



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

OCTOBER 21, 2014

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The meeting was held in the County Board Room, Government Center, Little Falls MN, and was called to order at 9:00 a.m. by Chairman Jelinski.

Members present: Commissioners Jeff Jelinski, Randy Winscher, Duane Johnson and Don Meyer.

Staff present: Deb Gruber, Steve Messerschmidt, Brian Middendorf, Eileen Holtberg, Brad Vold, Scott MacKissock, Amanda Meyer, Melanie Erickson and Nicole Nordlund.

Others present: Jerry Chandler, Dan Martens, Adolph Rabe, John Marsh, Scott Colombe, Herb Broschofsky, Charles Storkamp and Jim Wright.

APPROVAL OF COUNTY BOARD MINUTES

A motion was made by Commissioner Winscher, seconded by Commissioner Johnson and carried unanimously to approve the Morrison County Board of Commissioner Minutes for October 7, 2014.

AGENDA CHANGES

A motion was made by Commissioner Johnson, seconded by Commissioner Meyer and carried unanimously to adopt the agenda as presented.

LAKE CROOKNECK DISTRICT REPORT

Adolph Rabe and John Marsh, representatives of the Crookneck Lake Improvement District presented to the Board their annual report. A motion was made by Commissioner Meyer, seconded by Commissioner Johnson to approve the 2015 work plan and budget for the Crookneck Lake Improvement District to reduce the levy to \$0.00 per parcel. Motion carried on a roll call vote with all Commissioners voting "aye".

MORRISON COUNTY MOTLEY FAIR

Rhonda Amundson presented to the Board the Morrison County Motley Fair budget for 2014.

RICH PRAIRIE SEWER & WATER DISTRICT

Chuck Storkamp and Herb Broschofsky discussed the annual report with the County Board and reported on several projects that have been worked through the last year and also some upcoming projects. The budget is sitting in a good position at this time.

SHERIFFS REPORT

A motion was made by Commissioner Winscher, seconded Commissioner Meyer and carried unanimously to approve adding a 1.5 full time employee Dispatch positions.

SOCIAL SERVICES REPORT

Brad Vold, Director of Social Services introduced Amanda Meyer, Office Support Supervisor to the Board.

Melanie Erickson, Social Services Supervisor presented to the Board a report on Children's Mental Health Services in Morrison County.

PUBLIC HEALTH REPORT

A motion was made by Commissioner Johnson, seconded by Commissioner Meyer and carried unanimously to approve the 2014 New Establishment License to the Great River Inn, Bed and Breakfast in District #3, Little Falls, MN.



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EXTENSION REPORT

Dan Martens, Extension Educator, presented the County Report for the month of September 2014 and reported on various events that have and will be taking place in the upcoming months.

RECORDER'S REPORT

A motion was made by Commissioner Winscher, seconded by Commissioner Meyer and carried unanimously to approve the revised Enhanced Remote Access Agreement.

AUDITORS REPORT

A motion was made by Commissioner Meyer, seconded by Commissioner Johnson and carried unanimously to approve exempt permits to Ramey Morrill Lions Club to hold a bingo and raffle on November 16, 2014 at the St. Joseph Parish Hall and Bethany Lutheran Church of Ramey to hold a bingo on November 2, 2014 at Parish Hall.

Steve Messerschmidt, Financial Risk Manager, presented the Cash Report Year End for September 30, 2014.

A motion was made by Commissioner Winscher, seconded by Commissioner Meyer and carried unanimously to approve the Agreement between the County and the Eastern Morrison County Four Wheeler Club.

A motion was made by Commissioner Meyer, seconded by Commissioner Johnson and carried unanimously to approve Resolution #2014-042 to sponsor the Eastern Morrison County four wheeler Club for State Fiscal Year 2015.

COUNTY BOARD WARRANTS

A motion was made by Commissioner Meyer and seconded by Commissioner Johnson to approve the following Resolution:

WHEREAS, the Morrison County Board of Commissioners have reviewed the list of County Board Warrants;

NOW THEREFORE, BE IT RESOLVED, that the list of County Board Warrants on file in the Auditor/Treasurer's Office for October 21, 2014 be approved for payment:

REVENUE	\$	92,594.79
PUBLIC WORKS	\$	69,877.65
SOCIAL SERVICE	\$	179,785.89
SOLID WASTE	\$	16,323.92
PARKS FUND	\$	1,531.40
BUILDING FUND	\$	11,373.62
LOCAL COLLABORATIVE	\$	32,187.23
TOTAL	\$	403,674.50
MEALS	\$	106.94

Motion carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Meyer, seconded by Commissioner Johnson to approve the Commissioners Expense Reports as presented. Motion carried on a roll call vote with all Commissioners voting "aye".

ADMINISTRATORS REPORT

A motion was made by Commissioner Johnson, seconded by Commissioner Meyer and carried unanimously to appoint Jerry Wenzel of District 1 to the Board of Adjustment to finish out Chuck Forss Term 12/31/16.



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A motion was made by Commissioner Meyer, seconded by Commissioner Winscher to approve the Capital Equipment request for Administration office furniture to accommodate the payroll position, furniture not to exceed \$5,000.

COUNTY BOARD REPORTS AND SCHEDULE

Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

ADJOURNMENT

A motion was made by Commissioner Johnson, seconded by Commissioner Winscher and carried unanimously to adjourn the meeting at 10:55 a.m.

A handwritten signature in black ink, appearing to read 'Jeffrey J. Jelinski', written over a horizontal line.

Jeffrey J. Jelinski, Chairman

A handwritten signature in black ink, appearing to read 'Deb Gruber', written over a horizontal line.

Deb Gruber, Clerk to the County Board

DATE: OCT. 21

**MORRISON COUNTY BOARD OF COMMISSIONERS
COUNTY BOARD MEETING**

PLEASE SIGN IN

NAME

ADDRESS/REPRESENTING

John Bonhaff

RPSUD

Chuck Stokham

RPSUD

John Mast

CROOKNECK

Jerry R. Chandler

LFs

COUNTY/CLUB TRAIL AGREEMENT

The Agreement is made the 21 day of October, 2014, between Morrison County, hereinafter referred to as the County, and the Eastern Morrison County 4 Wheeler Club, hereinafter referred to as the Club.

Whereas, the County desires to establish recreational trails for the enjoyment of the public, and,

Whereas, the Club is a registered, nonprofit corporation, willing and able to help the County acquire, construct, and maintain such trails, and

Whereas, the State of Minnesota offers financial and technical assistance to the County for the construction of approved trails,

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. The County shall apply to the State of Minnesota, Department of Natural Resources for financial and technical assistance in accordance with the laws, rules, and regulations governing such assistance.
2. The Club shall acquire the necessary interests in land, construct trails, provide adequate trail maintenance, keep the trails safe for public use, and provide trail modifications as may be required by the State of Minnesota. The Club is solely responsible for the aforementioned obligations, and the parties agree that the County shall have no responsibility, duty or liability for those obligations. Any "work" in connection with the trails shall be in accordance with the terms and conditions of the Agreement between the State of Minnesota and the County, and the terms and conditions of that Agreement are incorporated by reference into this County/Club Trail Agreement and any subsequent contracts between the County and the Club, or between the parties hereto and others.
3. The Club shall defend, indemnify, and hold the County harmless from any and all claims brought by anyone arising out of the subject trails, including, but not limited to, claims arising out of the creation, construction, operation, maintenance, supervision, inspection, or use of the trails.
4. The Club shall purchase and maintain liability insurance naming the county as an insured, or additional named insured, in an amount at least equal to the maximum liability limits set forth in Minn. Stat. 466.04, Subd. 1, currently \$300,000 per person and \$1,000,000 per occurrence, and shall provide to the county on an annual basis, a Certificate of Insurance or other document demonstrating that such insurance is in effect.

5. The Club shall submit properly completed and executed certification forms to the County on a timely basis. The certifications must be accompanied by a signed affidavit and sufficiently detailed records to verify that the Club has met the significant benchmarks of "work" on the trails as set by the State. If the County is satisfied that the significant benchmarks of work have been met, it will submit a Request for Reimbursement to the Minnesota Department of Natural Resources. Money received from the State as the result of these requests for reimbursement will be disbursed to the Club.


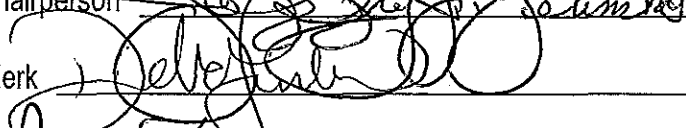

6. The Club shall maintain books, records, documents, and other evidence relevant to this grant and in such detail that will accurately reflect the benchmarks that have been reached in this program and that have received payment. The Club shall use generally accepted accounting principles and these records shall be retained for six years after this grant terminates. The State, the County its representative, or the legislative auditor shall have the right to examine this evidence and the Club shall make them available at all reasonable times during the retention period. Records shall be sufficient, as defined in the Manual to reflect significant costs incurred and volunteer donation of time, equipment, and/or materials in performance of this grant

7. The County shall not be liable for such costs incurred by the Club because State funds are depleted, reduced, or in any way modified. Costs incurred by the Club, which are not reimbursed by the State, shall be absorbed by the Club. In the event that a performance penalty is assessed against the County, by the State, such penalty will be passed through to the Club and shall be the Club's obligation until satisfied.

8. The Club will operate as an independent contractor, and neither the County nor the State of Minnesota shall have any responsibility or liability for worker's compensation, other employee benefits, or claims of negligence or other wrongdoing on the part of the Club brought by employees or third parties.

9. All trails built and/or maintained by the Eastern Morrison County 4 Wheeler Club and its member organizations shall be the subject of this Agreement and shall hereinafter be called the Morrison County Recreational Trails.

10. This agreement shall continue for an indefinite period of time and until terminated by either party upon 30 days written notice.

County Board Chairperson		Date <u>10-21-2014</u>
County Board Clerk		Date <u>10-21-2014</u>
Club President		Date <u>10/2/14</u>
Club Secretary	<u>Wanda Hennen</u>	Date <u>10/2/14</u>

RESOLUTION APPROVING COUNTY SPONSORSHIP
OF THE EASTERN MORRISON COUNTY 4 WHEELER CLUB

#2014-042

2015

WHEREAS, the Eastern Morrison County 4 Wheeler Club provides trails to meet Morrison County's recreation needs;


WHEREAS, the State of Minnesota offers funding of such trails through its GRANT-IN-AID TRAIL ASSISTANCE PROGRAM;

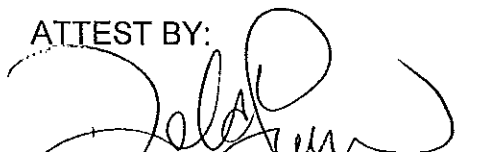
WHEREAS, the Morrison County Board of Commissioners acknowledges the sponsorship of this program as only a facilitator in providing state funds to local recreational trail associations;

WHEREAS, the Morrison County Auditor recommends approval of continued county sponsorship of the grant-in-aid trails;

BE IT THEREFORE RESOLVED THAT, the Morrison County Board of Commissioners approves the application and proposals of the Eastern Morrison County 4 Wheeler Club and authorizes the County Auditor to act as fiscal agent and to sign all necessary forms and agreements to participate in the program for State Fiscal Year 2015.

PASSED by majority vote of the Morrison County Board of Commissioners on this 21 day of October, 2014.


Jeffrey J. Jelinski
Chair
Morrison County Board of Commissioners

ATTEST BY:

Clerk