



# MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

February 18, 2014

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The meeting was held in the County Board Room, Government Center, Little Falls MN, and was called to order at 9:00 a.m. by Chairman Jelinski.

**Members present:** Commissioners Randy Winscher, Duane Johnson, Kevin Maurer, Jeff Jelinski and Don Meyer.

**Staff present:** Deb Gruber, Michel Wetzel, Amy Kowalzek, Bonnie Paulsen, Louise Welle, Brad Vold, Steve Messerschmidt, Steve Backowski, Becky Moe, Rachel Zimmerman, Darrin Welle, Robert Sanders, John Schelonka, Gail Miller, Jackie Wise and Nicole Nordlund.

**Others present:** Jennie Zeitler, Delores Colombe, Leon Weiss, Tammi Wilczek, Jerry Lochner, Jason Krebsbach and Jerry Chandler.

### APPROVAL OF COUNTY BOARD MINUTES

A motion was made by Commissioner Johnson, seconded by Commissioner Maurer and carried unanimously to approve the Morrison County Board of Commissioner Minutes for February 4, 2014.

### AGENDA CHANGES

A motion was made by Commissioner Winscher, seconded by Commissioner Meyer and carried unanimously to adopt the agenda as presented with the addition of Central MN Housing Development.

### AWARDS OF EXCELLENCE

County Administrator, Deb Gruber and Chairman Jelinski presented the Awards of Excellence to Gail Miller, Social Services for her customer service; Bobby Sanders and John Schelonka, Public Works for their innovation and leadership; Darrin Welle, Planning and Zoning, Rachel Zimmerman and Peggy Zimny, Sheriff's Office received their awards in the performance category for showing extra effort and going above and beyond their normal work duties.

### CITIZENS COMMITTEES

County Administrator, Deb Gruber and Chairman Jelinski presented the following citizen committee members with certificates of appreciation for their years of service on the following committees:

Chuck Parins	Planning Commission and Board of Adjustment	2002-2013
Norman Siekman	Planning Commission	2010-2013
Leon Weiss	Public Health Advisory	2007-2013
Delores Colombe	Public Health Advisory	2007-2013
Barb Bellefeuille	Public Health Advisory	2008-2013
Mari Jo Poster	Public Health Advisory	2007-2013
JoAnn Doroff	Public Health Advisory	2007-2013
Tammy Wilczek	Extension Committee	2008-2013

### SHERIFF'S REPORT

Michel Wetzel, Sheriff, presented the monthly report for January 2014 to the County Board.

### CENTRAL MN HOUSING DEVELOPMENT

A motion was made by Commissioner Johnson, seconded by Commissioner Meyer and carried unanimously to approve Resolution #2014-010, that the Central Minnesota Housing Partnership continue as the administrative body for implementing the program in Morrison County.



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## COMMUNITY DEVELOPMENT

Carol Anderson, Community Development Coordinator discussed several projects that are happening around the County. She stated that she has been vigorously working on the food hub, which may serve around as a location for a farmers market.

## AIRPORT AND CAPITAL IMPROVEMENT PLAN REVIEW

A motion was made by Commissioner Meyer, seconded by Commissioner Maurer and carried unanimously to approve the proposed project to realign and pave the runway at the Little Falls/Morrison County Airport.

## SOCIAL SERVICES REPORT

A motion was made by Commissioner Meyer, seconded by Commissioner Maurer and carried unanimously to add a position in Adult Services.

Brad Vold, Social Services Director and Jackie Wise, Supervisor discussed the 2013 collections report.

## PUBLIC HEALTH REPORT

A motion was made by Commissioner Winscher, seconded by Commissioner Meyer and carried unanimously to approve the 2014 New Establishment License for Buch's B & B in Pierz, MN.

Bonnie Paulsen, Public Health Director and Louise Welle, Associate Director of Nursing reported on Long Term Care statistics.

## PLANNING AND ZONING REPORT

A motion was made by Commissioner Maurer, seconded by Commissioner Meyer and carried unanimously to enter into the 2014-2015 Feedlot Delegation Agreement and Work Plan with the MPCA.

A motion was made by Commissioner Johnson, seconded by Commissioner Maurer and carried unanimously to approve and sign the Annual County Feedlot Officer Report Form, for submittal to the MPCA.

A motion was made by Commissioner Meyer, seconded by Commissioner Johnson to approve the payment of the \$50 permit fee and waive the after-the-fact fees for Nathan and Cassie Baum for the permitting of a Class A sign on their neighbor's property and carried 4-1 with Commissioner Winscher voting "nay".

## EXTENSION REPORT

Becky Moe, 4-H Program Coordinator, presented the County Report for the month of January 2014 and reported on various events that have and will be taking place in the upcoming months.

## AUDITOR REPORT

A motion was made by Commissioner Maurer, seconded by Commissioner Johnson and carried unanimously to approve the following:

Pine Grove Zoo to have a 1-day liquor license on March 21, 2014 at the Falls Ballroom.

St. Joseph Church of Gilman to hold bingo on March 22, 2014 & April 27, 2014 at the St. Joseph Parish Hall in Morrill.

Exempt Permit for Morrison County Ducks Unlimited to hold a raffle at the Falls Ballroom on April 25, 2014.

Steve Messerschmidt, Auditor/ Treasures Office reported the January 31, 2014 Cash Report Year End.



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**COUNTY BOARD WARRANTS**

A motion was made by Commissioner Meyer and seconded by Commissioner Johnson to approve the following Resolution:

WHEREAS, the Morrison County Board of Commissioners have reviewed the list of County Board Warrants;

NOW THEREFORE, BE IT RESOLVED, that the list of County Board Warrants on file in the Auditor/Treasurer's Office for February 18, 2014 be approved for payment:

REVENUE	\$ 80,042.91
PUBLIC WORKS	\$ 49,927.94
SOCIAL SERVICE	\$ 233,202.21
SOLID WASTE	\$ 18,395.60
PARKS FUND	\$ 10,000.00
BUILDING FUND	\$ 559.36
LOCAL COLLABORATIVE	\$ 323.58
TOTAL	\$ 392,451.60
MEAL	\$ 69.58
CREDIT CARD	\$ 6,586.01

Motion carried on a roll call vote with all Commissioners voting "aye".

The County Board recessed at 10:51 a.m. and reconvened at 10:58 a.m.

**PUBLIC WORKS REPORT**

A motion was made by Commissioner Maurer, seconded by Commissioner Meyer to approve the payment of the 2014 annual Town Road Allotments and carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Johnson, seconded by Commissioner Maurer to approve Resolution #2014-011 Morrison County City and Township Recycling Grants to distribute recycling grants money to cities and townships and carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Johnson, seconded by Commissioner Meyer to authorize the renewal of a 2014 solid waste hauler License for Hengel Ready Mix and Construction, Inc. and carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Johnson, seconded by Commissioner Meyer to approve the Resolution # 2014-012 Morrison County City and Township Clean-up Day Grants to distribute clean-up day grant money to cities and townships and carried on a roll call vote with all Commissioners voting "aye".

**COUNTY BOARD REPORTS AND SCHEDULE**

Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

**ADMINISTRATORS REPORT**

A motion was made by Commissioner Maurer, seconded by Commissioner Johnson and carried unanimously to approve Resolution #2014-009 to have a closed executive session to review the County Administrators performance evaluation.

The meeting was closed at 11:08 a.m. and reopened at 12:08 p.m.



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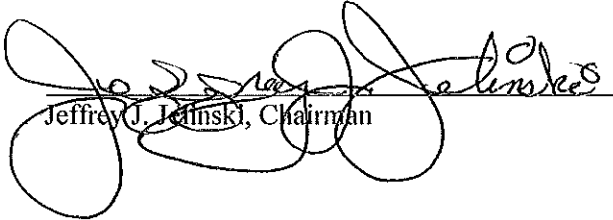
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**ADJOURNMENT**

A motion was made by Commissioner Johnson, seconded by Commissioner Maurer and carried unanimously to adjourn the meeting at 12:08 p.m.

A handwritten signature in black ink, appearing to read 'Jeffrey J. Jeffinski', written over a horizontal line.

Jeffrey J. Jeffinski, Chairman

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Deb Gruber, Clerk to the County Board



**RESOLUTION  
MORRISON COUNTY**

Date: 2-18-14

Resolution #: 2014-010

**WHEREAS**, Morrison County has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the county, and

**WHEREAS**, an unmet need remains for the repair and rehabilitation of rental housing units, and

**WHEREAS**, the Rental Rehabilitation Deferred Loan Program sponsored by Minnesota Housing (MHFA) may provide a means for rehabilitating rental housing units in Morrison County.

**NOW THEREFORE BE IT RESOLVED**, that the Central Minnesota Housing Partnership is hereby approved to continue as the administrative body for implementing this program in Morrison County.

Dated this 18 day of Feb, 2014.

Signed: [Signature]  
Title: Chair, Board of Commissioners

Attest: [Signature]  
Title: County Administrator





## A. Work Plan Strategies

The strategies component of the Work Plan fulfills County rule requirements (7020.1600, Subp. 3a.) that state the County must develop annual plans and goals in accordance with registration, inspection, scheduled compliance and owner assistance responsibilities.

**Registration Strategy:** Please address the following registration strategy criteria.

1. Please indicate the method(s) the County will use to provide a feedlot owner with a registration receipt. For additional methods and requirements see the Annual Report Guidance document.
  - a. A 30-day Registration Receipt Letter.
  - b. A 30-day Inspection Letter that contains confirmation of re-registration.
  - c. A permit cover letter or Certificate of Registration that contains confirmation of re-registration.
  - d. Verbal notification of re-registration as documented by a log.

A registration receipt letter is sent out to those who have updated their registration. The letter generated in DELTA is used. The receipt letter is sent by mail, and the date of the letter being mailed is kept in DELTA.

2. Please indicate the type of registration form used by the County:
  - a. MPCA standard registration form.
  - b. County designed form. A copy of the form must be attached to the completed work plan.

Morrison County uses the MPCA standard registration form generated by DELTA.

3. Please describe how the County will address facilities that upon re-registration show an increase in animal units, a change or addition to animal types or newly constructed animal holding or manure storage areas.

If a change over 10% is found a phone call or letter will be done to inquire why there is such a change. If the result of the conversion warrants an inspection, then one will be conducted.

4. Please describe the strategy and timeline that the County intends to follow to address facilities that have not met the re-registration deadline by January 1, 2014 and/or any continuous registration strategy over the next two years.

There are no feedlots that have not updated in the current cycle. The County plans to re-register feedlots on a 4 year cycle. So, in 2014 the feedlots last registered in 2010 will be mailed their registration update forms, etc. The registration forms not returned after three mailings get inspected to update the numbers.

**Inspection Strategy:**

Delegated County must set inspection plans and goals for the purpose of identifying pollution hazards and determining compliance with discharge standards and schedules at sites with Open Lot Agreements (OLAs) (7020.1600 Subp. 3a. B.1 a. & 1b).

For assistance with completing this part of the work plan, please see Appendix A.

1. *Using the table below, please complete your Production Site Inspection Strategy in accordance with the following factors.*
  - a. *Your inspection strategy must include plans, as applicable, for conducting inspections at these sites:*
    - i. *Sites where an interim or CSF (CSF applies to  $\geq 300$  AU) permit is issued.*
    - ii. *Sites with signed open lot agreements (OLAs) that have never been inspected.*
    - iii. *Sites required to be registered that have never been inspected.*
  - b. *In addition to the feedlot types identified in Item 1, please enter into the table one or more of the following listed strategies. You may also propose an alternative strategy:*
    - i. *The County goal is to inspect sites within shoreland and/or a DWSMA.*
    - ii. *The County inspects all feedlots in the County on a 5 year or less rotating basis.*
    - iii. *The County will place an emphasis on inspections at sites within a defined jurisdiction such as feedlots in a TMDL watershed, a township, or some other formally designated area.*
    - iv. *The County will place an emphasis on inspections at sites within a specified size category such as 300 – 499 AU or 500 – 999 AU.*
    - v. *The County will place an emphasis on inspections at sites that, according to previous inspections, have not been maintaining manure management records.*
    - vi. *Alternative strategies; please list in the table.*
  - c. *For each required strategy that applies and/or for each chosen strategy you list in the table, you must enter the total number of feedlots of that type you estimate are in your County (or other jurisdiction you have identified) and the number of those feedlots you intend to inspect.*

**Production Site Inspection Strategy Goals**

<b>Feedlot Type</b>	<b>Total Number (as defined by area, size, type, location, compliance status or other parameter)</b>	<b>Inspection Goal 2014</b>	<b>Inspection Goal 2015</b>
<b>Required Strategy.</b> Inspect all sites where an interim or CSF (CSF for $\geq 300$ only) permit is issued.	5	5	5
<b>Required Strategy.</b> Inspect sites with OLAs that have never been inspected.	<i>All OLA sites have been inspected since signing the OLA .</i>	0	0
<b>Required Strategy.</b> Inspect sites	350	20	20

required to be registered that never been inspected.			
<i>Example from the list above: Inspect sites within shoreland.</i>	65	5	5
<i>Example of alternative strategy. Inspect feedlot sites located in Belle Prairie, Bellevue, Culdrum, Swan River, Buh, and Agram Townships because these townships were found to have higher nitrate water testing levels.</i>	About 226	20	20
<b>Total</b>		50	50

2. Using the table below, please complete your *Land Application Inspection Strategy* in accordance with the following factors.
- a. Enter in the table below one or more of the following land application inspection strategies for addressing land application of manure, nutrient management planning and record keeping. You may also propose an alternative inspection strategy. See the *Annual Report Guidance Document* for more information on *Land Application Inspections*.
    - i. The County goal is to perform a Level II Land Application Inspection review as part of any Compliance inspection conducted at Non-NPDES sites >300 AU.
    - ii. The County will conduct Level III Land Application Inspections at all sites within a defined jurisdiction such as feedlots in a TMDL watershed, a township, or some other formally designated area.
    - iii. The County will conduct Level I inspections at sites that, according to previous inspections, have not been maintaining manure management records.
    - iv. Alternative strategies; please list in the table.
  - b. For each strategy that you list in the table, you must enter the total number of feedlot sites defined by the strategy and the number of those sites at which you intend to conduct land application inspections.

**Land Application Inspection Strategy Goals**

<b>Feedlot Type</b>	<b>*Total Number (as defined by area, size, type, location, compliance status or other parameter)</b>	<b>*Inspection Goal 2014</b>	<b>*Inspection Goal 2015</b>
<i>The County will conduct Level I inspections at sites that, according to previous inspections, have not been maintaining manure application records.</i>	5	5	5
<i>The County will conduct Level II reviews at feedlots over 500 au</i>	77	5	5
<i>Conduct a Level III at feedlot sites located in Belle Prairie, Bellevue, Culdrum, Swan River, Buh, and Agram Townships because these</i>	226	3	3

townships were found to have higher nitrate water testing levels.			
<b>Total</b>		13	13

\*Numbers entered into the table for Level III land application strategy goals must be quantified by feedlot site and not by individual fields.

**Compliance Strategy:** Please describe your compliance strategy for 2014-2015.

1. Please state the various method(s) and practice(s) that the County will use in response to **production site inspections** that result in non-compliance, including facilities that have failed to meet OLA timelines:

- a. Include corrective actions in the inspection results notification letter, where corrective actions can be completed in 30-days or less.
- b. Issue a Letter of Warning (LOW) or a Notice of Violation (NOV) that will include corrective actions and deadlines.
- c. Issue an Interim Permit that includes timelines for corrective actions.
- d. Document in a letter to the owner that indicates another agency (NRCS or SWCD) is working to correct identified pollution hazards.
- e. Other strategies, as described in the space below.

A combination of all of the above is used depending on the severity of the case. If the corrective action can be accomplished around 30 days or less I will utilize the inspection letter to facilitate the correction. If the corrective action will take longer than 30 days we will use an interim permit to facilitate the fix or a LOW or NOV may be issued right away that includes a schedule to compliance.

2. Please indicate in the space below the various method(s) and practice(s) that the County will use in response to **land application inspections** that result in non-compliance:

- a. Address non-compliance at the same time the facility non-compliance is addressed. See above.
- b. Include corrective actions in the inspection results notification letter, where corrective actions can be completed in 30-days or less.
- c. Issue a Letter of Warning (LOW) or a Notice of Violation (NOV) that will include corrective actions and deadlines.
- d. Document in a letter to the owner that indicates another agency (NRCS or SWCD) is working to correct identified pollution hazards.
- e. Other strategies, as described in the space below.

Address non-compliance at the same time the facility non-compliance is addressed. See above

3. Please state the timelines (scheduled compliance goals) that the County intends to meet when using the methods and practices identified under item 1 and item 2:

- a. Notification of inspection results informing the producer of non-compliance including the listing of any corrective action that can be completed within 30 days. Follow-up contact/communication to evaluate producer progress.
- b. Decision to escalate compliance action where progress on corrective actions is not forthcoming.

Notification of inspection results informing the producer of compliance or non-compliance including the listing of any corrective action that can be completed within 30-60 days and the SWCD/NRCS contacts. Follow up phone calls are done after 30 days to monitor the progress and see if any work is being completed. If work is being accomplished, more time is given if reasonable. If compliance is not achieved in a timely manner the NOV, LOW, or interim process is used. This timeframe varies from case to case, but usually happens if the work is not accomplished after one full construction season (6 months).

**Owner Assistance Strategy:** The MPCA requests that delegated counties set specific owner assistance plans and goals.

1. *Please state the number and type of activities you plan to conduct. (Examples are: group education events; newsletters; newspaper articles; producer surveys; distribution of manure sample containers; aid in MMP writing.)*

Last work plan I issued stockpiling factsheets to all the poultry producers. This two year timeframe I plan on continuing with that plan, but extending that to all the beef and dairy producers. I plan to target SE and SW Morrison County Townships with this mailing.

2. *Please state your goals in terms of the number of feedlots owners that you expect to attend meetings hosted to provide producer training and education.*

I hope to reach between 100-150 producers with my mailing.

3. *Please state whether you intend to participate in the Owner Assistance Tracking project that is being directed by MACFO and that begins January 1, 2014.*

I do not, at this time, plan on tracking owner assistance that I perform. I keep logs in all of my feedlot files of phone call/counter discussions and any correspondence with producers. This is a significant and important part of the job, but we do not plan on tracking our hours.

## **B. Delegated County Minimum Program Requirements**

Part 2 of County feedlot program legislative appropriation language for 2014-2015 states that 25% of the total appropriation must be awarded according to the terms and conditions of the following Minimum Program Requirements (MPRs).

### **1. Inspection Minimum Program Requirement**

A delegated County must inspect 7% or more of their feedlots annually, as determined by the table below, to be eligible for the Inspection Minimum Program Requirement award.

<b>Inspection Minimum Program Requirement:</b>	<b>July 1 – Dec.</b>	<b>Jan. 1 –Dec 31</b>
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	31, 2014	2015
1. <b>Agency-approved number required to be registered.</b> Please enter the number that is shown for your County on the 2014 County Program Base Grant Award Schedule, Appendix B. (These numbers may be modified upon finalization of the January 1, 2014 re-registration update.)	___592___	___592___
2. <b>County – Agency agreed upon inspection rate.</b> The inspection rate is 7% for 2014 and 2015 unless otherwise negotiated by the two parties.	___7___	___7___
3. <b>County – Agency agreed upon inspection number for the identified time period.</b> (These numbers may be modified upon finalization of the January 1, 2014 re-registration update.)	___42___	___42___

## 2. Other Minimum Program Requirements

Registration Minimum Program Requirements:	YES	NO
1. The County will register and maintain registration data in the Delta database in accordance with MN R. Ch. 7020.0350 Subp. 1 and 7020.1600, Subp. 2. C.  <i>A County program review indicates that the County uses the MPCA standard feedlot registration form or has been approved to use a County-designed registration form and updates Delta with the registration information acquired from registration forms and/or permit application. Fields that must be updated continuously include shoreland status, Drinking Water Supply Management Area (DWSMA) and Open Lot Agreement (OLA) as agreed to by FMT-MACFO in 2013.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The County issues a registration receipt to the feedlot owner within 30 days of receipt of the registration form. (7020.0350, Subp. 5.)  <i>File reviews indicate that the County has fulfilled the registration receipt requirement as stated in their registration work plan strategy.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Inspection Minimum Program Requirements:	YES	NO
3. The County maintains a record of all compliance inspections, including land application review results, conducted at feedlots required to be registered. At a minimum, counties must maintain on file, electronic or paper, a completed copy of the Non-NPDES Inspection Checklist. (7020.1600, Subp. 2. H.)  <i>File reviews indicate that the County uses, and maintains on file, inspection documentation in accordance with the above requirement.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The County completes entry of data from all feedlot compliance inspections, including land application review results, at feedlots required to be registered, into Delta and in accordance with Delta inspection fields by February 1 of the year following the end of the program year. (7020.1600, Subp. 2. H.)  <i>A Delta database query indicates that entry of inspection data into Delta occurs within required parameters.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The work plan contains an inspection strategy that has been approved by the agency. (7020.1600, Subp. 3a.B.(1-2))  <i>The Annual Inspection Strategy Progress report (located in the Supplemental Information Page section of the Annual County Feedlot Officer and Performance Credit Report) indicates that the County initiated inspection</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<i>plans and goals as stated in their inspection strategy.</i>		
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<b>Compliance Minimum Program Requirements:</b>	<b>YES</b>	<b>NO</b>
<p>6. The County will notify the producer, in writing, of the results for any compliance inspection conducted. The notification must include a completed copy of the Non-NPDES Inspection Checklist.(7020.1600, Subp. 3a.B. (5a.))</p> <p><i>File review indicates that the County has notified the producers of compliance inspection results. Notification must be in writing either by letter or by a document, signed by the producer, that he/she has viewed and agreed with the completed inspection report and waives any further notification of results by mail.</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>7. The County will bring feedlot operations into compliance through the implementation of scheduled compliance goals as stated in their compliance strategy (7020.1600, Subp. 3a.B.(5)).</p> <p><i>File reviews indicated that, in matters of non-compliance, the County followed their compliance strategies.</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>8. The County maintains documentation and correspondence for any return to compliance from a documented non-compliance status. (7020.1600, Subp. 2.H.)</p> <p><i>When a County records a corrective action in Delta, the file contains documentation by either the County or other party verifying that the corrective action was implemented and/or installed.</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Permitting Minimum Program Requirements:</b>	<b>YES</b>	<b>NO</b>
<p>9. The County will issue permits within the 60/120 day time period according to Minn. Stat. 15.99. (7020.0505, Subp. 5.B.)</p> <p><i>Files reviews indicate that the County:</i></p> <ul style="list-style-type: none"> <li>a. <i>Date stamps applications and all its components</i></li> <li>b. <i>Incomplete letter are used when applicable</i></li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>10. The County will make sure all permit applications are complete. (7020.1600, Subp. 2.C.)</p> <p><i>Files reviews indicate that the County uses an agency approved application checklist and that applications are complete.</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>11. The County will ensure producer compliance with required notifications. (7020.2000, Subp. 4 and Subp. 5)</p> <p><i>Public notifications for new or existing feedlots with a capacity of 500 AU or greater proposing to construct or expand must include the following information:</i></p> <ul style="list-style-type: none"> <li>a. <i>Owner's names or legal name of the facility;</i></li> <li>b. <i>Location of facility - County, township, section, and quarter section;</i></li> <li>c. <i>Species of livestock and total animal units;</i></li> <li>d. <i>Types of confinement buildings, lots, and areas at the animal feedlot; and</i></li> <li>e. <i>Types of manure storage areas;</i></li> </ul> <p><i>Public notification completed by:</i></p> <ul style="list-style-type: none"> <li>a. <i>Newspaper (affidavit in file)</i></li> <li>b. <i>Written Notice Location</i></li> <li>c. <i>Conditional Use Permit Notice</i></li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>12. Appropriate permit issuance after completion of required notifications. (7020.2000, Subp. 5)</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<i>File reviews indicate that permits have been issued after the appropriate number (20) of business days following public notifications.</i>		
13. The County will ensure that MMP (manure management plan) conditions have been met according to 7020.2225, Subp. 4.D. prior to permit issuance (7001.0140).  <i>File reviews indicate that a MMP and a manure management plan checklist completed by the CFO is on file for any Interim permit issued; a manure management checklist completed by the CFO is on file for any Construction Short-Form permit issued for a feedlot with ≥300 AU where manure is non-transferred; and a completed copy of the document "MMP When Ownership of Manure is Transferred" is on file for a feedlot with ≥300 AU where manure is transferred.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. The County will ensure that producers who submit a permit application that includes a liquid manure storage area (LSMA) meet the requirements set forth in 7020.2100.  <i>File reviews indicate that the County uses an agency approved LSMA checklist and that plans and specifications are complete.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. The County will ensure that any pollution problem existing at a producer's site will be resolved before the permit is issued or is addressed by the permit. (7020.0500, Subp. 5.B. and 7001.0140)  <i>File reviews indicate that the County issues Interim permits in appropriate situations.</i>  <i>File reviews indicate that the County conducts an inspection prior to permit issuance.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Complaint Response Minimum Program Requirements:</b>	<b>YES</b>	<b>NO</b>
16. The County maintains a record of all complaint correspondence. (7020.1600, Subp. 2.H. and Subp. 2.J.(6))  <i>The County maintains a complaint log and promptly reported to the MPCA any complaints that represented a possible health threat, a significant environmental impact or indicated a flagrant violation</i>  <i>The complaint log record includes the following information:</i> <ul style="list-style-type: none"> <li>a. The type of complaint.</li> <li>b. The location of the complaint.</li> <li>c. The date and time the complaint was made.</li> <li>d. The facts and circumstances related to the complaint.</li> <li>e. A statement describing the resolution of the complaint.</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Owner Assistance Minimum Program Requirements:</b>	<b>YES</b>	<b>NO</b>
17. The work plan contains owner assistance goals that have been approved by the agency. (7020.1600, Subp. 2.J.(5) and Subp. 3a.B.(7))  <i>The annual delegation review indicates that the County initiated plans in accordance with their owner assistance work plan strategy.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Staffing Level and Training Minimum Program Requirements:</b>	<b>YES</b>	<b>NO</b>



<p>18. The CFO (and other feedlot staff) attends training necessary to perform the duties of the feedlot program and is consistent with the agency training recommendations. (7020.1600, Subp. 2.K.)</p> <p><i>The County completed a minimum of 18 continuing education units (CEU); each unit consisting of one hour of training related to Minnesota Rules Chapter 7020 competency areas: Regulating new construction; conducting inspections and evaluating compliance; handling complaints and reported spills; responding to air quality complaints, resolving identified pollution problems, communicating with farmers and the agricultural community.</i></p> <p><i>(See Annual CFO Report Form Guidance document for more information about Training Performance credits.) All training sessions attended by the County must be submitted with the Supplementary Report Form.</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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<b>Air Quality Minimum Program Requirements:</b>	<b>YES</b>	<b>NO</b>
<p>19. The County maintains a record of all notifications received from feedlot owners claiming air quality exemptions including the days exempted and the cumulative days used. (7020.1600, Subp. 2.I.)</p> <p><i>The County maintains a pumping notification log.</i></p> <p><i>The record includes the following information:</i></p> <ul style="list-style-type: none"> <li><i>a. Names of the owners/legal facility name</i></li> <li><i>b. Location of the facility (County, township, section, quarter)</i></li> <li><i>c. Facility permit number</i></li> <li><i>d. Start date and number of days to removal</i></li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Web Reporting Requirement:</b>	<b>YES</b>	<b>NO</b>
<p>20. The County maintains an active Web site listing detailed information on the expenditure of County program grant funds and measureable outcomes as a result of the expenditure of funds. (H.F. No. 2123, 86<sup>th</sup> Legislative Session, Article 1, Section 3, Subdivision 1)</p> <p><i>As of July 1 of the current program year the following reports for the previous program year have been maintained on the County's web site:</i></p> <ul style="list-style-type: none"> <li><i>a. NRBG feedlot program financial report as recorded on eLINK</i></li> <li><i>b. Annual CFO Report</i></li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## The 2014 - 2015 County Feedlot Program Delegation Agreement and Work Plan Review Summary

**A. County Need Requests.** Please state any specific resources that you are requesting the MPCA to provide in administering the County feedlot program in your County:

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**B. Agency Response/Comment to County Need Requests:**

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**C. Documentation of Work Plan Revisions and/or Alternate Methods for Meeting MPRs.** Any work plan revisions including any alternate methods for meeting MPRs that have been agreed to by both parties must be documented in this space.

---

**D. Work Plan Approval**

The 2014-15 delegation agreement and work plan has been reviewed and satisfactorily addresses delegation agreement requirements.

*Yes*     *No*

<p>The comments as recorded in the above parts together with the signatures of represented parties constitute that review of the delegation agreement has been conducted and that agreement of delegated County duties and goals by the MPCA and the County for the January 1 – December 31, 2014 period has been achieved.</p>	County Feedlot Officer:	
	<hr/>	
	(Signature County Feedlot Officer)	(Date)
	MPCA Representative:	
<hr/>		
(Signature MPCA Representative)	(Date)	

## 2014 – 2015 Work Plan Inspection Strategy

### Guidance

The inspection strategy section of the work plan is substantially new for 2014 – 2015. We have provided this special guidance section to ensure that CFOs not only understand the changes but can prepare inspection goals in line with the changes.

#### **Changes to the work plan inspection strategy for 2014 – 2015:**

1. The County must prepare a production site and a land application site inspection goal strategy.
  - Production site inspection. A production site inspection is a full-compliance inspection where all applicable parts of the non-NPDES inspection checklist must be completed including a Level I land application review.
  - Land application inspection. Three types of land application inspections can be conducted - Level I, Level II and Level III. The non-NPDES inspection checklist must be used to document land application inspection results and the results must be entered into Delta. None of the three types of land application inspections meet the definition of a compliance inspection. A Level II land application inspection is possible only if records are sufficient to meet Level I inspection requirements.
2. The production site inspection component has three mandatory inspection strategy requirements.
  - No. of sites the County anticipates inspecting as a result of issuances of interim or CSF permits (CSF issuance applies to  $\geq 300$  AU).
  - No. of sites with a signed OLA that have never been visited.
  - No. of sites required to register that have never been visited.
3. Compliance and construction inspections conducted as a result of the production site strategy count toward the minimum 7 percent rate; land application inspections conducted as a result of the land application strategy do not count toward the 7 percent inspection rate.
4. The County must write an annual inspection strategy progress report that addresses County results for both production and land application goals. The inspection strategy progress report will be included in the Supplemental Section of the Annual County Feedlot Officer and Performance Credit Report. The County needs to be realistic in their inspection strategy because they will be required to answer if they fail to meet their goals. See MPR No. 5.

As part of developing a realistic inspection strategy the County needs to consider all of their strategies (production and land application) and the time commitment required. The County should not design their inspection goals to simply meet the 7% minimum inspection rate. Rather the

county is urged to set inspection goals according to their inspections needs such as feedlots that have never inspected or feedlots with OLAs not inspected.

There will be no penalty if the County does not meet their strategies as long as they have valid reasons for not meeting it. The MPCA understands this is only a plan and that things happen. But the expectation is that the CFO communicates with their regional staff in a timely manner if they feel they will not be able to meet their goals during the year.

### **Recommended approach for developing production site inspection goals:**

Please complete the following steps to prepare your production site inspection strategy goals.

**Step 1.** The first step is to calculate the number of feedlots that the County intends to inspect annually. We suggest that the County set a goal of inspecting 10 percent of the total number of feedlots required to be registered in the County. (We suggest 10 percent to ensure that the County meets the 7 percent required inspection rate.) Given this formula, a County with 300 feedlots would need to conduct 30 compliance and/or construction inspections annually.

**Step 2.** The second step is to calculate the number of sites in the county that are subject to the three required inspection strategy categories (See bullet 2 in previous section). For example a County may estimate that, based on past experience, they will need to inspect about 15 sites as a result of permit issuance requirements; and, they estimate that they have 10 sites with signed OLAs that have never been inspected; and, they estimate that they have 50 sites required to be registered that have never been visited. In this case the total number of sites needing to be inspected, as a result of the required inspection strategies, is 80.

**Step 3.** The third step is to decide how many inspections the County can conduct in each of the required categories over the next two years. The County must plan to inspect all sites each year where permits are being issued. However, counties may be able to complete only a fraction of the inspections over the next two years at feedlots that have never been inspected or with signed OLAs that have never been inspected. The reason is that some counties still have hundreds of sites that have never been inspected or sites with signed OLAs that have never been inspected. In the example that we are using, the County has determined that they can do a total of 30 inspections annually (See Step 1) and that 15 of them will be due to permit issuances (Step 2). This leaves 15 inspections available for sites that are required to be registered but have never been inspected and sites with signed OLAs that have never been visited.

**Step 4.** This step only applies to counties where the number of planned inspections, as defined by the three required inspection strategy categories, is less than 10% of the total number of feedlots in the County. In that event the County must choose additional inspection strategies (listed in the work plan or proposed by the County) whereby the county will be assured of meeting the 7% minimum inspection requirement.


Appendix B

**FY 2014 County Program Base Grant Award Schedule**  
 (July 1, 2013 - June 30, 2014)  
**\$1,959,000 Appropriation**

Delegated County	Feedlots Eligible for Funding	2014 Base Grant Award	County Match Requirement
Big Stone	65	\$7,500	\$5,250
Blue Earth	358	\$32,177	\$22,524
Brown	389	\$34,963	\$24,474
Carver	264	\$23,728	\$16,610
Clay	113	\$10,156	\$7,109
Cottonwood	302	\$27,144	\$19,001
Dakota	183	\$16,448	\$11,514
Dodge	304	\$27,324	\$19,127
Douglas	411	\$36,941	\$25,859
Faribault	430	\$38,648	\$27,054
Fillmore	866	\$77,836	\$54,485
Freeborn	356	\$31,997	\$22,398
Goodhue	769	\$69,118	\$48,383
Houston	447	\$40,176	\$28,123
Jackson	346	\$31,098	\$21,769
Kandiyohi	450	\$40,446	\$28,312
Kittson	25	\$7,500	\$5,250
Lac Qui Parle	189	\$16,987	\$11,891
Lake of the Woods	29	\$7,500	\$5,250
Le Sueur	185	\$16,628	\$11,640
Lincoln	430	\$38,648	\$27,054
Lyon	338	\$30,379	\$21,265
McLeod	357	\$32,087	\$22,461
Marshall	67	\$7,500	\$5,250
Martin	500	\$44,940	\$31,458
Meeker	315	\$28,312	\$19,818
Morrison	592	\$53,209	\$37,246
Mower	361	\$32,447	\$22,713
Murray	462	\$41,525	\$29,068
Nicollet	347	\$31,188	\$21,832
Nobles	452	\$40,626	\$28,438
Norman	46	\$7,500	\$5,250
Pennington	47	\$7,500	\$5,250

Pipestone	524	\$47,097	\$32,968
Polk	82	\$7,500	\$5,250
Pope	334	\$30,020	\$21,014
Red Lake	37	\$7,500	\$5,250
Renville	323	\$29,031	\$20,322
Rice	341	\$30,649	\$21,454
Rock	514	\$46,198	\$32,339
Sibley	337	\$30,290	\$21,203
Stearns	1,539	\$138,325	\$96,828
Steele	285	\$25,616	\$17,931
Stevens	156	\$14,021	\$9,815
Swift	152	\$13,662	\$9,563
Todd	806	\$72,443	\$50,710
Traverse	44	\$7,500	\$5,250
Wabasha	506	\$45,479	\$31,835
Wadena	123	\$11,055	\$7,739
Waseca	248	\$22,290	\$15,603
Watonwan	203	\$18,246	\$12,772
Winona	592	\$53,209	\$37,246
Wright	285	\$25,616	\$17,931
Yellow Medicine	300	\$26,964	\$18,875
<b>TOTAL</b>	<b>18,526</b>	<b>\$1,692,887</b>	<b>\$1,185,021</b>

**Minnesota Pollution Control Agency Feedlot Program**  
**2013 Annual County Feedlot Officer and Performance Credit Report**  
**(Data for the Period January 1, 2013 - December 31, 2013)**

<b>Name of County:</b>	Morrison				
<b>Contact Person:</b>	Darrin Welle				
<b>Phone No.:</b>	320-632-0158				
<b>E-mail Address:</b>	darrinw@co.morrison.mn.us				
<b>Signature:</b>	 (Signature of County Board Commissioner)				
	2-18-2014 (Date)				
<b>All data must be entered in accordance with the Annual CFO Report Guidance Document. Except where identified all questions in this report address those sites required to be registered.</b>					
		<b>No.</b>	<b>*PC</b>	<b>PC Total</b>	
<b>Registration</b>	1 - Feedlots in shoreland with 10 - 299 AU:	59			
	2 - Feedlots outside shoreland with 50-299 AU:	422			
	3 - Non-NPDES sites ≥300 AU:	94			
	4 - Feedlots with NPDES permits:	30			
	5 - Total:	605			
	6 - Feedlots with 10 AU or more in shoreland:	67			
	7 - Feedlots with 10 AU or more that are both in shoreland and in a Drinking Water Supply Management Area (DWSMA):	0			
	8 - Feedlots with 50 AU or more that are in a DWSMA and are not in shoreland:	3			
	<b>No. of Sites Inspected</b>	9 - Feedlots inspected with 10 - 99 AU:	11	0.75	8.25
		10 - Feedlots inspected with 100 - 299 AU:	30	1.25	37.5
	11 - Non-NPDES sites ≥300 AU inspected:	13	1.5	19.5	
	12 - NPDES sites inspected:		1	0	
	13 - Total feedlots inspected required to be registered:	54			
	14 - Feedlots that were inspected and found not in compliance with water quality discharge standards:	9			
	15 - Feedlots not required to be registered that were inspected as the result of a complaint or referral:	0	1	0	
	16 - Feedlots required to be registered that were inspected as the result of a complaint:	3			
<b>Land Application Inspections</b>	17 - Non-NPDES sites ≥300 AU (or >100 AU located in a DWSMA) where a Level I land application review was conducted and the determination was **NC.	5			
	18 - Non-NPDES sites ≥300 AU (or > 100 AU located in a DWSMA) with land application records where a Level II review was conducted and the determination was compliance:	1	2	2	
	19 - Non-NPDES sites ≥300 AU (or > 100 AU located in a DWSMA) with land application records where a Level II review was conducted and the determination was **NC:	2	2	4	
	20 - Feedlots where a Level III land application inspection was conducted and the determination was compliance:	1	1	1	
	21 - Feedlots where a Level III land application inspection was conducted and the determination was **NC:	2	1	2	
	<b>Specialty Inspections</b>	22 - Feedlots constructing (new or modifications) where 2 or more on-site producer contacts and/or inspections were done:	0	1	0
	23 - Feedlots with OLAs where 2 or more on-site producer contacts and/or inspections were done:	0	1	0	
	24 - Feedlots with an Interim permit where 2 or more on-site producer contacts and/or inspections were done:	2	1	2	
	25 - Feedlots inspected with 10 AU or more in shoreland:	4	0.25	1	
	26 - Feedlots inspected with 10 AU or more that are both in shoreland and in a DWSMA:	0	0.25	0	
	27 - Feedlots inspected with 50 AU or more that are in a DWSMA and are not in shoreland:	1	0.25	0.25	

\*PC = performance credits \*\*NC = non-compliance \*\*\*RTC = return to compliance

All data must be entered in accordance with the Annual CFO Report Guidance Document.				
		No.	*PC	PC Total
Permitting	28 - 30-day construction/expansion notifications received:	10		
	29 - Interim permits issued for feedlots with < 300 AU:	3	2	6
	30 - Interim permits issued for Non-NPDES sites ≥300 AU:	0	2	0
	31 - Short-Form permits issued for Non-NPDES sites ≥300 AU:	4	1	4
	32 - Short Form (≥300 AU) or interim permit revisions conducted:	0	1	0
	33 - Public meetings held for construction/expansion to >500 AU:	1	2	2
Emergency Response	34 - Pollution events where an emergency response was conducted:	1	2	2
Production Site Scheduled Compliance	35 - Feedlots <300 AU in shoreland where a partial environmental upgrade was achieved in the current year:	0	2	0
	36 - Feedlots <300 AU in shoreland where a complete environmental upgrade was achieved in the current year:	1	2	2
	37 - Feedlots <300 AU not in shoreland where a partial environmental upgrade was achieved in the current year:	0	2	0
	38 - Feedlots <300 AU not in shoreland where a complete environmental upgrade was achieved in the current year:	5	2	10
	39 - Non-NPDES feedlots ≥300 AU where a complete environmental upgrade was achieved in the current year:	5	2	10
Land Application Scheduled Compliance	40 - Non-NPDES sites ≥100 AU where Level 1 land application **NC was found and ***RTC was documented:	0	1	0
	41 - Non-NPDES sites ≥300 AU (or > 100 AU located in a DWSMA) where Level II land application **NC was found and ***RTC was documented:	0	2	0
	42 - Feedlots ≥100 AU where Level III land application **NC was found and ***RTC was documented:	2	2	4
Owner Assistance Goals	43 - Workshops or trainings hosted and/or co-sponsored by the CFO (Maximum PC credits = 10; please describe on Supplemental Form):	0	2	0
	44 - Feedlot owners attending feedlot producer workshops, training events or information meetings:	0		
	45 - Mailings to feedlot owners: (Please describe newsletters/mailings on provided on Supplemental Form.)	0		
	46 - Feedlot articles placed in local newspapers: (Please list article title(s) on the Supplemental Form.)	0		
Staffing Level and Training	47 - FTEs (Full Time Equivalents) supplied by the CFO:	1		
	48 - FTEs supplied by other county staff, including administrative and support, assigned by the county to the feedlot program:	0.25		
Please use whole numbers and decimals (such as 1 or .25 or 1.25) to record FTE values.	49 - FTEs supplied through contract to other LGUs:	0		
	50 - Total No. of FTEs positions that supported county program:	1.25		
	51 - CFO-training hours: (Enter total training hours earned; the Excel formula will deduct 18 hours required training; PCs earned will be zero for total hours earned ≤ 18.)	41	0.25	5.75
	52 - New CFO in-office mentoring units provided (List location & dates on Supplemental Form):	0	3	0
	53 - New CFO on-site mentoring events provided (List location & dates on Supplemental Form):	0	2	0
EAW	54 - EAW (environmental assessment worksheets) petitions received:	0		
	55 - EAWs prepared by the county:	0	4	0
Air Quality Notifications	56 - Notifications received from feedlot owners claiming air quality exemptions:	8		
Enforcement Actions Taken	57 - Letters of warning issued:	5		
	58 - Notices of violation issued:	3		
	59 - Court actions commenced:	0		
Other Program Activities	60 - Feedlots where a FLEval/MinnFARM was conducted:	19	1	19
	61 - Meetings with other local government and producer groups: (Please provide meeting details on Supplemental Form.)	1		
	62 - Feedlot Ordinance Revisions: (Please describe ordinance revision and/or adoption proceedings on Supplemental Form.)	0		
<b>Total Credits</b>				<b>142.25</b>



# RESOLUTION 2014-011

## MORRISON COUNTY CITY AND TOWNSHIP RECYCLING GRANTS

**WHEREAS;** the Morrison County Board of Commissioners recognize the goals and objectives of the Governor's Select Committee on Recycling and the Environment (SCORE), accepts the responsibility of meeting these goals and has met its recycling goals through proactive city curbside recycling collection and township drop-off recycling programs; and

**WHEREAS;** the Morrison County Board of Commissioners recognize the need to provide residents with convenient recycling collection opportunities, and

**WHEREAS;** Morrison County cities and townships have been very proactive in providing their residents with local recycling options;

**NOW THEREFORE, BE IT RESOLVED;** that the Morrison County Board of Commissioners recognize the importance of city participation in the County's solid waste programs and will provide City Curbside Recycling Collection Grant Funding in accordance with the attached schedule.


**NOW THEREFORE, BE IT RESOLVED;** that the Morrison County Board of Commissioners recognize the importance of Township participation in the County's solid waste programs and will provide Township Recycling Grant Funding in accordance with the attached schedule.

**BE IT FURTHER RESOLVED;** that funding for the City Curbside Recycling Collection Grant and the Township Recycling Grant will be taken from the Morrison County Solid Waste Service Fee.

**BE IT FURTHER RESOLVED;** that the Board of Commissioners authorized the Chairman of the Board to enter into grant agreements with participating cities and townships within Morrison County.

STATE OF MINNESOTA }  
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 18th day of February, 2014, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.  
Witness by hand and seal this 18th day of February, 2014.

  
\_\_\_\_\_  
Deb Gruber  
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	✓				
Johnson	✓			✓	
Winscher	✓				
Meyer	✓				
Maurer	✓				✓

## 2014 City and Township Grant Amounts

<u>City / Township Name</u>	<u>Recycling Grant</u>	<u>Clean Up Day Grant</u>	<u>Total</u>
Bowlus	\$1,105.00	\$375.00	\$1,480.00
Buckman	\$1,104.00	\$375.00	\$1,479.00
Elmdale	\$1,054.00	\$375.00	\$1,429.00
Flensburg	\$1,122.00	\$375.00	\$1,497.00
Genola	\$1,035.00	\$375.00	\$1,410.00
Harding	\$1,053.00	\$375.00	\$1,428.00
Hillman	\$1,015.00	\$375.00	\$1,390.00
Lastrup	\$1,050.00	\$375.00	\$1,425.00
Little Falls	\$5,039.00	\$3,996.00	\$9,035.00
Motley	\$1,293.00	\$375.00	\$1,668.00
Pierz	\$1,639.00	\$640.00	\$2,279.00
Randall	\$1,268.00	\$375.00	\$1,643.00
Royalton	\$1,408.00	\$403.00	\$1,811.00
Sobieski	\$1,098.00	\$375.00	\$1,473.00
Swanville	\$1,176.00	\$375.00	\$1,551.00
Upsala	\$1,212.00	\$375.00	\$1,587.00
Cushing, Darling, Parker, & Green Prairie	\$1,500.00	\$1,030.00	\$2,530.00
Culdrum & Pike Creek	\$1,000.00	\$601.00	\$1,601.00
Elmdale, Swan River, Swanville & Two Rivers	\$1,500.00	\$1,121.00	\$2,621.00
Richardson, Platte & Pulaski	\$1,000.00	\$591.00	\$1,591.00
Motley & Scandia Valley	\$1,000.00	\$786.00	\$1,786.00
Agram, Buckman, Buh, Granite, Hillman, Leigh, Mt. Morris, & Pierz	\$3,500.00	\$1,284.00	\$4,784.00
Little Falls Township		\$872.00	\$872.00
Ripley		\$1,140.00	\$1,140.00
Morrill		\$1,003.00	\$1,003.00
Lakin		\$868.00	\$868.00
Bellevue		\$1,678.00	\$1,678.00
Belle Prairie		\$647.00	\$647.00
<b>GRAND TOTAL</b>	<b>\$32,171.00</b>	<b>\$21,535.00</b>	<b>\$53,706.00</b>

# RESOLUTION # 2014-012

## MORRISON COUNTY CITY AND TOWNSHIP CLEAN-UP DAY GRANTS

**WHEREAS;** special waste including tires and appliances are prohibited from land disposal; and

**WHEREAS;** Morrison County cities and townships have been very proactive in providing their residents with proper and convenient disposal opportunities for special waste disposal through clean-up day events; and

**WHEREAS;** the Morrison County Board of Commissioners support the proper and convenient disposal of special waste through clean-up day events; and

**WHEREAS;** the Morrison County Board of Commissioners wish to contribute financial support for clean-up days to eligible cities and townships;

**NOW THEREFORE, BE IT RESOLVED;** that the Morrison County Board of Commissioners agree to provide grant funding for City and Township Clean-Up Days in accordance with the attached schedule.

**NOW THEREFORE, BE IT FURTHER RESOLVED;** that funding for the City and Township Clean-Up Day Grant Program will be taken from the Morrison County Solid Waste Service Fee.

**BE IT FURTHER RESOLVED;** that the Board of Commissioners authorized the Chairman of the Board to enter into grant agreements with participating cities and townships within Morrison County.

STATE OF MINNESOTA }  
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 18th day of February, 2014, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 18<sup>th</sup> day of February, 2014.

  
\_\_\_\_\_  
Deb Gruber  
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	✓				
Johnson	✓			✓	
Winscher	✓				
Meyer	✓				✓
Maurer	✓				

RESOLUTION 2014-009

CLOSED EXECUTIVE SESSION  
COUNTY ADMINISTRATOR PERFORMANCE EVALUATION

WHEREAS, Deb Gruber is the County Administrator for Morrison County and is subject to the authority of the Morrison County Board of Commissioners; and

WHEREAS, Morrison County is actively involved in an annual performance review system for employees; and

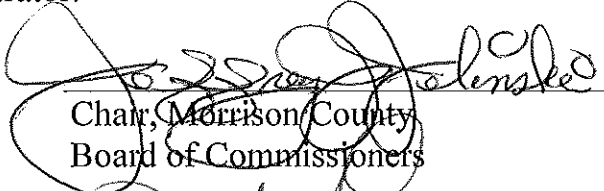
WHEREAS, the Morrison County Board of Commissioners, as appointing Supervisor, wishes to evaluate the performance of the County Administrator on an annual basis; and


WHEREAS, pursuant to Minnesota Statute Section 13D.05, Subd. 3 (a), the County Board by Resolution may close a meeting to evaluate the performance of an individual who is subject to its authority.

NOW THEREFORE, be it resolved:

The Morrison County Board of Commissioners hereby closes the County Board meeting on February 18, 2014 in order to complete the annual performance evaluation of the County Administrator.

Date: February 18, 2014

  
\_\_\_\_\_  
Chair, Morrison County  
Board of Commissioners

  
\_\_\_\_\_  
Clerk