance and storage for equipment,"

"f) provide a potable water supply for employees,"



RESOLUTION # 2016-CWS

2016 Resolution for Approval of Request for Variance from the Morrison County Solid Waste Ordinance - Central Minnesota Renewables

"q) post a sign at each entrance of the Operation stating the name of the Licensee, the schedule of days and hours upon which the Operation is open to the public, the procedures for use of the Operation, the Agency permit number, and the penalty for violation of this Ordinance,"

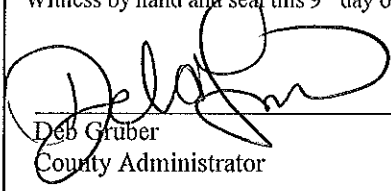
"s) submit monthly reports to the Public Works Department describing the types and quantities of all wastes which are Disposed or Final Disposed of at or passing through the Operation, and"

The provisions of this section shall be varied due to economic unreasonableness and undue hardship. The Transfer Stations will be secure by fencing of the sites, will not be open to the public and will not have employees located at the sites. The variance to the provisions listed above, of this section, shall exempt CMR from complying with the requirements of the provisions as described above provided that CMR is in compliance with MPCA General Permit MNG 960000.

**Now therefore be it Resolved**, the Morrison County Board of Commissioners grant the variances as described above provided said variances shall expire on August 9, 2018 unless revoked in accordance with the Morrison County Solid Waste Ordinance.

STATE OF MINNESOTA     }  
COUNTY OF MORRISON    }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 9<sup>th</sup> day of August, 2016, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.  
Witness by hand and seal this 9<sup>th</sup> day of August, 2016.

  
\_\_\_\_\_  
Deb Gruber  
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Winscher	X				
Jelinski					X
Johnson				X	
Maurer	X				
Wilson	X				



NO. 2016\*001

**MORRISON COUNTY  
SOLID WASTE TRANSFER STATION LICENSE**

This license is hereby issued to:

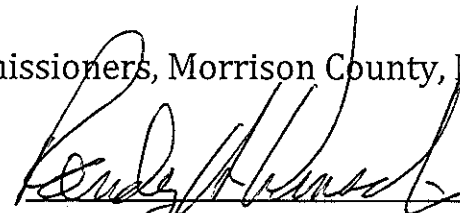
***Central Minnesota Renewables***

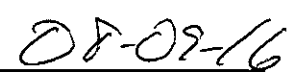
For the purpose of: **Operate a Solid Waste Management Facility – Transfer Station**

Location: **23734 Dove Road  
Randall, MN 56475**

This license is valid from: **August 9, 2016 through December 31, 2016**

Issued by authority of the Morrison County Board of Commissioners, Morrison County, Minnesota.

  
Randy Winscher  
Chairperson

  
Date

**Special Provisions:** Facility to operate in compliance with the Morrison County Solid Waste Ordinance as varied on August 9, 2016, by the Morrison County Board of Commissioners.



NO. 2016\*002

**MORRISON COUNTY  
SOLID WASTE TRANSFER STATION LICENSE**

This license is hereby issued to:

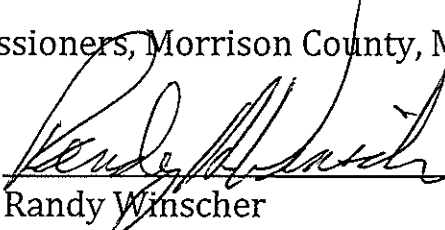
***Central Minnesota Renewables***


For the purpose of: **Operate a Solid Waste Management Facility – Transfer Station**

Location: **17108 235<sup>th</sup> Avenue  
Pierz, MN 56364**

This license is valid from: **August 9, 2016 through December 31, 2016**

Issued by authority of the Morrison County Board of Commissioners, Morrison County, Minnesota.

  
Randy Winscher  
Chairperson

  
Date

**Special Provisions:** Facility to operate in compliance with the Morrison County Solid Waste Ordinance as varied on August 9, 2016, by the Morrison County Board of Commissioners.

# RESOLUTION # 2016-060

## 2016 Resolution Establishing the Bond for Transfer Stations

**WHEREAS**, Morrison County recognizes the need to protect its' citizens from expenditures related to properly managing abandoned solid waste management facilities, and

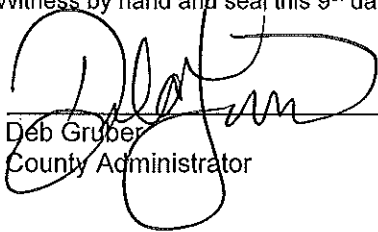
**WHEREAS**, pursuant to the Morrison County Solid Waste Ordinance, a Bond a Transfer Station is required, and

**WHEREAS**, the Bond should be set in an amount that would cover the County's cost in the event the principal fails to comply with any of the requirements or fails to perform any of the acts required of any Operation or ceases to operate or abandons the Operation, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Morrison County Board of Commissioners establishes the Bond amount for the Central Minnesota Renewables (CMR) Transfer Stations in the amount of \$50,000.00.

STATE OF MINNESOTA     }  
COUNTY OF MORRISON    }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 9<sup>th</sup> day of August, 2016, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.  
Witness by hand and seal this 9<sup>th</sup> day of August, 2016.

  
\_\_\_\_\_  
Deb Gruber  
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Winscher	X				
Jelinski	X				
Johnson	X				
Maurer				X	
Wilson					X



NO. 2016\*015

**MORRISON COUNTY  
SOLID WASTE HAULER LICENSE**

This license is hereby issued to:

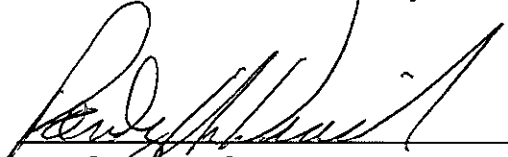
***Riverbend Acres, Inc.***


For the purpose of: **Conducting Solid Waste Hauler Activities in Morrison County, Minnesota**

Location: **30746 320<sup>th</sup> Avenue, Melrose, Minnesota, 56352**

This License is valid from: **August 9, 2016 through December 31, 2016**

Issued by authority of the Morrison County Board of Commissioners, Morrison County, Minnesota.

  
Randy Winscher  
Chairperson

  
Date

**Special Provisions:** SW Hauler to operate in compliance with the Morrison County Solid Waste Ordinance.

Cell  
320-250-1224

2016  
MORRISON COUNTY  
SOLID WASTE HAULER LICENSE FORM

BUSINESS NAME: Riverbend Acres Inc PHONE NO: 320-987-3234  
ADDRESS: 30746 320<sup>th</sup> Ave CITY: Melrose ZIP: 56352  
APPLICANT'S NAME: Linda Feldewer PHONE NO: 320-987-3234  
ADDRESS (if different from above): \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

**The Annual Vehicle Permit Fee is set at \$500 for the company license and the 1<sup>st</sup> vehicle; for the 2<sup>nd</sup> and subsequent vehicles the fee is set pursuant to the following schedule:**

- \$500 - each vehicle used 180 days or more
- \$250 - each vehicle used more than 20 days but less than 180 days
- \$50 - each vehicle used 20 days or less & serving as a back-up or emergency vehicle

	LICENSE PLATE #	MAKE	MODEL	VEHICLE INSPECTION DATE	INSPECTOR NUMBER	# of DAYS USED	CERTIFICATE of INSURANCE MAILED?	RATE (FEE)
1	PAH6015	KW	1996	3-11-16	972728			\$500.00
2	PAK 7423	KW	1996	3-11-16	972728			\$250.00
3								\$
4								\$
5								\$
6								\$

TOTAL DUE \$ 750.00

I will indemnify, defend and save harmless the County, their agents, elected officials and employees from all claims, damages, losses, liabilities, costs, expenses and lawsuits whatsoever arising out of any act or omission on my part or my contractors, agents, servants or employees in the performance of or in relation to any work or services performed or furnished by me under the terms of the Morrison County Solid Waste Ordinance. I understand that in obtaining a solid waste hauler's license I agree to perform solid waste hauling activities in accordance with the Morrison County Solid Waste Ordinance.

Linda Feldewer  
Signature of Company Representative

7-27-2016  
Date

FOR OFFICE USE ONLY: AMOUNT PAID: \$ 750.00 DATE RECEIVED: 8-1-16

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

EXPLANATION: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/27/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Greenwald Insurance Agency PO Box 200  Greenwald MN 56335		<b>CONTACT NAME:</b> James Kamphenkel <b>PHONE (A/C, No. Ext):</b> (320) 987-3223 <b>E-MAIL ADDRESS:</b> jim@greenwaldinsurance.com <b>FAX (A/C, No):</b>	
		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: EMC	<b>NAIC #</b> 21415
<b>INSURED</b> RIVERBEND ACRES INC 30746 320TH AVE  MELROSE MN 56352-8547		INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

**COVERAGES** **CERTIFICATE NUMBER:** CL1672745911 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			5D47351	4/15/2016	4/15/2017	EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> 67 <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			4E50771	4/15/2016	4/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$ 20,000
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

Morrison County Public Works Department 213 SE 1st Ave Little Falls, MN 56345	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Lisa Bertram/LB1
---	---

© 1988-2014 ACORD CORPORATION. All rights reserved.

# PERIODIC VEHICLE INSPECTION REPORT

1. Insp. Date (MM/DD/YY) <b>03 11 16</b>	2. Insp. Location (Address) <b>Melrose</b>	3. Time (AM / PM) <b>1100</b>	4. Decal # <b>15B8937</b>	5. Vehicle Make <b>KW</b>	6. Model Year <b>96</b>	7. Unit # <b>17</b>
8. Odometer Reading (C or H) <b>683167</b>		9. VIN # <b>1XKDD89X5T8727151</b>		10. License # <b>P AH6015</b>		11. State <b>mn</b>
12. Owner Name <b>Riverbend Acres</b>		13. Owner Str. Address <b>30746 320th</b>			14. City, State, ZIP <b>Melrose mn 56352</b>	
15. Carrier Name <b>Riverbend Acres</b>		16. Carrier Str. Address <b>30746 320th</b>			17. City, State, ZIP <b>Melrose mn 56352</b>	
18. Owner USDOT # <b>Same</b>		19. Carrier USDOT # <b>0857552</b>		20. Inspector Name <b>GERY O JR</b>		21. Inspector # <b>972728</b>

PASS	FAIL	N/A		PASS	FAIL	N/A	
			<b>1. BRAKE SYSTEM</b>				<b>c. Brake lamps</b>
<b>Go</b>			a. Service Brakes	<b>Go</b>			d. Turn Signals
<b>Go</b>			1.) Adjustment	<b>Go</b>			e. Marker/ID/Clearance Lamps
<b>Go</b>			2.) Pads	<b>Go</b>			f. Conspicuity Tape/Reflectors
<b>Go</b>			b. Parking Brake System	<b>Go</b>			<b>6. LOAD SECUREMENT</b>
<b>Go</b>			c. Brake Drum or Rotors				<b>7. STEERING MECHANISM</b>
<b>Go</b>			d. Brake Hose	<b>Go</b>			a. Steering Wheel Free Play(Lash)
<b>Go</b>			e. Brake Tubing	<b>Go</b>			b. Steering Column
<b>Go</b>			f. Low Pressure/Vacuum and/or Low Air Warning Device	<b>Go</b>			c. Front Axle Beam & All Components Other Than Steering
<b>Go</b>			g. Tractor Protection Valve	<b>Go</b>			d. Steering Gear Box Column
<b>Go</b>			h. Air Compressor	<b>Go</b>			e. Pitman Arm
		<b>Go</b>	i. Electric Brakes	<b>Go</b>			f. Power Steering
		<b>Go</b>	j. Hydraulic Brakes (including Power assist over Hydraulic & Engine Drive Hydraulic Booster)	<b>Go</b>			g. Ball & Socket Joints
		<b>Go</b>		<b>Go</b>			h. Tie Rods & Drag Link
		<b>Go</b>	k. Vacuum Systems	<b>Go</b>			i. Nuts
		<b>Go</b>	l. Brake Away Brakes on Trailer				j. Steering System
			<b>2. COUPLING DEVICES</b>				<b>8. SUSPENSION</b>
<b>Go</b>			a. 5th Wheel & Mounting/King Pin	<b>Go</b>			a. U-Bolts
		<b>Go</b>	b. Pintle Hooks & Mounting Ball hitch	<b>Go</b>			b. Spring Assembly
		<b>Go</b>	c. Drawbar/Towbar Eye				c. Torque, Radius, or Tracking Components
		<b>Go</b>	d. Drawbar/Towbar Tongue	<b>Go</b>			<b>9. FRAME/INCLUDING CROSS FRAMES</b>
		<b>Go</b>	e. Safety Devices (chains, cables, hooks)	<b>Go</b>			a. Frame Members
		<b>Go</b>	f. Saddle Mounts				b. Tire & Wheel Clearance
		<b>Go</b>	g. Locking Devices	<b>Go</b>			c. Adjustable Axle Assemblies(sliding subframes) & Locking Devices
<b>Go</b>			<b>3. EXHAUST SYSTEM</b>				<b>10. TIRES</b>
<b>Go</b>			<b>4. FUEL SYSTEM</b>				<b>11. WHEELS &amp; RIMS</b>
		<b>Go</b>	a. Visible Leak	<b>Go</b>			a. Lock or Slide Ring
		<b>Go</b>	b. Fuel Cap	<b>Go</b>			b. Wheels & Rims
		<b>Go</b>	c. Securement of Tank	<b>Go</b>			c. Fasteners (lugs)
			<b>5. LIGHTING DEVICES</b>	<b>Go</b>			d. Welds
<b>Go</b>		<b>Go</b>	a. Headlamps	<b>Go</b>			<b>12. WINDSHIELDS/Glazing</b>
<b>Go</b>			b. Tail Lamps	<b>Go</b>			<b>13. WIPERS/WASHER &amp; DEFROSTERS</b>
			<b>14. REAR VISION MIRRORS</b>	<b>Go</b>			<b>17. REAR END PROTECTION</b>
<b>Go</b>			<b>15. HORN</b>	<b>Go</b>			<b>18. HOOD, FRONT BUMPER, BODY PARTS</b>
<b>Go</b>			<b>16. FIRE EXTINGUISHER &amp; TRIANGLES</b>	<b>Go</b>			<b>19. WHEEL FLAPS</b>

THIS VEHICLE IS IN COMPLIANCE WITH 49 CFR 396.17 APPENDIX G

I hereby certify that the above information is true and accurate.  
 Inspector Signature \_\_\_\_\_



# PERIODIC VEHICLE INSPECTION REPORT

1. Insp. Date (MM/DD/YY) <b>03 11 16</b>	2. Insp. Location (Address) <b>melrose</b>	3. Time (AM/ PM) <b>10 00</b>	4. Decal # <b>1588936</b>	5. Vehicle Make <b>KW</b>	6. Model Year <b>96</b>	7. Unit # <b>19</b>
8. Odometer Reading (C or H) <b>180800</b>		9. VIN # <b>1XKADB9X7TF665101P AK 7423</b>		10. License # <b>melrose mn 56352</b>		11. State <b>mn</b>
12. Owner Name <b>R. River Bend Acres</b>		13. Owner Str. Address <b>30746 320th</b>		14. City, State, ZIP <b>melrose mn 56352</b>		
15. Carrier Name <b>River Bend Acres</b>		16. Carrier Str. Address <b>30746 320th</b>		17. City, State, ZIP <b>melrose mn 56352</b>		
18. Owner USDOT # <b>Same</b>		19. Carrier USDOT # <b>0857558</b>		20. Inspector Name <b>Gay Olson</b>		21. Inspector # <b>972728</b>

PASS	FAIL	N/A		PASS	FAIL	N/A	
			<b>1. BRAKE SYSTEM</b>				c. Brake lamps
<b>Go</b>			a. Service Brakes	<b>Go</b>			d. Turn Signals
<b>Go</b>			1.) Adjustment	<b>Go</b>			e. Marker/ID/Clearance Lamps
<b>Go</b>			2.) Pads	<b>Go</b>			f. Conspicuity Tape/Reflectors
<b>Go</b>			b. Parking Brake System	<b>Go</b>			<b>6. LOAD SECUREMENT</b>
<b>Go</b>			c. Brake Drum or Rotors				<b>7. STEERING MECHANISM</b>
<b>Go</b>			d. Brake Hose			<b>Go</b>	a. Steering Wheel Free Play(Lash)
<b>Go</b>			e. Brake Tubing			<b>Go</b>	b. Steering Column
<b>Go</b>			f. Low Pressure/Vacuum and/or Low Air Warning Device			<b>Go</b>	c. Front Axle Beam & All Components Other Than Steering
<b>Go</b>			g. Tractor Protection Valve			<b>Go</b>	d. Steering Gear Box Column
		<b>Go</b>	h. Air Compressor			<b>Go</b>	e. Pitman Arm
		<b>Go</b>	i. Electric Brakes			<b>Go</b>	f. Power Steering
		<b>Go</b>	j. Hydraulic Brakes (including Power assist over Hydraulic & Engine Drive Hydraulic Booster)			<b>Go</b>	g. Ball & Socket Joints
		<b>Go</b>	k. Vacuum Systems			<b>Go</b>	h. Tie Rods & Drag Link
		<b>Go</b>	l. Brake Away Brakes on Trailer			<b>Go</b>	i. Nuts
			<b>2. COUPLING DEVICES</b>				<b>8. SUSPENSION</b>
<b>Go</b>			a. 5 <sup>th</sup> Wheel & Mounting/King Pin	<b>Go</b>			a. U-Bolts
		<b>Go</b>	b. Pintle Hooks & Mounting Ball hitch	<b>Go</b>			b. Spring Assembly
		<b>Go</b>	c. Drawbar /Towbar Eye				c. Torque, Radius, or Tracking Components
		<b>Go</b>	d. Drawbar/Towbar Tongue	<b>Go</b>			<b>9. FRAME/INCLUDING CROSS FRAMES</b>
		<b>Go</b>	e. Safety Devices (chains, cables, hooks)	<b>Go</b>			a. Frame Members
		<b>Go</b>	f. Saddle Mounts			<b>Go</b>	b. Tire & Wheel Clearance
		<b>Go</b>	g. Locking Devices	<b>Go</b>			c. Adjustable Axle Assemblies(sliding subframes) & Locking Devices
<b>Go</b>			<b>3. EXHAUST SYSTEM</b>				<b>10. TIRES</b>
<b>Go</b>			<b>4. FUEL SYSTEM</b>			<b>Go</b>	<b>11. WHEELS &amp; RIMS</b>
<b>Go</b>			a. Visible Leak	<b>Go</b>			a. Lock or Slide Ring
<b>Go</b>			b. Fuel Cap	<b>Go</b>			b. Wheels & Rims
<b>Go</b>			c. Securement of Tank	<b>Go</b>			c. Fasteners (lugs)
			<b>5. LIGHTING DEVICES</b>			<b>Go</b>	d. Welds
<b>Go</b>			a. Headlamps			<b>Go</b>	<b>12. WINDSHIELDS/Glazing</b>
<b>Go</b>			b. Tail Lamps			<b>Go</b>	<b>13. WIPERS/WASHER &amp; DEFROSTERS</b>
<b>Go</b>			<b>14. REAR VISION MIRRORS</b>	<b>Go</b>			<b>17. REAR END PROTECTION</b>
<b>Go</b>			<b>15. HORN</b>	<b>Go</b>			<b>18. HOOD, FRONT BUMPER, BODY PARTS</b>
<b>Go</b>			<b>16. FIRE EXTINGUISHER &amp; TRIANGLES</b>	<b>Go</b>			<b>19. WHEEL FLAPS</b>

**THIS VEHICLE IS IN COMPLIANCE WITH 49 CFR 396.17 APPENDIX G**

I hereby certify that the above information is true and accurate.

Inspector Signature

**MORRISON COUNTY**  
**RESOLUTION # 2016-067**  
**AWARD OF CONTRACT**

**WHEREAS:** On Thursday, August 4, 2016, at 10:00 A.M., the following contractors:

- Gladen Construction, Inc.
- Midwest Contracting, LLC
- Landwehr Construction, Inc.
- Marvin Tretter, Inc.
- Helmin Construction, Inc.
- Herbst Excavating
- Pugh Brothers Excavating, Inc.
- Minnerath Construction Co., Inc.

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following project:

COUNTY PROJECT NO. 049-244-016

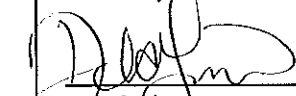
**WHEREAS:** The bid of Marvin Tretter, Inc. in the amount of \$ 107,904.00 appeared to be the lowest responsible bid received.

**NOW THEN BE IT RESOLVED:** That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder Marvin Tretter, Inc.

STATE OF MINNESOTA }  
 COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 9th day of August, 2016, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 9th day of August, 2016.

  
 \_\_\_\_\_  
 Deb Gruber  
 County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				
Johnson				X	
Winscher	X				
Wilson					X
Maurer	X				



*Morrison County will provide cost effective, high quality services to county residents in a friendly and respectful manner.*

**Public Health**  
**KATY KIRCHNER**  
*Director*

200 Broadway Avenue East  
Little Falls, Minnesota 56345-3196  
[www.co.morrison.mn.us](http://www.co.morrison.mn.us)  
General Information: 320-632-6664  
Toll Free: 1-866-401-1111  
Fax: 320-632-0392

**1.05 Clean Indoor Act.** It is the policy of Morrison County to enforce the provisions of the MN Clean Indoor Air Act. In addition, the County Board of Commissioners has determined sale or use of tobacco products and electronic delivery devices is prohibited at all times in or on all Morrison County property regardless of location.

This policy applies to all visitors and staff on Morrison County property. Organizers and attendees at public or private events on Morrison County property are required to abide by this policy. Event organizers are also responsible for communicating and enforcing this policy. When Morrison County events are conducted off Morrison County property, Morrison County staff will work with the owner to prohibit tobacco-use, including e-cigarettes, throughout the property.

It is not a violation of this policy to use a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Morrison County will identify and/or offer cessation programs and services to those ready to quit.

Signage will be posted at strategic locations to notify staff and visitors of this policy.

The success of this policy depends on the consideration and cooperation of both tobacco-users and non-users. Enforcement of this policy is a shared responsibility of all staff. Individuals acting in violation of this policy will be reminded and asked to comply. Staff found to have violated this policy may be subject to disciplinary action. Visitors who violate this policy may be asked to leave the property.

This policy will be periodically assessed for effectiveness and revised accordingly.

This policy shall take effect in full on January 1, 2017.

Definitions:

“All times” means 24 hours a day, seven days a week.

“Electronic Delivery Device” means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. The term includes any such devices, whether they are manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, or under any other product name or descriptor.

“Property” means all facilities, grounds, and property (including vehicles) owned, leased, rented, contracted, used, or controlled by Morrison County.

“Smoking” means inhaling or exhaling from any lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product, or inhaling or exhaling aerosol or vapor from any electronic delivery device. Smoking shall include being in possession of a lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product intended for inhalation, or an electronic delivery device that is turned on or is otherwise activated.

“Staff” means any person employed by Morrison County in a full- or part-time capacity, or any position contracted for or otherwise employed, with direct or indirect monetary wages or profits paid by Morrison County, or any person working on a volunteer basis. The term includes, but is not limited to: elected and appointed officials, personnel, contractors, consultants, and vendors.

“Tobacco Product” means any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including but not limited to: cigarettes, cigars and other smoking tobacco; snuff, fine cut and other chewing tobaccos; and other kinds and forms of tobacco.

“Tobacco Use” means the act of smoking, the use of smokeless tobacco, or the use of any other tobacco product in any form, including the use of electronic delivery devices.

“Visitor” means any person subject to this policy who is not Morrison County staff.

# APPLICATION FOR "ASSEMBLAGE OF LARGE NUMBERS OF PEOPLE" LICENSE

The license shall permit the assembly of only the maximum number of persons stated in the license. The County Board may impose restrictions on the maximum number of persons which will be assembled if such restrictions are deemed necessary to protect the health, safety and welfare of those persons who will be in attendance, the residents of the community in which the assembly will be held, and other residents of Morrison County. The licensee shall not sell tickets to nor permit to assemble at the licensed location more than the maximum permissible number of persons stated in the license.

No performance or other activity in connection with the licensed show or exhibition shall occur between the hours of 1 a.m. to 9 a.m.

THIS APPLICATION MUST BE ACCOMPANIED WITH A NONREFUNDABLE FEE OF:

One event \$ 100.00  
Annual \$ 200.00

The application must be completed as follows and must include additional items as described in the ordinance (copy has been provided.)

Return completed application to:  
Morrison County Auditor's Office  
Attn: Deb Lowe  
213 1st Ave SE  
Little Falls, MN 56345

Property Address of Event:  
40063 113th ST  
Hillman MN 56338

Legal Description of Property: Morrison County,  
Mount Morris Twp 34-40-28

Applicant Name & Address: MudFest, LLC, Ron, Ralph, Carl,  
Jake Rinkel Phone Number 320 355-1213  
320 237-3853

Nature or Purpose of Event: MudFest LLC,  
Camping and Mudding Event

Total Number of Days for Event: 4 Exact Date and Hours of Event: May 27 Noon - May 30 Noon  
Sept 2 Noon - Sept 5 Noon

Maximum Number of Tickets to be Sold: 5000

I attest that the information included in the application is accurate and true to the best of my knowledge:

[Signature]  
Applicant Signature

(If applicable): I am the land owner, and I approve of the use of the premises for the stated Event

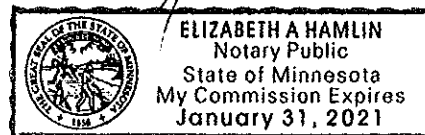
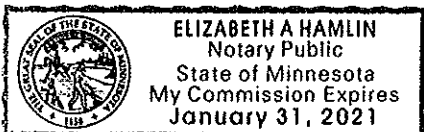
[Signature]  
Land Owner Signature

Subscribed and sworn to before me

This 29 day of February, 2016  
[Signature]  
Notary Public

Subscribed and sworn to before me

This 29 day of February, 2016  
[Signature]  
Notary Public



# Mudfest, LLC

39541 103<sup>rd</sup> St

Hillman, MN 56338

Ralph Rinkel

(H) 320-355-2113 Or (C) 320-237-3853

Ron Rinkel  
320-355-2443

Carl Rinkel  
763-425-0124

---

## **Proposal to Sheriff 2016**

On grounds security is handled by Security Specialist who are responsible for maintaining everyone's safety and eliminate minor consumption of alcohol.

If anyone 20 years old or younger is observed drinking alcohol they will be turned over to law enforcement (zero tolerance).

Periodic checks will be handled by the Sheriff's Office. Two additional deputies will assigned to patrol the grounds inside the gates.

Outside grounds will be handled by Sheriff's patrol and upon request by on ground security as needed.

We provide spectator parking separate from camping area and bleachers around pits for spectators.

We have pit parking for mud trucks and require escorts (front and rear) between camping/pit areas. Mud trucks are not allowed to leave pit area without clean windows. We provide five wash stations in truck area and two ATVs near their pits.

Competitive racing: Wearing helmets and seatbelts for this event will be enforced.

ATVs are required to have a 6' flag. We do not allow "race" type ATVs or motorcycle's/dirt bikes. ATVs have separate pits from mud trucks and trails through the woods for them to go on. Speed in camping areas are five miles/hr. and roadway is 10/hr. ATVs are warned once and parked for the rest of the day. If caught again they have a choice to park ATV for the rest of the weekend or leave immediately.

No beverages of any sort are to be transported by ATVs or mud trucks (Except by working staff members).

Medicals - we have a building that is only used for first aide and emergencies which is staffed by EMT's and First Responders available 24 hours a day. EMT's make all calls for emergencies and have a landline available for use.

Our first aide building has a landline that is manned 24.7 by EMT's/ First Responders. EMT's/ First Responders will notify security by radio if needed.

Dust control is provided by chloride and water. There will be Chloride 300' on either side of driveways for a total of 600' for each neighbor, and water periodically.

All barriers and setbacks are mandated and approved by our Insurance Company. Security Specialist provide their recommended # of staff as needed for the number of people on the grounds.

A schedule including the dates and times of the events will be provided to the Sheriff's Office.

# Mudfest, LLC

39541 103<sup>rd</sup> St

Hillman, MN 56338

Ralph Rinkel

(H) 320-355-2113 Or (C) 320-237-3853

Ron Rinkel  
320-355-2443

Carl Rinkel  
763-425-0124

An overall map of the grounds, to include markings of all the events planned will be provided to the Sheriff's Office.

No noise to leave the grounds after 1:00 a.m.

ATV's allowed at the event per the following conditions:

- Only one driver and one passenger allowed at a time on ATV's.
- Every ATV operator must sign a waiver permitting a PBT (Portable Breath Test) by deputies whenever requested whenever operating their ATV.

Every mud truck operator must sign a waiver permitting a PBT (Portable Breath Test) by deputies whenever requested while they are in their vehicle.

No entry/exit in mud trucks by passengers while in the mud pit, except for the purposes of hooking up.

5,000 Maximum amount of tickets to be sold for the entire weekend.

3/15/16

There has been an agreement between Ralph Rinkel and Sheriff Larsen that there will be no more than 3,000 people allowed on the grounds per day.

## License Application for Mud Fest 2016

### Section 5 Sub 4

- A:** Event Address: 40063 113<sup>th</sup> St, Hillman, MN 56338  
Owner Address: MudFest, LLC - Ron, Ralph & Carl Rinkel, 39475 103<sup>rd</sup> St,  
Hillman, MN 56338  
Legal Description: Morrison County, Mount Morris Township 34 - 40 - 28
- B:** Mud Fest, to play in the mud and for primitive camping
- C:** 1<sup>st</sup> Event: May 27<sup>th</sup> @ noon – May 30<sup>th</sup> @ noon close  
2<sup>nd</sup> Event: Sept 2<sup>nd</sup> @ noon – Sept 5<sup>th</sup> @ noon close.
- D:** Total tickets sold: 1<sup>st</sup> Event -5000 / 2<sup>nd</sup> Event – 2000
- E 1:** Total of people expected on grounds per day:  
Friday 1500 Saturday 3000 Sunday 1000
- 2:** We ask for a **Variance** on the Fencing / Barrier requirement due to the Largeness of the area and that the area is used for Farming the rest of the year.
- 3:** There is a state certified well on site that is checked & tested by Morrison County Public Health & is rated at 30+ gals per minute.
- 4:** There are 50/30 Satellites Including Handicapped and 10 more on reserve if necessary with Ken's Kan's of Pierz and serviced on Fri, Sat, Sun & Mon as needed.
- 5:** Food is provided by Hillman American Legion Post #602 Licensed with Morrison County Public Health & all proceeds go to the Hillman American Legion Post #602 & is staffed by Legion / Auxiliary Volunteers at a tentative rate of 5 shifts per day with 8 people per shift, a total of about 50 people rotate for the weekend.
- 6:** We have all primitive camping under the Special Event Camping License with Morrison County Public Health.
- 7:** There are over 300 Barrels on sight. Barrels are dumped as necessary into a dumpster or dump truck and sent to Morrison County Landfill.
- 8:** We are asking for a **Variance** for the lighting requirements due to the large area of 120 acres for primitive camping. We have self generated power illuminating the grounds and the Building Site area (which includes: the food stand, showers, band shell, first Aid & walking paths). This event only runs during daylight hours the rest is all Primitive Camping.



- 9: On grounds Security will be provided by Security Specialists, Inc, Stillwater, MN; MudFest staff. We will be in contact with Morrison County Sheriff's Dept. for Law Enforcement.
- 10: We follow the guidelines / recommendations of Morrison County Public Health as required by the Special Event Camping License.
- 11: 1 land-line on site with staff at all times with the # 320-355-2795.
- 12: We have 2 - 1<sup>st</sup> Responders on staff at all times and 2 EMT's and the Hillman Legion Post #602 will provide their Automatic External Defibrillator & we have a private building for emergency use as needed.
- 13: We have adequate parking for all parking and Camping.
- 14: The closest resident is ¾ of a mile away & we shut down all motorized vehicles at 8 pm except for security / staff use until 9 am, and the band shell entertainment shuts down at 1am, all is quiet until 9am.

For your information the amount of staff we provide for these Events are as follows:

Mudfest Staff: Total number of staff 122

Average number of staff is as follows:

- Set up/Take down - 10 – 20 staff: Taking care of Fencing/barriers, signs
- Gate attendants – 30 - 50 staff: rotate on a 4 hr schedule with 4 people per shift from noon on Friday till the event closes
- Pit Personnel - 12 staff: 2 people at each pit entrance (1 for inspecting trucks going into pits 1 coming out) and 2 people at each entrance for escorting trucks. 2 pit pulling tractor drivers and 2 towing tractor drivers.
- Grounds Control - 18 staff for Parking vehicles, Rule Enforcement and Escorting trucks when and where needed.
- Road/Dust control – 4 staff
- Cleanup personnel - 30 staff for cleaning out barrels of trash each morning and cleaning the grounds after the Event.
- Maintenance Personnel: 2 staff throughout event
- Dust Control - 4 staff: throughout event
- Wash Station - 2 staff: During pit hours (9am - 8pm)
- First Aide - 4 staff: 2 - Emt's and 2 - 1st Responders
- Food stand staffed by 50 to 55 Legionnaire / Auxiliary members

We provide dust control by water and chloride.

All final decisions are made by the partners.

Recommended conditions for the Large Assembly Application, including amendments as identified, for September 2-5, 2016:

Amendments:

1. Subdivision 4, Part E, line 3: There is a drilled well on site, with a state tag.
2. Subdivision 4, Part E, line 10: Fire Protections is provided by water tanker, fire extinguishers and lanes and roads are in place.

Conditions:

1. Variance from the requirements of Section 5, Subd. 4 E2, fencing
2. Variance from the requirements of Section 5 Subd. 4 E8, lighting
3. Adhere to a staffing plan that identifies Security Specialist staff levels as presented in the application and security plan attached to these minutes.
4. Adhere to the components within the proposal to Sheriff 2016 attached to these minutes.
5. The permit is issued for the 2016 Labor Day Weekend event only, Sept. 2-5, 2016.
6. In contrast to the application materials, the following number of people are expected per day: Friday 1500, Saturday 3,000 Sunday 500.
7. 5,000 Maximum amount of tickets to be sold for the entire weekend.
8. The maximum number of people per day is not to exceed 3,000.



# Security Specialists, Inc.

2830 WOODRIDGE LANE • STILLWATER, MINNESOTA 55082 • 651-439-8440

January 18, 2016

## LETTER OF AGREEMENT

Mud Fest (Memorial Day Weekend 2016)  
 Attn: Ralph Rinkel  
 40063 113<sup>th</sup> Street  
 Hillman, MN 56338

Dear Ralph:

Security Specialists, Inc. agrees to provide unarmed security officers to your event from Friday, May 27, 2016 through Monday, May 30, 2016. We are proposing the following positions and hours:

Friday, May 27, 2016:

Position	# of Staff	Hours	Total Hrs
Rover	1	12:00 p.m. to 10:00 p.m.	10
ATV Watch	2	1:00 p.m. to 8:30 p.m.	15
Rover	5	6:00 p.m. to 4:00 a.m.	50
Rover	2	10:00 p.m. to 8:00 a.m.	20
Supervisor	1	11:00 a.m. to 4:00 a.m.	17
<b>TOTAL</b>			<b>112</b>

Saturday, May 28, 2016:

Position	# of Staff	Hours	Total Hrs
Rover	1	8:00 a.m. to 6:00 p.m.	10
Rover	2	12:00 p.m. to 10:00 p.m.	20
ATV Watch	2	1:00 p.m. to 8:30 p.m.	15
Rover	7	6:00 p.m. to 4:00 a.m.	70
Rover	3	10:00 p.m. to 8:00 a.m.	30
Supervisor	1	8:00 a.m. to 4:00 a.m.	20
<b>TOTAL</b>			<b>165</b>

Sunday, May 29, 2015:

Position	# of Staff	Hours	Total Hrs
Rover	1	8:00 a.m. to 6:00 p.m.	10
Rover	2	12:00 p.m. to 10:00 p.m.	20
ATV Watch	2	1:00 p.m. to 8:30 p.m.	15
Rover	6	6:00 p.m. to 4:00 a.m.	60
Rover	2	10:00 p.m. to 8:00 a.m.	20
Supervisor	1	8:00 a.m. to 4:00 a.m.	20
<b>TOTAL</b>			<b>145</b>
<b>GRAND TOTAL</b>			<b>422</b>

Security Officer Hours: 365 at \$24.00 = \$8,760.00

Supervisor Hours: 57 at \$26.00 = \$1,482.00

Grand Total: \$10,242.00, plus \$704.14 state tax (6.875%) or \$10,946.14

Security Specialists, Inc. is responsible for the uniform and conduct of our employees while they are on duty. We will provide radios for our staff to use for communications. Our company is licensed, bonded and insured in Minnesota.


We appreciate the opportunity to provide the security services at this event. If you are in agreement, sign below and fax back to the above number. If you have any changes to the schedule, please contact Randy Beehler, 320-761-9667 or Sam Ehlenz at the above number.


Sincerely,

**Mark "Sam" Ehlenz**

Mark "Sam" Ehlenz  
CFO Security Specialists, Inc.

Agree to the above:

  
\_\_\_\_\_  
Ralph Rinkel Signature,

  
\_\_\_\_\_  
Date



# MORRISON COUNTY


## • PROCLAMATION •

- WHEREAS:** County Child Support Officers and Support Enforcement Aides are dedicated to providing outstanding services to the people of Minnesota through their work with and use of the Statewide Child Support Program; and
- WHEREAS:** County Child Support Workers are responsible for establishing paternity and orders for child support as well as enforcement of those orders to assure collections of child support dollars owed the children of Morrison County and Greater Minnesota in excess of four million dollars each year; and
- WHEREAS:** County Child Support Workers must meet very high standards of job performance and the duties require that they be well versed in a number of areas, including the legal system, to effectively provide those services to the public; and
- WHEREAS:** County Child Support Workers are a key to maintaining the success of welfare reform and moving Minnesota's low-income families toward self-sufficiency by assuring regular and timely payments of support, eliminating the need for reliance on costly financial assistance programs; and
- WHEREAS:** It is important that all citizens recognize the important services that County Child Support Officers and Support Enforcement Aides provide to the residents of Morrison County.

**NOW, THEREFORE, THE MEMBERS OF THE MORRISON COUNTY BOARD OF COMMISSIONERS hereby proclaim August, 2016 as:**

*CHILD SUPPORT AWARENESS MONTH IN MORRISON COUNTY*

Dated: 08-09-16

BY:   
CHAIRMAN

## **Morrison County Community Corrections**

I am requesting authorization to fill/add 1/3 of a position to the probation office. This position would oversee all pre-trial duties and provide programming to offenders on probation to MCCC.

### **Two thirds of this position was lost with the dissolution of CMCC.**

- 1/3 of the EHM/Programming Specialist position was funded by Morrison County.
- 1/3 of the Accounts Receivable and Payable position that was also the CSTS Administrator was funded by Morrison County.
- Increasing the funding to 100% for this position will allow me to manage the following issues:
  1. Create a pre-trial position that handles all Electronic Monitoring hook ups, oversees the pre-trial caseload and completes bail studies and Pre-Sentence Investigations.
  2. Currently we are reaching max capacity on a few of our caseloads. Adding 1/3 to this already funded position will allow us to move some extra duties off of agents creating room for more offenders.
  3. The Assistant Agent has taken on the duties of CSTS Database Administrator and processing of all supervision fee payments by check and collection agency recoveries. Removing her pre-trial duties will allow her time to focus on the added duties.

**MORRISON COUNTY  
REQUEST FOR BOARD ACTION**

REQUESTED BOARD DATE: **August 9, 2016**

ORIGINATING DEPARTMENT: **ASSESSOR'S OFFICE**

PRESENTER: **Glen A. Erickson**

ITEM (as appears on agenda): **ASSESSOR'S REPORT (ABATEMENTS)**  
-----

BOARD ACTION:

**Request approval of the attached Abstract of Tax Abatements dated August 9, 2016.**

-----  
BACKGROUND INFORMATION:

**See attached.**

Additional information attached: No or  Yes

**ABSTRACT OF TAX ABATEMENTS****August 9, 2016**

- 1. HILARIA A NELSON REVOC LIVING TRUST, Parcel Numbers 47.0250.000, 47.0091.00 & 47.0247.000, Upsala City**  
The homestead was removed in error and should have been classed as Residential Homestead for taxes payable in 2016. Correcting the taxes payable in 2016 on Parcel No. **47.0250.000**, would decrease the taxes from \$2,982.00 to approximately \$2,546.00, a decrease of \$436.00. Correcting the taxes payable in 2016 on Parcel No. **47.0091.000**, would decrease the taxes from \$38.00 to approximately \$32.00, a decrease of \$6.00. Correcting the taxes payable in 2016 on Parcel No. **47.0247.000**, would decrease the taxes from \$406.00 to approximately \$332.00, a decrease of \$74.00. This will be corrected for the 2016 assessment, taxes payable 2017. **Amount of Credit: \$516.00. Recommend Approval.**
  
- 2. JEREMY JOHNSON, Parcel Number 29.5012.029, Scandia Valley Township**  
Since this lot has been vacant since 2013, a deck should not have been valued or taxed on this parcel for taxes payable in 2014, 2015 & 2016. Therefore, the **2014** taxes in the sum of \$12.00 should be deleted, along with any penalty & interest. The **2015** taxes in the sum of \$12.00 should be deleted, along with any penalty & interest. The **2016** taxes in the sum of \$12.00 should be deleted, along with any penalty & interest. This parcel will be inactivated for future years. **Amount of Credit: \$36.00 (along with any penalty & interest). Recommend Approval.**
  
- 3. BRIAN J & DENISE M BOSER, Parcel Number 42.0537.000, Pierz City**  
This should have been classified as Residential Mid-Year Homestead for taxes payable in 2016. Correcting the taxes payable in 2016, would decrease the taxes from \$1,990.00 to approximately \$1,690.00, a decrease of \$300.00. This will be corrected for the 2016 assessment, taxes payable 2017. **Amount of Credit: \$300.00. Recommend Approval.**



**Abstract of Tax Abatements (Continued)**

**Page 2**

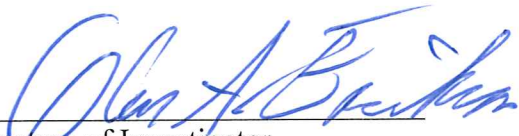
**August 9, 2016**

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both"

Tax is Paid  
 Tax is Not Paid

**REPORT OF INVESTIGATION**

After examining the applicants' claims, I have carefully investigated these applications and find the facts as stated above.

  
\_\_\_\_\_  
Signature of Investigator

August 9, 2016  
Date

**CERTIFICATIONS OF APPROVAL**

NOTE: For these abatements to be approved, the assessor, county auditor and the county board of commissioners must all favorably recommend their adoption.

**ASSESSOR'S RECOMMENDATION** (County Assessor or City Assessor in certain cities)

XX Approved      \_\_\_\_\_ Denied

  
\_\_\_\_\_  
Assessor's Signature

**COUNTY AUDITOR'S RECOMMENDATION**

XX Approved      \_\_\_\_\_ Denied

  
\_\_\_\_\_  
Auditor's Signature

**Abstract of Tax Abatements (Continued)**

**Page 3**

**August 9, 2016**

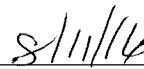
---

**COUNTY BOARD OF COMMISSIONER'S ACTION** (To be completed by county auditor)

XX Approved      \_\_\_\_\_ Denied

I certify that at a meeting held August 9, 2016 the County Board, took the above official action on these abatements. This action was duly adopted and entered upon the minutes of its proceedings as a public record, showing the names of taxpayers, other concerned persons and the amounts involved.

  
\_\_\_\_\_  
Signature of County Auditor

  
\_\_\_\_\_  
Date

**RESOLUTION #2016- *D64***

**WHEREAS;** Lake Shamineau LID, a body of water located in Scandia Valley Township, Morrison County, Minnesota, and

**WHEREAS;** Minnesota Statutes 103B.501 through 103B.581 authorize County Boards to establish Lake Improvement Districts which Have, among other powers, the power to conduct programs of water improvement, and

**WHEREAS;** the Morrison County Board has received requests from the Lake Shamineau Lake Improvement District Board to change the levy structure of the Lake Shamineau Lake Improvement District to address the issues listed above, and

**NOW THEREFORE,** the Morrison County Board of Commissioners hereby gives notice of its intent to change the levy structure for the Lake Shamineau Lake Improvement District:

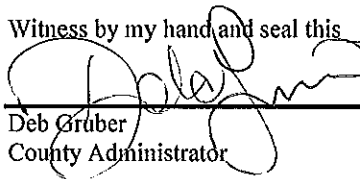
1. The program is currently financed by special assessments imposed on riparian (littoral) landowners.
  - a. **The program will be financed in the future by special assessments imposed on riparian (littoral) parcels, with additional assessments on commercial rental units equal to 35% of the special assessment amount.**
2. **The Morrison County Board of Commissioners will hold a public hearing to consider changing the levy structure of the Lake Shamineau Lake Improvement District on August 23, 2016 at 7:00 p.m. at the Morrison County Government Center.**
3. The Lake Improve District includes all riparian (littoral) properties.
4. The primary program to be undertaken by the Lake Improvement District may include Aquatic Invasive Species and other non-native or native species control (i.e. Eurasian watennilfoil, purple loosestrife, curly leaf pondweed, zebra mussels and others known or unknown, whether plant or animal.), funding boat and trailer inspections, cleaning and decontamination, and other prevention methods, analyzing high water levels; examining lake outlet problems, monitoring water quality and lake contamination problems
5. The Morrison County Soil and Water Conservation District will be the agency responsible for supervising the programs of the Lake Improvement District.
6. Information concerning the proposed district is available at the office of the Morrison County Auditor-Treasurer.
7. The map of the boundaries is incorporated as part of this Resolution.
8. The District of Scandia Valley Township.
9. There will be 5 Directors
10. There are no public ordinances which regulate use of the lake or any public access.
11. No adverse effects are anticipated from changes to the levy structure of the Lake Improvement District.
12. There are two public access points on the Lake. In addition, there is access via the Church and Resort properties.
13. An estimate of the total equalized valuation of the property within the district is \$83,699,100.

STATE OF MINNESOTA }  
 COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 10 day of Aug. 2016, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski			X		
Johnson				X	
Winscher	X				
Wilson					X
Maurer	X				

Witness by my hand and seal this 10 day of Aug. 2016

  
 Deb Gruber  
 County Administrator