



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

APRIL 4, 2017

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The meeting was held in the County Board Room, Government Center, Little Falls MN, and was called to order at 9:00 a.m. by Chairman Wilson.

Members present: Commissioners Randy Winscher, Duane Johnson, Mike Wilson, Jeff Jelinski, and Mike LeMieur.

Staff present: Deb Gruber, Tabitha Maher, Brian Middendorf, Deb Lowe, Steve Backowski, Jean Popp, Amy Kowalzek, Judy Liddell, Cindy Nienaber, Michelle Tautges, Katy Kirchner, Julie Shelstad, Mike Trettel, Shayla Strack, Brad Vold, Katie Knettel, Melanie Erickson, and Kurt Kapsner.

Others present: Terry Lehrke, Mark Slupe, Gene Epsky, Camille Warzecha, Danny Noss, Kristine Hoheisel, Stephanie Och, Steve Meyer, Amanda Kaping, Deanna Thompson, Julie Kapsch, Rose Surma, Gina Vetter, Megan Kruse, Sherri Post, Joyce Fluharty, Bea Block, Anita Larsen, and Linda Johnson.

APPROVAL OF COUNTY BOARD MINUTES

A motion was made by Commissioner Johnson, seconded by Commissioner Winscher and carried unanimously to approve the Morrison County Board of Commissioner Minutes for March 21, 2017.

AGENDA CHANGES

A motion was made by Commissioner Jelinski, seconded by Commissioner Johnson and carried unanimously to adopt the agenda as presented.

ASSESSOR OATH OF OFFICE

Deb Lowe, County Auditor/Treasurer, administered the Oath of Office to swear in Jean Popp as the County Assessor.

PUBLIC HEARING: REVISE 2017 MORRISON COUNTY FEE SCHEDULE

A public hearing was conducted and no public comment was received.

A public hearing was held relative to Revisions to the Morrison County 2017 Fee Schedule and Solid Waste Management Facility 2017 Price List. No objections were made at the hearing. A motion was made by Commissioner LeMieur, seconded by Commissioner Johnson to approve the Resolution #2017-029 Revisions to the Morrison County 2017 Fee Schedule and SW Management 2017 Price List. Motion carried on a roll call vote with all Commissioners voting "aye".

PROCLAMATIONS

A motion was made by Commissioner Winscher, seconded by Commissioner Johnson and carried unanimously to approve the week of April 23rd-April 29th 2017 as National Volunteer Week in Morrison County.

A motion was made by Commissioner Johnson, seconded by Commissioner LeMieur and carried unanimously to approve the month of April 2017 as Sexual Assault Awareness Month in Morrison County.

A motion was made by Commissioner Jelinski, seconded by Commissioner Winscher and carried unanimously to approve the week of April 2nd-April 8th 2017 to be National Crime Victim's Rights Week in Morrison County.

A motion was made by Commissioner Johnson, seconded by Commissioner LeMieur and carried unanimously to approve the month of April 2017 as Child Abuse Prevention Awareness Month in Morrison County.

SOCIAL SERVICES

Brad Vold, Social Services Director, presented a letter sent to Social Services and Chairperson of the County



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Board commending our office on perfect performance in completing financial reporting requirements on a quarterly basis.

Brad Vold, Social Services Director, and Melanie Erickson, Supervisor presented information on child protection services in 2016.

PUBLIC HEALTH

Katy Kirchner, Public Health Director, presented information the 2017 County Health Rankings & Roadmaps Report by the Robert Wood Johnson Foundation.

A motion was made by Commissioner Johnson, seconded by Commissioner LeMieur and carried unanimously to approve:

1. New Owner Establishment License:

Dist. 3	Beer Belly's Bar and Grill	Little Falls	\$620.00
	Owner CMC Coldings, LLC/Chris Crohn		

2. Seasonal Establishment License:

Dist.1	Fish Trap Lake Campground	Cushing	\$1,288.50
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LAND SERVICES

The County Board considered the Rezone request for Pine Ridge Golf Club / Lance Enneking to rezone portions of two parcels from agriculture to residential for the purpose of creating an 11 lot subdivision; located pt of Govt. Lots 3 and 4, Section 7, Township 132, Range 31, Scandia Valley Township; per recommendation from the Morrison County Planning Commission on March 27, 2017. A motion was made by Commissioner LeMieur, seconded by Commissioner Jelinski, and carried unanimously to adopt the Resolution #2017-030 Rezone Request for Pine Ridge Golf Club. A copy of the Objectives and decision are attached to these minutes.

The County Board considered the Plat request for Pine Ridge Golf Club / Lance Enneking to create an 11 lot residential subdivision; located pt of Govt. Lots 3 and 4, Section 7, Township 132, Range 31, Scandia Valley Township; per recommendation from the Morrison County Planning Commission on March 27, 2017. A motion was made by Commissioner LeMieur, seconded by Commissioner Johnson, and carried unanimously to adopt the Resolution #2017-031 Application for Final Plat Approval. A copy of the Conditions and decision are attached to these minutes.

The County Board considered the Interim Use Permit request for Matthew Epsky & Gene Epsky to expand the existing Wood Products Manufacturing Business; located in pt of E ½ of NE ¼, Section 27, Township 39, Range 32, Bellevue Township; per recommendation from the Morrison County Planning Commission on March 27, 2017. A motion was made by Commissioner Winscher, seconded by Commissioner LeMieur, and carried unanimously to approve the Interim Use Permit. A copy of the Finding of Fact and decision are attached to these minutes.

A motion was made by Commissioner LeMieur, seconded by Commissioner Johnson and carried unanimously to approve the attached Abstract of Tax Abatements dated April 4, 2017.

The County Board recessed at 10:17am and reconvened at 10:23am.

AUDITOR

Deb Lowe, County Auditor/Treasurer, updated to the Board on the two JobZ recaptures we are mailing April 4th.

A motion was made by Commissioner Jelinski, seconded by Commissioner Winscher, and carried unanimously to approve the Credit Card Policy effective April 4th, 2017.



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COUNTY BOARD WARRANTS

A motion was made by Commissioner Johnson and seconded by Commissioner LeMieur to approve the following Resolution:

WHEREAS, the Morrison County Board of Commissioners have reviewed the list of County Board Warrants;

NOW THEREFORE, BE IT RESOLVED, that the list of County Board Warrants on file in the Auditor/Treasurer's Office for April 4, 2017 be approved for payment:

REVENUE	\$	105,205.14
PUBLIC WORKS	\$	93,327.55
SOCIAL SERVICE	\$	63,499.11
SOLID WASTE	\$	9,381.80
PARKS FUND	\$	5,012.53
2017-2018 GOVERNMENT C]	\$	42,335.38
LOCAL COLLABORATIVE	\$	3,752.88
TOTAL	\$	322,514.39
MEALS	\$	63.13

Motion carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Johnson and seconded by Commissioner LeMieur to approve the Commissioners Expense Reports as presented. Motion carried on a roll call vote with all Commissioners voting "aye".

PUBLIC WORKS REPORT

A motion was made by Commissioner Winscher, seconded by Commissioner LeMieur, to approve Resolution #2017-032 Central Specialties Bid Rejection because of failure to acknowledge and implement addendum number 2. Motion carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Johnson, seconded by Commissioner LeMieur, to approve Resolution #2017-033 Award of Contract to Anderson Brothers Contraction Company of Brainerd LLC for CSAH 4, CSAH 19, CR 228 Tower Road projects for the amount of \$1,649,825.80. Motion carried on a roll call vote with all Commissioners voting "aye".

A motion was made by Commissioner Jelinski, seconded by Commissioner Johnson and carried unanimously to authorize the Public Works Director to execute the 2017 Environmental Grant Funding Agreements for the City and Township Recycling and Clean-Up Day programs.

A motion was made by Commissioner Johnson, seconded by Commissioner LeMieur, to approve Resolution #2017-034 Award of Contract 1701 for calcium chloride to Tri-City Paving, Inc. in the amount of \$90,646.78. Motion carried on a roll call vote with all Commissioners voting "aye".



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ADMINISTRATOR'S REPORT

Deb Gruber, County Administrator, reviewed the Report of her Annual Performance Appraisal to the Board of Commissioners.

COUNTY BOARD REPORTS AND SCHEDULE

Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

ADJOURNMENT

A motion was made by Commissioner Johnson, seconded by Commissioner Winscher, and carried unanimously to adjourn the meeting at 10:42 a.m.

A handwritten signature in black ink, appearing to read 'Mike Wilson', written over a horizontal line.

Mike Wilson, Chairman

A handwritten signature in black ink, appearing to read 'Deb Gruber', written over a horizontal line.

Deb Gruber, Clerk to the County Board

DATE: 4/4/17

MORRISON COUNTY BOARD OF COMMISSIONERS
COUNTY BOARD MEETING

PLEASE SIGN IN

NAME

ADDRESS/REPRESENTING

Mark Slupe

GRTV Channel 180

Camille Warzecha

Morrison Cty Historical Society

Danny L. Noss

MAYOR OF RANDALL

Kristine Hoheisel

Horizon Health

Stephene Och

Hands of Hope

Steve Meyer

Hands of Hope

Amanda Keeping

Hands of Hope

Deanna Thompson

Hands of Hope

Julie Kopsch

Hands of Hope

Rose Suma

Jasis Central MN

Erin Uhl

LF Chamber

Megan Knise

MC United Way

Sherril Post

New York

Joyce Felhaty

Royalton

Bea Block

Royalton

Judy Liddell

Assessor/Land Services

NOTICE OF INTENT TO ENACT NOTICE OF PUBLIC HEARING

REVISIONS TO THE MORRISON COUNTY 2017 FEE SCHEDULE AND SOLID WASTE MANAGEMENT FACILITY (SWMF) 2017 PRICE LIST

A Public Hearing will be held before the Morrison County Board for consideration in making amendments to the 2017 Morrison County (MC) Fee Schedule: associated MC Solid Waste Management Facility (SWMF) 2017 Price List to establish a new rate related to certain defined soils acceptance at the SWMF; and Land Services establishment of a Park Fund Contribution fee. The hearing will be held at 9:00 a.m. on April 4, 2017 in the County Board Room of the Morrison County Government Center. Copies of the proposed amendments will be available prior to the public hearing at the County Auditor/Treasurer's Office and the Public Works Department.

Additions to 2017 Morrison County (MC) Fee Schedule: associated MC Solid Waste Management Facility (SWMF) 2017 Price List and Land Services establishment of a Park Fund Contribution fee. The following text constitutes a summary of the proposed changes:

Additions:

- 2017 Fee Schedule; Landfill – Brownfield Redevelopment Materials at \$35.00/Ton:

Brownfield Redevelopment Materials - Tipping Fee	per ton	\$20.30
Brownfield Redevelopment Materials - Service Fee	per ton	\$14.70

- 2017 SWMF Price List – Brownfield Redevelopment Materials at \$35.00/Ton:

1 Brownfield Redevelopment Materials -- Soils with concentrations of substances above natural background values. NOTE: Please call the SWMF at 320-632-1944 prior disposal to assess materials. Pricing assumes Licensed Haulers Permit or Temporary Hauler Permit is held or acquired.

Tip Fee:	\$.0101/lb. =	\$20.30/ton
Service Fee:	\$.0074/lb. =	\$14.70/ton
Total Fee:	\$.0175/lb. =	\$35.00/ton

2. Petroleum Contaminated Soil – Addition of the breakdown of Total Fees to show Tip Fee and Service Fee detail:

The cost for PC soils, less than or equal to 10,000mg/kg GRO/DRO:

Less than or equal to 200T \$35.00 per Ton (1st Iteration)

Tip Fee \$20.30/Ton + \$14.70 Service Fee/Ton = Total Fee \$35.00/Ton

Greater than 200T \$65.00 per Ton (Standard SW Rate)

Tip Fee \$38.00/Ton + \$27.00 Service Fee/Ton = Total Fee \$65.00/Ton

-2017 Fee Schedule; Land Services- Establishment of a Park Fund Contribution Fee
Establishment of a Park Fund Contribution fee at \$50 per proposed lot. The new

subdivision ordinance allows for establishment of green space within new plats or a park fund contribution in lieu of green space.

- Changes to dates of enactment or establishment to new dates of enactment or establishment wherever applicable.

PUBLISH: March 26 & April 2, 2017

RESOLUTION #2017-029

CHANGES TO THE MORRISON COUNTY 2017 FEE SCHEDULE AND SOLID WASTE MANAGEMENT FACILITY (SWMF) 2017 PRICE LIST ORDINANCE

WHEREAS, it is deemed advisable by the Technical Solid Waste Committee (TSWAC) to move forward with amending the Morrison County (MC) Solid Waste Management Facility (SWMF) 2017 Price List in order to provide for competitive support for Brownfield Redevelopment cleanup projects, and;

WHEREAS, Morrison County and the SWMF are in the best position to regulate and manage Brownfield Redevelopment Materials at the Landfill site, to ensure the safest disposal opportunity is available for all clean-up projects, of all users and the general public, and to protect and benefit the people, economy, and natural resources of the County, allowing the most beneficial uses thereof, for soils with concentrations of substances above natural background values, and;

WHEREAS, the Public Works Department recommended to the County Board of Commissioners of Morrison County, Minnesota, to add to the MC 2017 Fee Schedule and associated MCSWMF 2017 Price List a classification of Brownfield Redevelopment Materials at a proposed price per ton of \$ 35.00, split between a \$20.30 Tip Fee and a \$14.70 Service Fee. The Tip Fee is taxed at the rate of 17%, and;

WHEREAS, for Brownfield Redevelopment Materials to qualify for acceptance, the project must:

1. Have completed a phase one environmental assessment.
2. Have an Approved Response Action Plan from the MPCA.
3. Materials must meet the acceptance standards of the Morrison County Sanitary Landfill Industrial Solid Waste Management Plan (ISWMP);

NOW, THEREFORE, BE IT RESOLVED the Morrison County Board adopts the MC 2017 Fee Schedule and associated MCSWMF 2017 Price List dated April 4, 2017.

Adopted this 4th day of April, 2017.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 4th day of April, 2017, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 4th day of April, 2017.



Deb Gruber
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Wilson	X				
Jelinski	X				
Johnson	X				X
LeMieur	X			X	
Winscher	X				

MORRISON COUNTY SOLID WASTE MANAGEMENT FACILITY

2017 PRICE LIST - April 2017

FACILITY HOURS: Weekdays 8:00 AM to 4:30 PM

Saturdays Memorial Day to Labor Day 8:00 AM to 2:30 PM, all other Saturdays 8:00 AM to Noon

FACILITY PHONE: 320-632-1944

SOLID WASTE DISPOSAL FEES

Minimum fee for solid waste: **\$5.50** (includes tax)

LICENSED SOLID WASTE HAULER RATES:

Tip Fee:	\$.0190/lb =	\$38/ton
Service Fee:	\$.0135/lb =	\$27/ton
Total Fee:	\$.0325/lb =	\$65/ton

SELF-HAULER RATES:

Tip Fee:	\$.0245/lb =	\$49/ton
Service Fee:	\$.0180/lb =	\$36/ton
Total Fee:	\$.0425/lb =	\$85/ton

DISPOSAL PREPARATION RATES: Charged for loads that require staff time to prepare for disposal

Tip Fee:	\$.0550/lb =	\$110/ton
Service Fee:	\$.0325/lb =	\$65/ton
Total Fee:	\$.0875/lb =	\$175/ton

PETROLEUM CONTAMINATED SOIL

Petroleum Contaminated (PC) Soil is accepted at this facility based on contamination toxicity and volume.

NOTE: Please call the SWMF at 320-632-1944 prior disposal to assess contamination toxicity and volume.

**** PC Soil is accepted at a threshold of less than or equal to 10,000 mg/kg GRO/DRO ****

Pricing assumes Licensed Haulers Permit or Temporary Hauler Permit is held or acquired.

The cost for PC soils, less than or equal to 10,000mg/kg GRO/DRO:

Less than or equal to 200T \$35.00 per Ton (1st Iteration)	Tip Fee \$20.30/Ton + \$14.70 Service Fee/Ton = Total Fee \$35.00/Ton
Greater than 200T \$65.00 per Ton (Standard SW Rate)	Tip Fee \$38.00/Ton + \$27.00 Service Fee/Ton = Total Fee \$65.00/Ton

BROWNFIELD REDEVELOPMENT MATERIALS

Brownfield Redevelopment Materials - Soils with concentrations of substances above natural background values

NOTE: Please call the SWMF at 320-632-1944 prior disposal to assess materials.

Pricing assumes Licensed Haulers Permit or Temporary Hauler Permit is held or acquired.

Tip Fee:	\$.0101/lb =	\$20.30/ton
Service Fee:	\$.0074/lb =	\$14.70/ton
Total Fee:	\$.0175/lb =	\$35.00/ton

DEMOLITION

Demolition materials accepted at this facility: concrete, brick, sheetrock, bituminuous, untreated wood, masonry, glass, trees, rock, tar paper, shingles, aluminum siding and steel siding

\$8.00 per cubic yard (+ \$.60/yd state tax)

SPECIAL WASTE

These materials must be handled separately from Solid Waste (SW) and Demolition (Demo)

APPLIANCES:

Standard Household:	Weight of unit (\$85/ton) + \$1.00 per unit
Ammonia Filled:	Weight of unit (\$85/ton) + \$55.00 per unit
Commercial:	Weight of unit (\$85/ton) + \$3.50 per lineal foot

TIRES:

Auto (Up to R16.5):	Weight of unit (\$85/ton) + \$2.00 each
Truck (R17 up to 920 series):	Weight of unit (\$85/ton) + \$5.00 each
Rear Tractor/Truck (920 series+)	Weight of unit (\$85/ton) + \$15.00 each
Load (Bulk):	Weight @ \$200 per ton

FLUORESCENT LIGHT BULBS/BALLASTS:

Bulbs:	\$1.00 each
Broken Bulbs:	\$2.00 each
Ballasts:	\$1.50 per pound
HID Bulbs:	\$4.00 each

ELECTRONICS:

Computer peripherals (keyboards, mice, speakers)	NO CHARGE
Small (Up to 19" screen, VCRs, DVD players, printers, fax)	Weight of unit (\$85/ton) + \$7.00 each
Medium (20" to 27" screen, monitors, CPUs)	Weight of unit (\$85/ton) + \$10.00 each
Large (28" screen or larger, console TVs)	Weight of unit (\$85/ton) + \$15.00 each
Computer System (Monitor & CPU)	Weight of unit (\$85/ton) + \$10.00 per system

ASBESTOS: Per MPCA Rules, a 24-hour notice must be given prior to delivery + Wind-Speed Rule adherence!

Minimum fee:	\$10.00	Tip Fee:	\$.0276/lb =	\$55.10/ton
Friable & Non-friable:	\$95.00/ton	Service Fee:	\$.0199/lb =	\$39.90/ton
		Total Fee:	\$.0475/lb =	\$95.00/ton

AUTOMOTIVE:

Filters:	\$0.50 each
Antifreeze	NO CHARGE
Used Oil:	NO CHARGE
Batteries:	NO CHARGE

MISCELLANEOUS

RESIDENTIAL RECYCLING:	NO CHARGE
UNCOVERED LOAD:	\$5.00
COMMERCIAL SCALE USE:	\$2.50 per weigh-in
BRUSH: Up to 10 cubic yards:	NO CHARGE
Greater than 10 cubic yards:	\$3.00 per cubic yard
Commercial (all quantities):	\$3.00 per cubic yard
HOUSEHOLD HAZARDOUS WASTE:	NO CHARGE - Residential Only

**** Seasonal Hours Only ****

Adopted - April 4, 2017



PROCLAMATION

WHEREAS, the entire community can effect positive change with any volunteer action no matter how big or small; and

WHEREAS, volunteers can connect with local community service opportunities through hundreds of community service organizations like the Morrison County Volunteer Network; and

WHEREAS, more than 1,172 volunteers working in Morrison County utilize nearly 100,000 hours of their time and talent to make a real difference in the lives of children, adults and the elderly; and

WHEREAS, during Volunteer Appreciation week, all over the nation, service projects will be performed and volunteers recognized for their commitment to service; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and

WHEREAS, experience teaches us that government by itself cannot solve all of our nation's social problems; and

WHEREAS, our country's volunteer force of over 64.5 million people is a great treasure; and

WHEREAS, volunteers are vital to our future as a caring and productive nation;

NOW, THEREFORE, we, Commissioners for Morrison County do hereby proclaim

April 23rd through April 29th, 2017

As

National Volunteer Week

In Morrison County, and urge our fellow citizens to volunteer and "light the way" in their communities. By volunteering and recognizing those who serve, we can build our communities with understanding and compassion.

Signed this 4th day of April, 2017



March 8, 2017

Dear Morrison County Commissioners:

April is Sexual Assault Awareness Month. During this month Hands of Hope Resource Center is working to raise public awareness about sexual violence and to help spread the message to community members that this problem exists in our community.

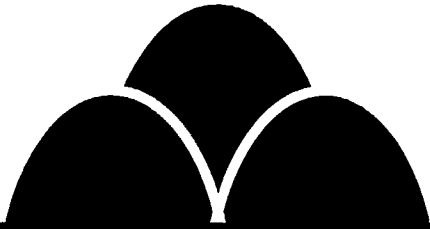
Sexual assault is a widespread problem in Minnesota, and is also happening in our own community. Statistics show that one in four girls and one in six boys will be sexually assaulted by the time that they are age eighteen, and that 1 in 5 woman have experienced rape or attempted rape sometime in their lives. Within fiscal year 2016, our agency worked with 158 new sexual assault victims and their loved ones in Morrison County.

Enclosed is a Proclamation regarding sexual assault that we would appreciate being acted upon at your April 4th meeting. Your cooperation and concern in the fight against sexual assault in our community is greatly appreciated.

If you have any questions or comments, please feel free to contact me at (320) 632-1657.

Sincerely,

Amanda Kaping
Sexual Assault Coordinator
Hands of Hope Resource Center



SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION

WHEREAS, sexual assault is an intolerable violent crime with public health implications for every person in Morrison County either as a victim/survivor, a loved one or a community member; and

WHEREAS, the voices of those who have been victims of sexual violence must be heard through public awareness and education activities; and

WHEREAS, In Fiscal Year 2016 Hands of Hope Resource Center served 158 new sexual assault victims and their loved ones in Morrison County; and

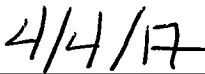
WHEREAS, Nearly 3 out of 4 adolescents (74%) who have been sexually assaulted were victimized by someone they knew well (Kilpatrick, Saunders, & Smith, 2003), and

WHEREAS, no one person, organization, agency or community can eliminate sexual violence on their own, the Board of Commissioners joins Hands of Hope Resource Center in believing that all Morrison County residents must be a part of the solution to eliminate crimes of sexual violence

NOW, THEREFORE, BE IT RESOLVED, that Morrison County and the Board of Commissioners, does hereby proclaim April 2017 as SEXUAL ASSAULT AWARENESS MONTH in honor of all Morrison County residents who have made a conscious and dedicated decision to end sexual violence.



Chairman, Morrison County Commissioners



Date

National Crime Victims' Rights Week, April 2-8, 2017

Whereas, Providing victims with knowledge of their rights and available services further strengthens their ability to recover by restoring a sense of self-empowerment;

Whereas, Victims who feel understood and supported are more likely to disclose their victimization, seek services, and participate in the justice process;

Whereas, A multidisciplinary response, involving collaboration among victim service professionals, criminal justice officials, legal professionals, medical and mental health providers, and community leaders is essential to reach and serve all victims – especially those who are marginalized, have disabilities, or live in remote locations;

Whereas, National Crime Victims' Rights Week, April 2-8, 2017, provides an opportunity to recommit to ensuring that all victims of crime-especially those who are challenging to reach or serve-are afforded their rights and receive a trauma-informed response;

Whereas, Hands of Hope Resource Center is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for justice for all victims and survivors;

Now therefore be it resolved, that Morrison County and the Board of Commissioners proclaim the week of **April 2-8, 2017**, to be *National Crime Victims' Rights Week*.



Chairman, Morrison County Commissioner

Date: 4/4/17



**Proclamation
National Child Abuse Prevention Month**

WHEREAS, child abuse and neglect continue to be a problem within our society; and

WHEREAS, April has been declared National Child Abuse Prevention Month; and

WHEREAS, Minnesota has initiated many efforts to promote child abuse prevention programs within counties; and

WHEREAS, Morrison County has promoted such programs and recognizes that children and families are an important part of our society needing the support and protection of our community; and

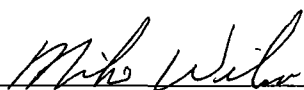
WHEREAS, Morrison County recognizes the dedicated work of community professionals and community neighbors and family that provide assistance to prevent and intervene in cases of child abuse; and

WHEREAS, special thanks is given to the Morrison County Child Protection Team and its collaborative interagency members for the efforts, funding and provision of parenting education and support through Circle of Parents, Families Program, Kindness Retreat, Educational website, Family Fun Day, and the child abuse prevention curriculum provided to schools; and

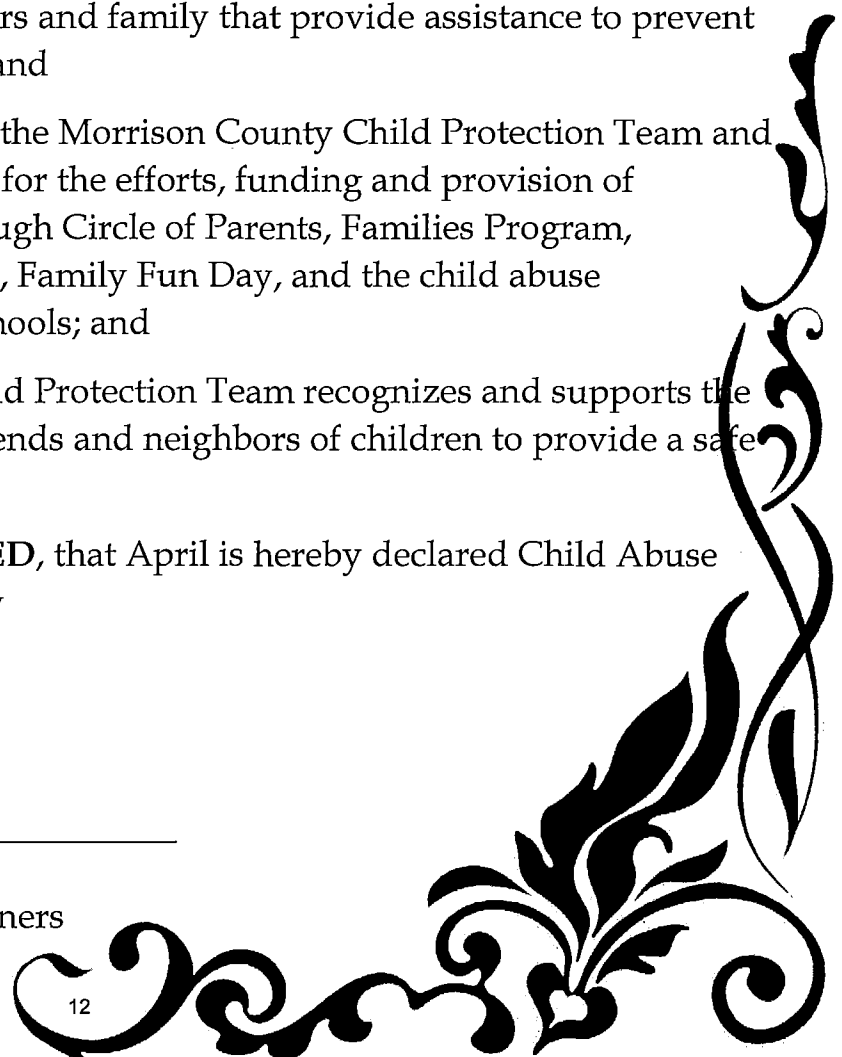
WHEREAS, the Morrison County Child Protection Team recognizes and supports the efforts of parents, extended family, friends and neighbors of children to provide a safe and loving environment for children.

NOW THEREFORE, BE IT RESOLVED, that April is hereby declared Child Abuse Prevention Month in Morrison County

Signed the 4th day of April, 2017.



Chairperson
Morrison County Board of Commissioners



RESOLUTION 2017 -030

WHEREAS, the Morrison County Planning Commission and the Morrison County Board of Commissioners held a public hearing on March 27, 2017 to consider rezoning portions of two parcels of land from Agriculture to Residential, located in Section 7, Township 132, Range 31, Scandia Valley Township, also known as parcel numbers: 29.0044.000 and 29.048.000.

WHEREAS, the applicant owns and operates the Pine Ridge Golf Course. The property is made up of several parcels, some of which have been previously platted for residential homes by the prior owner, and

WHEREAS, the applicant is proposing an eleven (11) lot plat for residential dwellings on the north end of the golf course. Portions of two parcels with a total acreage of 87.99 will be platted. The platted area is approximately 11.15 acres, and

WHEREAS, these parcels are currently zoned Agriculture, which requires a minimum five (5) acre parcel. The applicant is requesting a Residential zoning designation, which allows for a minimum of 30,000 square foot lots, and

WHEREAS, the Morrison County Land Use Control Ordinance allows for the consideration of a zoning change connected with a plat, and approval of a zoning change contingent on approval of said plat, and

WHEREAS, Scandia Valley Township and the Morrison County Engineer were provided copies of the plat and both stated no concern with the ability for the existing road infrastructure to handle the additional traffic, and

WHEREAS, drainage and utility easements are proposed along the side and rear lot lines and adjoining street lines, and

WHEREAS, the purpose of the Agriculture Zoning District is: *to promote and protect areas which have high quality agricultural lands and are essentially rural in nature. Within this district agricultural activities shall be given precedence over other land uses,* and

WHEREAS, the purpose of the Residential Zoning District is: *to provide areas for moderate density single family residential development generally near or adjacent to incorporated areas or other areas of the county with such levels of development,* and

WHEREAS, Applicable Comprehensive Land Use Plan Goals and Objectives are:

Agriculture

Objective 6: Identify areas of the county that are the most suitable for long-term agricultural uses and adopt policies and zoning amendments that will best work to protect these areas from encroachment by conflicting uses.

Goal A2: Achieve an appropriate balance between the continued and growing desire of people and certain businesses to locate in rural settings and the need to accommodate agricultural and other rural land uses in these same areas.

Objective 1: Identify areas of the county that would be appropriate for use by both agriculture and limited residential and commercial uses and adopt policies and zoning amendments that allow for them to locate in those areas. Such areas shall also, whenever possible, serve as a buffer between agricultural, mining and forestry uses and areas deemed incompatible with such uses.

Residential

Goal B1: Promote the wise utilization of land for organized residential development

Objectives:

2: Allow ample opportunity for rural residential living in areas less suited to agricultural production and where adequate public infrastructure exists.

3: In implementing the above objectives, ensure that newly created individual lots and/or residential developments:

- a. Have public road frontage on roads suited to the expected levels of traffic;
- b. Are of adequate size to accommodate at least two septic drainfield sites in addition to a dwelling and accessory buildings typical in rural residential settings.
- c. Are appropriately sized as per the requirements of the Zoning Ordinance; and
- d. Are designed and regulated so as to preserve an atmosphere where residents can enjoy a rural lifestyle without experiencing unnecessary conflict.

Goal B2: Continue to allow for a variety of housing options that meet the needs of Morrison County residents.

Objectives:

1: Ensure that County regulations and policies allow ample opportunities for housing suitable to the County's aging population. Study and identify methods by which aging residents seeking to stay in their rural homes can have the support and access to services they need until such time that moving to assisted living, memory care or nursing home facilities becomes necessary.

2: Continue to provide opportunities for safe, healthy and affordable housing through both the maintenance and rehabilitation of existing housing and the development of new homes.

WHEREAS, the Planning Commission discussed the following in regards to the request:

- The proposed rezone would not be taking existing land out of agricultural production
- The area is within five miles of an incorporated city (Motley), with other shopping and dining opportunities within the lakes area
- It makes sense to infill this area with additional residential lots given the surrounding area is already platted into residential sized lots
- Utilities exist and run along the south side of Ridge Road

WHEREAS, based upon the information and exhibits received at the public hearing on March 27, 2017 and the information provided by staff for the rezone request, a motion was made by Tom Crawford and seconded by Ross Wamre, that the Planning Commission recommend approval of this rezone request to rezone portions of two parcels totaling 11.15 acres from Agriculture to Residential. This recommendation is contingent upon the approval of the proposed eleven (11) lot plat. The vote was five (5) yes, zero (0) no.

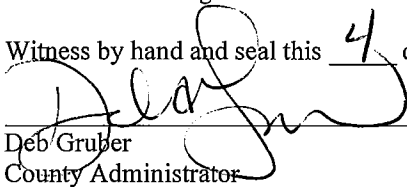
NOW THEREFORE, based on the information, exhibits and testimony reviewed at the public hearing as well as information provided by staff, be it hereby resolved that the portions of parcels described above be granted the zoning of Residential.

The above resolution was duly adopted by the Morrison County Board of Commissioners at its regular meeting on April 4, 2017.

STATE OF MINNESOTA }
 COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 4th day of April 2017, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				X
Johnson	X				
Winscher	X				
Wilson	X				
LeMieur	X			X	

Witness by hand and seal this 4 day of April.

 Deb Gruber
 County Administrator

RESOLUTION 2017-031

IN THE MATTER OF PINE RIDGE GOLF CLUB LLC APPLICATION
FOR FINAL PLAT APPROVAL

WHEREAS, Pine Ridge Golf Club LLC has submitted to the Morrison County Board of Commissioners for approval of a Final Plat of Ridgeview Estates, located in Section 7, Scandia Valley Township, and

WHEREAS, the Morrison County Planning Commission held a Public Hearing on March 27, 2017 to consider the proposed preliminary plat and review exhibits and staff reports and listened to public comments offered at the public hearing, and

WHEREAS, the applicant is proposing an eleven (11) lot plat for residential dwellings on the north end of the Pine Ridge golf course. Portions of two parcels with a total acreage of 87.99 will be platted. The platted area is approximately 11.15 acres

WHEREAS, the proposed plat meets the technical requirements of the Morrison County Land Use Control Ordinance, and

WHEREAS, a request to rezone the platted portion of the parcels from Agriculture to Residential was also heard at the Planning Commission's public hearing on March 27, 2017, and

WHEREAS, the Planning Commission recommended approval of the rezone request, contingent upon the approval of the plat, and the Morrison County Board of Commissioners approved the request for rezone during their regular meeting held on April 4, 2017, and

WHEREAS, the lot sizes range from 32,939 square feet to 40,513 square feet, and

WHEREAS, all proposed lots front a Township Road (Ridge Road) and/or a County Road (Aztec Road). The plat is about .2 miles east of US Highway 10, and

WHEREAS, both Scandia Valley Township and the Morrison County Engineer provided comment that the plat is well done and poses no problem with the current road infrastructure, except that access for Lot 2 Block Two be installed off Ridge Road and its location be as far west off the intersection of Ridge Road and Aztec Road as possible, and

WHEREAS, each of the proposed lots meets the requirements of the Residential zoned district, and

WHEREAS, each of the proposed lots is of sufficient size to allow development to meet all the setback requirements of the Morrison County Land Use Control Ordinance, and

WHEREAS, a State Licensed Septic System Designer has demonstrated that the soils are adequate for on-site septic systems, and

WHEREAS, the lots are of sufficient size to locate an alternate sanitary site, and

WHEREAS, single family residences are proposed with covenants that address minimum dwelling size, color, finish, etc., and

WHEREAS, the developer is aware that he must meet National Pollution Discharge Elimination System requirements regulated under the Minnesota Pollution Control Agency, and

WHEREAS, the Morrison County Soil and Water Conservation District reviewed the preliminary plat drawing and concluded there is no indication of wetland within the development, therefore no wetland delineation is needed, and

WHEREAS, the Land Use Control Ordinance allows for the County to require the set aside of a portion of the subdivided land for use as open space, park, recreational or common areas or a contribution to the County Park Fund in lieu of land designated within the subdivision. The applicant has chosen to make a contribution to the County Park Fund at the rate of \$50 per lot, for a total contribution of \$550, and

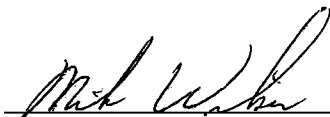
WHEREAS, based upon the information and exhibits received at the public hearing on March 27, 2017 and the information provided by staff for the plat known as Ridgeview Estates, a motion was made by Robert Otremba and seconded by Tom Crawford that the Planning Commission vote to recommend approval of this plat, with two conditions. The vote was 5 yes, 0 no.

Conditions

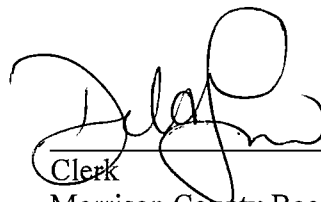
1. Payment, in the amount of \$550, to the Morrison County Park Fund shall be made prior to recording of the final plat.
2. The driveway entrance for Lot 2 of Block Two shall be installed off Ridge Road and its location shall be as far west of the intersection of Ridge Road and Aztec Road as possible.

NOW, THEREFORE, based upon the information and exhibits received at the Public Hearing on March 27, 2017 the information provided by staff, be it hereby resolved that the Morrison County Board of Commissioners grants approval of the final plat known as Ridgeview Estates with the above recommended conditions.

The above resolution was duly adopted by the Morrison County Board of Commissioners at it regular meeting on April 4, 2017.



Chairman
Morrison County Board



Clerk
Morrison County Board

In the Matter of an Application
by Matthew Epsky for an Interim Use Permit: 03.0450.001

The above application came on for consideration before the Morrison County Board of Commissioners on April 4, 2017. Based upon the application, information received at the public hearing held on March 27, 2017, the recommendations of staff and all files and records relating to the application, the Board makes the following:

FINDINGS OF FACT

1. The applicant owns a 15 acre parcel in Bellevue Township. He purchased it in 1997.
2. The parcel is located approximately a quarter mile north of the City of Royalton on the corner of US Highway 10 and 63rd Street. Access to the property is off 63rd Street, which is a township road.
3. The property is zoned Agriculture
4. A Conditional Use Permit was granted to the property on August 15, 1997 to establish a wood working shop. Three conditions were attached to the CUP:
 - a. No more than six full time workers
 - b. Outside storage in screened area only
 - c. A minimum of six parking spaces must be provided
5. On July 21, 2000, an amended CUP was granted to the property to place an addition onto the wood working shop structure. One condition was attached to the CUP:
 - a. There will be no more than five employees other than immediate family
6. Since the time this CUP was granted, the Land Use Control Ordinance has been amended and now allows this use under an Interim Use Permit.
7. On November 28, 2016 the applicant requested a rezone from Agriculture to Manufacturing/Industry. The request was denied.
8. Adjacent parcels on the east side of US Highway 10, outside city limits, are zoned Agriculture and Residential. The nearest Commercial zoned parcel is approximately one quarter mile south of this property.
9. The applicant has proposed a phased business expansion plan:
 - a. Phase 1 consists of a 18' x 210' addition to the existing shop
 - b. Phase 2 is a 60' x 120' storage shed
 - c. Phase 3 is a 40' 80' office building
10. The applicant is also requesting to remove the condition on the existing CUP limiting the number of employees to five, other than immediate family, and increase the number of employees to 20.
11. The Performance Standards for Wood Products Manufacturers are:
 - a. Parking for employees and customers must be provided off-street and not interfere with the general character of the area.
 - b. If the business generates industrial or hazardous waste, a plan for off-site disposal of the waste must be submitted as part of the Interim Use Permit application.

- c. The identified use shall not create odor, dust, noise, electrical disturbances, glare or vibrations noticeable at or beyond the property line.
 - d. The hours of operation shall be reasonable and shall not have an adverse impact on adjacent property owners.
 - e. A transportation management plan shall be submitted to address off-street parking, traffic circulation and the impact of the facility on surrounding roadways.
 - f. Signing of property shall be in compliance with Section 1217 of this Ordinance.
12. The applicant has been made aware of the performance standards and addressed them within his application.
13. Applicable Comprehensive Land Use Plan Goals and Objectives:

Agriculture

Goal A1: Ensure that the County provides and protects areas most suitable for a strong and stable agricultural industry, including, but not limited to crop production, animal husbandry, dairy and meat production, pasturelands or other similar uses.

Objective 6: Identify areas of the county that are the most suitable for long-term agricultural uses and adopt policies and zoning amendments that will best work to protect these areas from encroachment by conflicting uses.

Goal A2: Achieve an appropriate balance between the continued and growing desire of people and certain businesses to locate in rural settings and the need to accommodate agricultural and other rural land uses in these same areas.

Objective 1: Identify areas of the county that would be appropriate for use by both agriculture and limited residential and commercial uses and adopt policies and zoning amendments that allow for them to locate in those areas. Such areas shall also, whenever possible, serve as a buffer between agricultural, mining and forestry uses and areas deemed incompatible with such uses.

Local Economic Development

Goal C1: Support efforts to build a strong and varied local economy that provides adequate employment opportunities and access to the goods and services needed by County residents.

Objective 1: Call attention to Morrison County’s physical and human resources as a business attraction tool to promote Morrison County and it’s communities as a desirable County for business start-up and relocation.

Objective 8: Seek opportunities to encourage and support local entrepreneurs in their efforts to create and expand their businesses, where appropriate, in order to create a more stable and vibrant local economy.

Goal C2: Ensure that land use regulations allow for a variety of business and industry consistent with the rural settings of the County, in areas where they have access to adequate infrastructure and services, and where they will not create unnecessary conflict with other land uses.

Objective 1: Limit commercial and industrial development only to areas capable of handling such development with adequate infrastructure and services.

Objective 2: Mitigate impacts of new commercial and industrial development on existing adjacent land use and the impacts of existing adjacent land on new commercial and industrial development.

Objective 4: Reduce the impacts of legal nonconforming businesses in residential zoned areas by carefully considering the adverse secondary impacts of the business and its future use and limiting expansion that would be inappropriate for the area.

Objective 7: Focus on accommodating business and industry within the unincorporated areas of the County that are best suited for rural settings.

Objective 19: To the extent possible, commercial areas should be developed according to function; the indiscriminate mixing of retail, business services, personal services and other types of commercial activity shall be discouraged.

14. Land Services staff suggested the following conditions if approved:

- a. Abide by all applicable laws in regards to solid, industrial and chemical waste storage and disposal
- b. The IUP is granted and valid for the period of time Matthew Epsky owns and operates the business

15. A plat map and aerial photos were presented.

16. 62 notices were sent out regarding this item.

17. One telephone call in support of the request was received prior to the public hearing

18. Two comments were received at the public hearing. Concerns were brought up in regards to operating hours and days, number of cars parked on site, varnish odors, shop lights and traffic.

19. The Planning Commission had discussion with the applicant about the following:

- a. Realistic hours and days of operation, more specifically hours of production
Applicant agreed to a condition that limits the production hours of operation to 6:00 am to 6:00 pm Monday through Friday
- b. The type of outside lighting utilized
Applicant stated outside lights are LED security lighting
- c. On-site parking availability for an increased staff
Applicant indicated an area on the west side of existing building for future parking, buffered by trees
- d. Dust collection
Applicant stated dust collection occurs now and will continue
- e. Annual inspections by the MPCA and OSHA
Applicant stated the business is inspected for proper hazardous waste storage and disposal and indoor air quality on an annual basis through unannounced inspections
- f. End date/event for the IUP
County Attorney drafted condition language for the length of time the IUP is valid, applicant agreed to proposed condition

20. The Planning Commission found:

1. The use will not create an excessive burden on existing parks, schools, public roadways and other public facilities and utilities which serve or are proposed to serve the area. The property will have the same usage as it currently does, no further impact is expected. Yes (5) no (0)
2. The requested use is sufficiently compatible or separated by distance or screening from adjacent agricultural or residentially zoned land so that existing homes will not be depreciated in value and there will be no deterrence to development of vacant land. The proposed parking area will be adequately screened with vegetation. yes (5) no (0)
3. The structure and the use shall will have an appearance that will not have an adverse effect upon adjacent properties. The new building should have a positive effect on the look of the existing property. yes (5) no (0)
4. The requested use, in the opinion of the Planning Commission, is reasonably related to the existing land use and environment. The existing use is for wood products manufacturing, which is allowed in the Agriculture zoning district with performance standards and an IUP. yes (5) no(0)
5. The requested use is consistent with the Morrison County Land Use Control Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use. This is an Agriculture zoning district and this use is allowed in the districts with performance standards and an IUP. yes (5) no (0)
6. The requested use is not in conflict with the Morrison County Comprehensive Plan. This is an acceptable use identified for this zoning district. yes (5) no (0)
7. The existing occupants of nearby structures will not be adversely affected because of intrusion of noise, odor, glare, or general unsightliness. Noise, odor etc. takes place inside the building with closed doors. Regular MPCA and OSHA inspections occur. This expansion should reduce the hours of operation, in addition to the condition that limits production hours. yes (5) no (0)

The following conditions were approved by the Planning Commission and were acceptable to the applicant:

1. Abide by all applicable laws in regards to solid, industrial and chemical waste storage and disposal
2. The IUP is valid until there is any change in ownership and operators other than Gene Epsky selling and additional percentage of the business to Matthew Epsky, and written notice of such change shall be immediately provided to the Morrison County Land Services Office.
3. Production hours of operation shall be between the hours of 6:00 am and 6:00 pm, Monday through Friday. These hours shall be in effect by November 30, 2017.

Motion was made by Francis Brisk and seconded by Ross Wamre to recommend approval of the application with above conditions. The vote was “5” in favor, “0” opposed.

DECISION

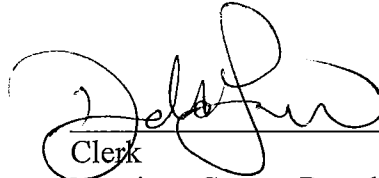
WHEREFORE, the Morrison County Board of Commissioners hereby approves these findings of fact for an Interim Use Permit to expand the existing Wood Products Manufacturing business by capping the number of employees at 20 and with construction of the following:

1. 18' x 210' addition to the existing shop
2. 60' x 120' storage shed
3. 40' 80' office building

On property located in Section 27, Bellevue Township and hereby moves to grant the Interim Use permit with three (3) conditions.



Chairman
Morrison County Board



Clerk
Morrison County Board

Conditions

1. Abide by all applicable laws in regards to solid, industrial and chemical waste storage and disposal
2. The IUP is valid until there is any change in ownership and operators other than Gene Epsky selling and additional percentage of the business to Matthew Epsky, and written notice of such change shall be immediately provided to the Morrison County Land Services Office.
3. Production hours of operation shall be between the hours of 6:00 am and 6:00 pm, Monday through Friday. These hours shall be in effect by November 30, 2017.
4. Maximum number of employees shall be 20.

**MORRISON COUNTY
REQUEST FOR BOARD ACTION**

REQUESTED BOARD DATE: **April 4, 2017**

ORIGINATING DEPARTMENT: **LAND SERVICES OFFICE**

PRESENTER: **Jean Popp**

ITEM (as appears on agenda): **ASSESSOR'S REPORT (ABATEMENTS)**

BOARD ACTION:

Request approval of the attached Abstract of Tax Abatements dated April 4, 2017.

BACKGROUND INFORMATION:

See attached.

Additional information attached: No or Yes

ABSTRACT OF TAX ABATEMENTS**April 4, 2017**

- 1. LIZABETH A HOLMQUIST, Parcel Number 44.0449.000, Royalton City**
The Blind Disabled Class 1B and Residential Homestead classification should have been removed since the owner moved and has been renting this property out since October 2015. Correcting the taxes payable in 2017, would increase the taxes from \$572.00 to approximately \$1,496.00, an increase of \$924.00. This will be corrected for the 2017 assessment, taxes payable 2018. **Amount of Increase: \$924.00. Recommend Approval.** *(2017 Tax Statement(s) pulled...see note below)*

- 2. PETER L & JEANNIE KRONBECK, Parcel Number 48.1594.000, Little Falls City**
The Blind Disabled Class 1B classification should have been removed since the owner who qualified is deceased. Correcting the taxes payable in 2017, would increase the taxes from \$1,076.00 to approximately \$1,556.00, an increase of \$480.00. This will be corrected for the 2017 assessment, taxes payable 2018. **Amount of Increase: \$480.00. Recommend Approval.** *(2017 Tax Statement(s) pulled...see note below)*

- 3. HAZEL A VASECKA, Parcel Number 48.2294.000, Little Falls City**
The Blind Disabled Class 1B classification should have been removed since the owner who qualified is deceased. Correcting the taxes payable in 2017, would increase the taxes from \$1,628.00 to approximately \$2,108.00, an increase of \$480.00. This will be corrected for the 2017 assessment, taxes payable 2018. **Amount of Increase: \$480.00. Recommend Approval.** *(2017 Tax Statement(s) pulled...see note below)*

*****(NOTE: The 2017 tax statements have NOT been mailed to the owners of the parcels listed in entries 1-3. Also, 2017 tax statements were not sent to the owners of parcels in the same MP linkage group as the above parcels. IF there was no tax change on a linked parcel during the abatement processing, it was not listed above. Upon approval of these abatements, the property owners will promptly be mailed their 2017 tax statement(s) with the CORRECT tax amounts on them for the parcels listed above and any other parcels in the same MP linkage that are not listed above.)***

Abstract of Tax Abatements (Continued)

Page 2

April 4, 2017

NOTE: Minnesota Statutes 1988, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000, or both"

Tax is Paid
 Tax is Not Paid

REPORT OF INVESTIGATION

After examining the applicants' claims, I have carefully investigated these applications and find the facts as stated above.



Signature of Investigator

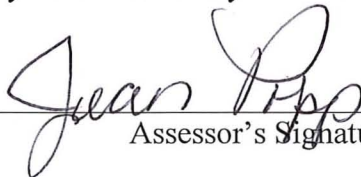
April 4, 2017
Date

CERTIFICATIONS OF APPROVAL

NOTE: For these abatements to be approved, the assessor, county auditor and the county board of commissioners must all favorably recommend their adoption.

ASSESSOR'S RECOMMENDATION (County Assessor or City Assessor in certain cities)

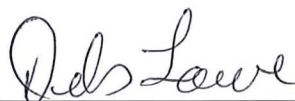
Approved Denied



Assessor's Signature

COUNTY AUDITOR'S RECOMMENDATION

Approved Denied



Auditor's Signature

Abstract of Tax Abatements (Continued)

Page 3

April 4, 2017

COUNTY BOARD OF COMMISSIONER'S ACTION (To be completed by county auditor)

XX Approved _____ Denied

I certify that at a meeting held April 4, 2017 the County Board, took the above official action on these abatements. This action was duly adopted and entered upon the minutes of its proceedings as a public record, showing the names of taxpayers, other concerned persons and the amounts involved.



Signature of County Auditor

4-4-17

Date

Morrison County Credit and Debit Card Policy and Procedures - DRAFT

PURPOSE:

To establish the policies for the acceptance of credit/debit cards, and related procedures for accepting, receiving and accounting for credit/debit card transactions.

ORGANIZATIONS AFFECTED:

All Departments/General Public

POLICY:

This procedure shall apply to all departments that accept payments for goods and services rendered by the County and intend to accept credit/debit cards for payment. Approval to accept credit/debit cards over the counter, or in person, shall be at the discretion of the Finance Manager and the Auditor-Treasurer.

No refunds are to be made at any time. Anyone requesting a refund will be issued a "credit" on their credit card. Documentation is required to verify the original credit card payment.

DEFINITIONS:

Credit Cards-A plastic card used to initiate a credit transaction for the purchase of goods and services.

Debit Cards-A plastic card used to initiate a debit transaction for the purchase of goods and services.

Receipt-A verification document to be printed duplicate and presented to the customer before credit card payment can be accepted.

Address Verification Service (AVS)-A risk management tool that enables the County to verify the billing address of a customer presenting a credit/debit card for payment. An AVS request is included with the transaction authorization request. A code is returned by the Issuers indicating whether the address given by the cardholder matches the address in the Issuers file. A partial or no-match indicates a fraud risk.

Card Verification Value (CVV)-A unique value calculated from the data encoded on the magnetic strip on a credit/debit card, validating card information during the authorization process. The 3 digit, non-embossed number printed on the signature panel on the back of the card immediately following the last four digits of the credit/debit card account number.

Issuer-Financial institution that issues credit/debit cards to cardholders and with which each cardholder has an agreement to repay the outstanding debt on the card.

Chargeback-A processed transaction that is later rejected by the customer and returned to the Acquirer.

PROCEDURE:

INTRODUCTION

This procedure is established to provide standards for the acceptance of credit/debit cards. Departments will pass the convenience fee for accepting credit/debit cards on to the customer for each transaction. The County will not absorb the processing cost associated with these payments.

INITIAL DETERMINATION OF CREDIT/DEBIT CARDS

Departments wishing to consider the acceptance of credit/debit cards should prepare a list of budgeted fees for the year before meeting with the Finance Manager. It will help if you can document or estimate the amount of walk in traffic your office receives that may use credit cards. Final plans must be approved by the Finance Officer and the Auditor-Treasurer before implementation.

The credit card vendor for each department will be determined in a collaboration between the department, the Finance Manager and the Auditor-Treasurer. There will be an effort to have all departments use the same vendor whenever feasible and sensible.

DEPARTMENTS RESPONSIBILITIES

Departmental responsibilities in the acceptance of the credit/debit cards include the following:

- Funding the initial equipment purchase. (If we are able to negotiate a free unit for each department, any additional units would need to be purchased by your department)
- Installation of equipment and training of employees. Web based or phone based training is generally available from our vendors.
- Post uniform County signage indicating acceptance of credit cards and the convenience fees we charge.
- Management of the system, including the following: required receipting procedures, reconciliation, charge-backs, and communication with the processor.

PROCESSING PROCEDURES

The following procedures should be followed in accepting credit/debit cards in the course of business:

- Credit/debit cards may be accepted when the cardholder is present in person, through the telephone transmittal of card numbers, or through a secure on-line portal.
- Processing equipment should be procured to allow customer data entry, swiping of cards, and automatic verification/approval by the processing company.
- It should be clearly communicated to the customer with each transaction that there will be a convenience fee pass on to them, how much the fee will be, and that the fee will be separately stated on their receipt and their credit card bill.
- Two receipts must be printed, the original signed copy must be maintained by the County, and the other is the customer receipt. If paid by telephone, ask the customer if they would like to be mailed a receipt.

- For credit/debit card payments, the software application must validate the credit card number and the expiration date. As added measures of protection against fraud, unless impossible or unfeasible, the software application should also validate the Card Verification Value (CVV) and/or verify that the billing address (AVS) matches that of the cardholder.
- In order to avoid costly attempts at authorization and for fraud prevention, the software application should release the session from memory after three failed attempts at authorization.

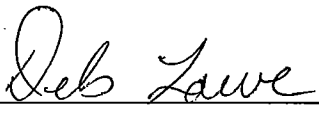
ACCOUNTING PROCEDURES

- A daily accounting process must be established to reconcile and record credit/debit card receipts.
- A daily report of bank deposit is required for all credit/debit card receipts. These are due to finance at the end of each day or early morning next day.

CARDHOLDER PROBLEMS, REFUNDS, AND/OR DISPUTED ITEMS

- Departments are responsible for resolving and/or collecting on disputed or returned items that may occur. In the event that items remain unresolved after departmental efforts with cardholders or other processing problems, departments should notify the Auditor-Treasurer Department of problems within a reasonable amount of time in order to obtain assistance in resolutions and accounting requirements.
- Departments should be responsible for initiating refunds in the same manner as received when practical. For example, a credit card payment should be issued a credit card refund. All refund information should still come to Finance for proper posting to the revenues.

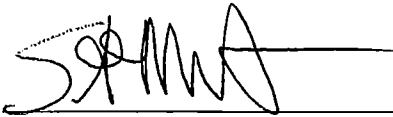
This policy shall be effective as of the fourth day of April, 2017.



Deb Lowe
Morrison County Auditor-Treasurer



Mike Wilson
Morrison County Board Chair



Steve Messerschmidt
Morrison County Finance Manager

MORRISON COUNTY
RESOLUTION #2017-032
BID REJECTION

WHEREAS: On Thursday, March 23, 2017, at 10:00 A.M., the following contractors:

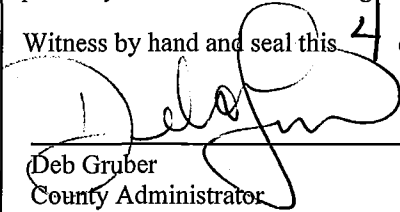
Anderson Brothers Construction Company of Brainerd LLC; and
Central Specialties Inc.; and
Hardrives, Inc.; and
Knife River Corporation – North Central
Tri-City Paving, Inc.

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

SAP 049-604-004; SAP 049-619-009; CP 049-228-006; and Tower Road

WHEREAS: The bid of Central Specialties did not contain the changes made by Addendum Number 2 and therefore was missing the required unit price to complete the contract.

NOW THEN BE IT RESOLVED: That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby reject the bid of Central Specialties.

<p>STATE OF MINNESOTA } COUNTY OF MORRISON }</p> <p>I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this day of , and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.</p> <p>Witness by hand and seal this <u>4</u> day of <u>April</u> 2017</p> <div style="text-align: center;">  _____ Deb Gruber County Administrator </div>	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="text-align: left;">Commissioner</th> <th>Yes</th> <th>No</th> <th>Abs</th> <th>Mot</th> <th>2nd</th> </tr> </thead> <tbody> <tr> <td>Jelinski</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Johnson</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Winscher</td> <td>Y</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Wilson</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>LeMieur</td> <td>X</td> <td></td> <td></td> <td></td> <td>X</td> </tr> </tbody> </table>	Commissioner	Yes	No	Abs	Mot	2nd	Jelinski	X					Johnson	X					Winscher	Y			X		Wilson	X					LeMieur	X				X
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Johnson	X																																				
Winscher	Y			X																																	
Wilson	X																																				
LeMieur	X				X																																



**MCPW
Contract Bid Abstract**

Contract No.: 272

Project No.: 049-228-006, SAP 049-604-004, SAP 049-619-009, TOWER RD

Bid Opening: 03/23/2017 10:00 AM

Project: 049-228-006 - CR 228 Overlay				Engineers Estimate		ANDERSON BROTHERS CONSTRUCTION		TRI-CITY PAVING, INC.		KNIFE RIVER		HARDRIVES, INC.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LUMP SUM	1	\$10,000.00	\$10,000.00	\$2,800.00	\$2,800.00	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$13,000.00	\$13,000.00
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LUMP SUM	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2112.604 SHOULDER PREPARATION	S Y	261	\$2.00	\$522.00	\$1.00	\$261.00	\$4.00	\$1,044.00	\$5.00	\$1,305.00	\$3.41	\$890.01
4	2118.502 AGGREGATE SURFACING (LV), CLASS 1	C Y	330	\$25.00	\$8,250.00	\$24.75	\$8,167.50	\$17.00	\$5,610.00	\$22.00	\$7,260.00	\$22.00	\$7,260.00
5	2232.601 MILL NOTCHES	L S	1	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$1,000.00	\$1,000.00	\$650.00	\$650.00	\$600.00	\$600.00
6	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLON	945	\$2.50	\$2,362.50	\$1.83	\$1,729.35	\$2.00	\$1,890.00	\$2.00	\$1,890.00	\$1.60	\$1,512.00
7	2360.501 TYPE SP 4.75 WEARING COURSE MIX (2.B) SPECIAL	TON	775	\$40.00	\$31,000.00	\$35.75	\$27,706.25	\$46.50	\$36,037.50	\$45.90	\$35,572.50	\$49.00	\$37,975.00
8	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$2,500.00	\$2,500.00	\$2,200.00	\$2,200.00	\$2,100.00	\$2,100.00	\$2,000.00	\$2,000.00	\$2,200.00	\$2,200.00
9	2563.602 RAISED PAVEMENT MARKER TEMPORARY	EACH	134	\$1.00	\$134.00	\$1.00	\$134.00	\$1.00	\$134.00	\$3.25	\$435.50	\$2.00	\$268.00
10	2582.502 4" SOLID LINE PAINT	L F	4650	\$0.10	\$465.00	\$0.05	\$232.50	\$0.05	\$232.50	\$0.05	\$232.50	\$0.05	\$232.50
11	2582.502 6" SOLID LINE PAINT	L F	13640	\$0.15	\$2,046.00	\$0.07	\$954.80	\$0.07	\$954.80	\$0.07	\$954.80	\$0.07	\$954.80
12	2582.502 4" BROKEN LINE PAINT	L F	1060	\$0.10	\$106.00	\$0.05	\$53.00	\$0.05	\$53.00	\$0.05	\$53.00	\$0.05	\$53.00
Totals for Project 049-228-006					\$58,885.50		\$44,339.40		\$52,056.80		\$52,354.30		\$64,946.31
% of Estimate for Project 049-228-006							-24.70%		-11.60%		-11.09%		10.29%

Project: SAP 049-604-004 - CSAH 4 THINLAY				Engineers Estimate		ANDERSON BROTHERS CONSTRUCTION		TRI-CITY PAVING, INC.		KNIFE RIVER		HARDRIVES, INC.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$10,000.00	\$10,000.00	\$4,500.00	\$4,500.00	\$4,000.00	\$4,000.00	\$4,500.00	\$4,500.00	\$16,000.00	\$16,000.00
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2104.523 SALVAGE RC CATTLE PASS APRON	EACH	2	\$500.00	\$1,000.00	\$210.00	\$420.00	\$200.00	\$400.00	\$200.00	\$400.00	\$200.00	\$400.00
4	2112.604 SHOULDER PREPARATION	S Y	1600	\$5.00	\$8,000.00	\$1.00	\$1,600.00	\$1.00	\$1,600.00	\$2.50	\$4,000.00	\$2.24	\$3,584.00
5	2118.502 AGGREGATE SURFACING (LV), CLASS 1	C Y	1160	\$20.00	\$23,200.00	\$19.50	\$22,620.00	\$17.00	\$19,720.00	\$21.00	\$24,360.00	\$19.00	\$22,040.00
6	2232.601 MILL NOTCHES	L S	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$650.00	\$650.00	\$600.00	\$600.00
7	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	2910	\$2.50	\$7,275.00	\$1.83	\$5,325.30	\$2.00	\$5,820.00	\$2.00	\$5,820.00	\$1.60	\$4,656.00
8	2360.501 TYPE SP 4.75 WEARING COURSE MIX (2.B) SPECIAL	TON	2325	\$40.00	\$93,000.00	\$33.25	\$77,306.25	\$46.50	\$108,112.50	\$41.50	\$96,487.50	\$48.00	\$111,600.00
9	2501.541 72" HIGH RC CATTLE PASS CULVERT	L F	12	\$350.00	\$4,200.00	\$365.00	\$4,380.00	\$350.00	\$4,200.00	\$350.00	\$4,200.00	\$550.00	\$6,600.00
10	2501.573 INSTALL RC CATTLE PASS APRON	EACH	2	\$500.00	\$1,000.00	\$260.00	\$520.00	\$250.00	\$500.00	\$250.00	\$500.00	\$225.00	\$450.00
11	2563.601 TRAFFIC CONTROL	LS	1	\$2,500.00	\$2,500.00	\$2,800.00	\$2,800.00	\$2,700.00	\$2,700.00	\$3,000.00	\$3,000.00	\$2,800.00	\$2,800.00

Project: SAP 049-604-004 - CSAH 4 THINLAY				Engineers Estimate		ANDERSON BROTHERS CONSTRUCTION		TRI-CITY PAVING, INC.		KNIFE RIVER		HARDRIVES, INC.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
12	2563.602 RAISED PAVEMENT MARKER	EACH	420	\$1.00	\$420.00	\$1.00	\$420.00	\$1.00	\$420.00	\$3.25	\$1,365.00	\$2.00	\$840.00
19	2573.502 SILT FENCE, TYPE MS	L F	100	\$2.50	\$250.00	\$2.60	\$260.00	\$2.50	\$250.00	\$5.00	\$500.00	\$2.52	\$252.00
13	2574.525 COMMON TOPSOIL BORROW	C Y	100	\$25.00	\$2,500.00	\$23.00	\$2,300.00	\$30.00	\$3,000.00	\$35.00	\$3,500.00	\$10.00	\$1,000.00
14	2575.555 TURF ESTABLISHMENT	LS	1	\$1,000.00	\$1,000.00	\$525.00	\$525.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00
15	2575.560 HYDRAULIC BONDED FIBER MATRIX	LB	500	\$2.00	\$1,000.00	\$1.57	\$785.00	\$1.50	\$750.00	\$3.00	\$1,500.00	\$1.51	\$755.00
16	2582.502 4" SOLID LINE PAINT	L F	15400	\$0.05	\$770.00	\$0.05	\$770.00	\$0.05	\$770.00	\$0.05	\$770.00	\$0.05	\$770.00
17	2582.502 6" SOLID LINE PAINT	L F	42000	\$0.10	\$4,200.00	\$0.07	\$2,940.00	\$0.07	\$2,940.00	\$0.07	\$2,940.00	\$0.07	\$2,940.00
18	2582.502 4" BROKEN LINE PAINT	L F	3700	\$0.05	\$185.00	\$0.05	\$185.00	\$0.05	\$185.00	\$0.05	\$185.00	\$0.05	\$185.00
Totals for Project SAP 049-604-004					\$162,500.00		\$128,157.55		\$157,368.50		\$156,178.50		\$175,973.00
% of Estimate for Project SAP 049-604-004							-21.13%		-3.16%		-3.89%		8.29%
Project: SAP 049-619-009 - CSAH 19 Reconstruction				Engineers Estimate		ANDERSON BROTHERS CONSTRUCTION		TRI-CITY PAVING, INC.		KNIFE RIVER		HARDRIVES, INC.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$25,000.00	\$25,000.00	\$24,000.00	\$24,000.00	\$18,000.00	\$18,000.00	\$15,000.00	\$15,000.00	\$50,000.00	\$50,000.00
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LS	1	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2101.511 GRUBBING	LS	1	\$5,000.00	\$5,000.00	\$2,100.00	\$2,100.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$4,500.00	\$4,500.00
4	2104.501 REMOVE PIPE CULVERTS	L F	1304	\$9.00	\$11,736.00	\$8.40	\$10,953.60	\$8.00	\$10,432.00	\$8.00	\$10,432.00	\$8.00	\$10,432.00
5	2104.505 REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	13	\$10.00	\$130.00	\$3.15	\$40.95	\$3.00	\$39.00	\$3.00	\$39.00	\$40.00	\$520.00
6	2104.505 REMOVE BITUMINOUS PAVEMENT	S Y	328	\$8.00	\$2,624.00	\$3.15	\$1,033.20	\$3.00	\$984.00	\$3.00	\$984.00	\$5.00	\$1,640.00
7	2104.521 SALVAGE PIPE CULVERT	L F	44	\$6.00	\$264.00	\$9.40	\$413.60	\$9.00	\$396.00	\$9.00	\$396.00	\$15.00	\$660.00
8	2104.523 SALVAGE PIPE APRON	EACH	8	\$150.00	\$1,200.00	\$105.00	\$840.00	\$100.00	\$800.00	\$100.00	\$800.00	\$75.00	\$600.00
9	2105.501 COMMON EXCAVATION	C Y	22822	\$4.50	\$102,699.00	\$4.15	\$94,711.30	\$4.00	\$91,288.00	\$4.00	\$91,288.00	\$4.13	\$94,254.86
10	2105.522 SELECT GRANULAR BORROW MOD (CV)	C Y	8482	\$12.00	\$101,784.00	\$10.50	\$89,061.00	\$10.00	\$84,820.00	\$10.00	\$84,820.00	\$9.85	\$83,547.70
11	2105.523 COMMON BORROW (LV)	C Y	9300	\$8.00	\$74,400.00	\$5.75	\$53,475.00	\$5.50	\$51,150.00	\$5.50	\$51,150.00	\$6.30	\$58,590.00
12	2105.601 DEWATERING	LS	1	\$1,500.00	\$1,500.00	\$525.00	\$525.00	\$500.00	\$500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
13	2105.604 GEOTEXTILE FABRIC TYPE V	S Y	1544	\$2.50	\$3,860.00	\$2.10	\$3,242.40	\$2.00	\$3,088.00	\$2.00	\$3,088.00	\$3.00	\$4,632.00
14	2112.604 SHOULDER PREPARATION	S Y	111	\$2.00	\$222.00	\$1.00	\$111.00	\$5.00	\$555.00	\$7.50	\$832.50	\$7.11	\$789.21
15	2118.502 AGGREGATE SURFACING (LV), CLASS 1	C Y	1682	\$22.00	\$37,004.00	\$24.75	\$41,629.50	\$17.00	\$28,594.00	\$19.25	\$32,378.50	\$23.00	\$38,686.00
16	2118.502 AGGREGATE SURFACING (LV), CLASS 2	C Y	12	\$25.00	\$300.00	\$25.00	\$300.00	\$30.00	\$360.00	\$45.00	\$540.00	\$40.00	\$480.00
17	2123.509 DOZER	HOURL	5	\$135.00	\$675.00	\$150.00	\$750.00	\$150.00	\$750.00	\$150.00	\$750.00	\$145.00	\$725.00
18	2123.610 CRAWLER MOUNTED BACKHOE	HOURL	5	\$150.00	\$750.00	\$160.00	\$800.00	\$145.00	\$725.00	\$225.00	\$1,125.00	\$185.00	\$925.00
19	2211.502 AGGREGATE BASE (LV) CLASS 5	C Y	132	\$25.00	\$3,300.00	\$25.00	\$3,300.00	\$15.00	\$1,980.00	\$15.00	\$1,980.00	\$16.00	\$2,112.00
20	2215.501 FULL DEPTH RECLAMATION	S Y	70446	\$1.50	\$105,669.00	\$1.00	\$70,446.00	\$1.20	\$84,535.20	\$1.65	\$116,235.90	\$0.77	\$54,243.42
21	2215.502 HAUL FULL DEPTH RECLAMATION (CV) (P)	C Y	8598	\$2.50	\$21,495.00	\$4.70	\$40,410.60	\$4.50	\$38,691.00	\$4.50	\$38,691.00	\$5.19	\$44,623.62
22	2221.502 SHOULDER BASE AGGREGATE (LV) CLASS 5	C Y	2843	\$16.00	\$45,488.00	\$15.25	\$43,355.75	\$15.00	\$42,645.00	\$16.20	\$46,056.60	\$22.26	\$63,285.18
23	2232.501 MILL BITUMINOUS SURFACE (1.5")	S Y	2614	\$4.00	\$10,456.00	\$2.15	\$5,620.10	\$1.25	\$3,267.50	\$3.50	\$9,149.00	\$2.52	\$6,587.28
24	2232.601 MILL NOTCHES	L S	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$860.23	\$860.23
25	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	3690	\$2.50	\$9,225.00	\$1.83	\$6,752.70	\$2.00	\$7,380.00	\$2.00	\$7,380.00	\$1.60	\$5,904.00

Project: SAP 049-619-009 - CSAH 19 Reconstruction				Engineers Estimate		ANDERSON BROTHERS CONSTRUCTION		TRI-CITY PAVING, INC.		KNIFE RIVER		HARDRIVES, INC.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
26	2360.501 TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	15200	\$38.00	\$577,600.00	\$41.75	\$634,600.00	\$44.00	\$668,800.00	\$46.50	\$706,800.00	\$51.50	\$782,800.00
27	2451.607 CRUSHED ROCK (CV)	C Y	58	\$30.00	\$1,740.00	\$36.50	\$2,117.00	\$35.00	\$2,030.00	\$35.00	\$2,030.00	\$40.31	\$2,337.98
28	2501.511 15" CAS PIPE CULVERT	L F	878	\$24.00	\$21,072.00	\$18.80	\$16,506.40	\$18.00	\$15,804.00	\$18.00	\$15,804.00	\$22.17	\$19,465.26
29	2501.511 18" CAS PIPE CULVERT	L F	350	\$26.00	\$9,100.00	\$23.00	\$8,050.00	\$22.00	\$7,700.00	\$22.00	\$7,700.00	\$24.19	\$8,466.50
30	2501.511 24" CAS PIPE CULVERT	L F	120	\$32.00	\$3,840.00	\$33.50	\$4,020.00	\$32.00	\$3,840.00	\$32.00	\$3,840.00	\$28.22	\$3,386.40
31	2501.511 18" RC PIPE CULVERT	L F	30	\$35.00	\$1,050.00	\$35.50	\$1,065.00	\$34.00	\$1,020.00	\$24.00	\$720.00	\$48.37	\$1,451.10
32	2501.511 24" RC PIPE CULVERT	L F	72	\$45.00	\$3,240.00	\$42.00	\$3,024.00	\$40.00	\$2,880.00	\$40.00	\$2,880.00	\$53.41	\$3,845.52
33	2501.511 36" RC PIPE CULVERT	L F	152	\$75.00	\$11,400.00	\$105.00	\$15,960.00	\$100.00	\$15,200.00	\$100.00	\$15,200.00	\$110.85	\$16,849.20
34	2501.515 15" CAS PIPE APRON	EACH	40	\$175.00	\$7,000.00	\$130.00	\$5,200.00	\$125.00	\$5,000.00	\$125.00	\$5,000.00	\$141.08	\$5,643.20
35	2501.515 18" CAS PIPE APRON	EACH	14	\$150.00	\$2,100.00	\$210.00	\$2,940.00	\$200.00	\$2,800.00	\$200.00	\$2,800.00	\$176.35	\$2,468.90
36	2501.515 24" CAS PIPE APRON	EACH	8	\$200.00	\$1,600.00	\$315.00	\$2,520.00	\$300.00	\$2,400.00	\$300.00	\$2,400.00	\$251.93	\$2,015.44
37	2501.515 18" RC PIPE APRON	EACH	2	\$500.00	\$1,000.00	\$445.00	\$890.00	\$425.00	\$850.00	\$425.00	\$850.00	\$629.84	\$1,259.68
38	2501.515 24" RC PIPE APRON	EACH	2	\$500.00	\$1,000.00	\$550.00	\$1,100.00	\$525.00	\$1,050.00	\$525.00	\$1,050.00	\$755.80	\$1,511.60
39	2501.515 36" RC PIPE APRON	EACH	4	\$800.00	\$3,200.00	\$1,150.00	\$4,600.00	\$1,100.00	\$4,400.00	\$1,100.00	\$4,400.00	\$1,400.00	\$5,600.00
40	2501.571 INSTALL PIPE CULVERT	L F	44	\$8.00	\$352.00	\$10.50	\$462.00	\$10.00	\$440.00	\$10.00	\$440.00	\$15.12	\$665.28
41	2501.573 INSTALL PIPE APRON	EACH	8	\$150.00	\$1,200.00	\$155.00	\$1,240.00	\$150.00	\$1,200.00	\$150.00	\$1,200.00	\$100.77	\$806.16
42	2506.522 ADJUST FRAME & RING CASTING	EACH	4	\$150.00	\$600.00	\$155.00	\$620.00	\$150.00	\$600.00	\$150.00	\$600.00	\$655.03	\$2,620.12
43	2511.501 RANDOM RIPRAP CLASS II	C Y	56	\$50.00	\$2,800.00	\$58.00	\$3,248.00	\$55.00	\$3,080.00	\$55.00	\$3,080.00	\$55.43	\$3,104.08
44	2511.515 GEOTEXTILE FILTER TYPE III	S Y	168	\$2.00	\$336.00	\$4.15	\$697.20	\$4.00	\$672.00	\$4.00	\$672.00	\$3.02	\$507.36
45	2531.507 6" CONCRETE DRIVEWAY PAVEMENT	S Y	49	\$55.00	\$2,695.00	\$90.00	\$4,410.00	\$100.00	\$4,900.00	\$75.00	\$3,675.00	\$80.62	\$3,950.38
46	2540.601 INSTALL TEMPORARY MAIL BOX SUPPORT	LUMP SUM	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$300.00	\$300.00	\$1,500.00	\$1,500.00	\$251.93	\$251.93
47	2563.601 TRAFFIC CONTROL	LS	1	\$7,500.00	\$7,500.00	\$6,200.00	\$6,200.00	\$6,000.00	\$6,000.00	\$14,000.00	\$14,000.00	\$6,000.00	\$6,000.00
48	2563.602 RAISED PAVEMENT MARKER	EACH	400	\$1.00	\$400.00	\$1.00	\$400.00	\$1.00	\$400.00	\$3.25	\$1,300.00	\$2.02	\$808.00
49	2573.502 SILT FENCE, TYPE MS	L F	19505	\$2.25	\$43,886.25	\$1.57	\$30,622.85	\$1.50	\$29,257.50	\$1.70	\$33,158.50	\$1.97	\$38,424.85
50	2573.502 SILT FENCE, TYPE TB	L F	100	\$6.00	\$600.00	\$3.14	\$314.00	\$3.00	\$300.00	\$12.00	\$1,200.00	\$2.02	\$202.00
51	2573.510 WATER TREATMENT	LS	1	\$1,000.00	\$1,000.00	\$525.00	\$525.00	\$500.00	\$500.00	\$500.00	\$500.00	\$2,000.00	\$2,000.00
52	2573.530 STORM DRAIN INLET PROTECTION	EACH	6	\$150.00	\$900.00	\$100.00	\$600.00	\$150.00	\$900.00	\$175.00	\$1,050.00	\$151.16	\$906.96
53	2574.508 FERTILIZER TYPE 3	LB	5600	\$1.00	\$5,600.00	\$0.52	\$2,912.00	\$0.50	\$2,800.00	\$0.70	\$3,920.00	\$0.59	\$3,304.00
54	2574.525 COMMON TOPSOIL BORROW	C Y	1711	\$20.00	\$34,220.00	\$23.00	\$39,353.00	\$22.00	\$37,642.00	\$25.00	\$42,775.00	\$8.06	\$13,790.66
55	2574.578 SOIL BED PREPARATION	ACRE	28	\$50.00	\$1,400.00	\$52.00	\$1,456.00	\$50.00	\$1,400.00	\$150.00	\$4,200.00	\$50.39	\$1,410.92
56	2575.501 SEEDING	ACRE	28	\$250.00	\$7,000.00	\$155.00	\$4,340.00	\$150.00	\$4,200.00	\$150.00	\$4,200.00	\$251.93	\$7,054.04
57	2575.502 SEED MIXTURE 21-111	LB	3000	\$1.00	\$3,000.00	\$0.99	\$2,970.00	\$1.00	\$3,000.00	\$0.50	\$1,500.00	\$0.96	\$2,880.00
58	2575.502 SEED MIXTURE 25-131	LB	900	\$2.50	\$2,250.00	\$2.50	\$2,250.00	\$2.40	\$2,160.00	\$2.45	\$2,205.00	\$2.42	\$2,178.00
59	2575.502 SEED MIXTURE 25-142	LB	1100	\$4.50	\$4,950.00	\$3.00	\$3,300.00	\$2.85	\$3,135.00	\$3.00	\$3,300.00	\$2.87	\$3,157.00
60	2575.519 DISK ANCHORING	ACRE	24	\$125.00	\$3,000.00	\$105.00	\$2,520.00	\$100.00	\$2,400.00	\$70.00	\$1,680.00	\$151.16	\$3,627.84

Project: SAP 049-619-009 - CSAH 19 Reconstruction				Engineers Estimate		ANDERSON BROTHERS CONSTRUCTION		TRI-CITY PAVING, INC.		KNIFE RIVER		HARDRIVES, INC.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
61	2575.523 EROSION CONTROL BLANKETS CATEGORY 3N	S Y	5929	\$2.00	\$11,858.00	\$1.05	\$6,225.45	\$1.00	\$5,929.00	\$1.40	\$8,300.60	\$1.51	\$8,952.79
62	2575.560 HYDRAULIC BONDED FIBER MATRIX	LB	21500	\$1.30	\$27,950.00	\$1.39	\$29,885.00	\$1.33	\$28,595.00	\$1.25	\$26,875.00	\$1.51	\$32,465.00
63	2575.605 MULCH MATERIAL TYPE 1	ACRE	24	\$300.00	\$7,200.00	\$315.00	\$7,560.00	\$300.00	\$7,200.00	\$200.00	\$4,800.00	\$302.32	\$7,255.68
64	2580.603 INTERIM PAVEMENT MARKING	L F	800	\$1.00	\$800.00	\$1.00	\$800.00	\$1.00	\$800.00	\$1.25	\$1,000.00	\$0.64	\$512.00
65	2582.502 4" SOLID LINE PAINT	L F	16250	\$0.05	\$812.50	\$0.05	\$812.50	\$0.05	\$812.50	\$0.05	\$812.50	\$0.05	\$812.50
66	2582.502 6" SOLID LINE PAINT	L F	39900	\$0.10	\$3,990.00	\$0.07	\$2,793.00	\$0.07	\$2,793.00	\$0.07	\$2,793.00	\$0.07	\$2,793.00
67	2582.502 4" BROKEN LINE PAINT	L F	3325	\$0.05	\$166.25	\$0.05	\$166.25	\$0.05	\$166.25	\$0.05	\$166.25	\$0.05	\$166.25
Totals for Project SAP 049-619-009					\$1,388,190.00		\$1,355,147.35		\$1,359,336.95		\$1,459,993.35		\$1,537,306.08
% of Estimate for Project SAP 049-619-009							-2.38%		-2.08%		5.17%		10.74%
Project: TOWER RD - TOWER RD - UPSALA				Engineers Estimate		ANDERSON BROTHERS CONSTRUCTION		TRI-CITY PAVING, INC.		KNIFE RIVER		HARDRIVES, INC.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$5,000.00	\$5,000.00	\$4,300.00	\$4,300.00	\$4,000.00	\$4,000.00	\$1,500.00	\$1,500.00	\$15,000.00	\$15,000.00
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LS	1	\$500.00	\$500.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
3	2105.507 SUBGRADE EXCAVATION	C Y	1820	\$7.00	\$12,740.00	\$5.25	\$9,555.00	\$5.00	\$9,100.00	\$5.00	\$9,100.00	\$4.48	\$8,153.60
4	2105.522 SELECT GRANULAR BORROW MOD 5% (LV)	C Y	1900	\$12.00	\$22,800.00	\$9.45	\$17,955.00	\$9.00	\$17,100.00	\$9.00	\$17,100.00	\$8.21	\$15,599.00
5	2105.604 GEOTEXTILE FABRIC TYPE V	S Y	2140	\$2.50	\$5,350.00	\$2.10	\$4,494.00	\$2.00	\$4,280.00	\$2.00	\$4,280.00	\$3.02	\$6,462.80
6	2118.502 AGGREGATE SURFACING (LV), CLASS 1	C Y	150	\$23.00	\$3,450.00	\$27.75	\$4,162.50	\$17.00	\$2,550.00	\$26.00	\$3,900.00	\$25.00	\$3,750.00
7	2215.501 FULL DEPTH RECLAMATION	S Y	6250	\$2.00	\$12,500.00	\$3.15	\$19,687.50	\$4.00	\$25,000.00	\$2.00	\$12,500.00	\$2.35	\$14,687.50
8	2232.601 MILL NOTCHES	L S	1	\$500.00	\$500.00	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$650.00	\$650.00	\$600.00	\$600.00
9	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	300	\$2.50	\$750.00	\$1.83	\$549.00	\$2.00	\$600.00	\$2.00	\$600.00	\$1.60	\$480.00
10	2360.501 TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	1125	\$40.00	\$45,000.00	\$44.00	\$49,500.00	\$46.50	\$52,312.50	\$50.25	\$56,531.25	\$55.00	\$61,875.00
11	2502.521 4" TP PIPE DRAIN	L F	80	\$15.00	\$1,200.00	\$6.25	\$500.00	\$6.00	\$480.00	\$6.00	\$480.00	\$8.00	\$640.00
12	2502.541 4" PERF PE PIPE DRAIN	L F	800	\$10.00	\$8,000.00	\$5.25	\$4,200.00	\$5.00	\$4,000.00	\$5.00	\$4,000.00	\$8.00	\$6,400.00
13	2563.601 TRAFFIC CONTROL	LS	1	\$500.00	\$500.00	\$2,200.00	\$2,200.00	\$2,100.00	\$2,100.00	\$3,500.00	\$3,500.00	\$2,200.00	\$2,200.00
14	2574.525 COMMON TOPSOIL BORROW	C Y	50	\$25.00	\$1,250.00	\$26.00	\$1,300.00	\$30.00	\$1,500.00	\$35.00	\$1,750.00	\$5.00	\$250.00
15	2575.555 TURF ESTABLISHMENT	LS	1	\$1,200.00	\$1,200.00	\$780.00	\$780.00	\$1,200.00	\$1,200.00	\$2,500.00	\$2,500.00	\$750.00	\$750.00
16	2575.560 HYDRAULIC BONDED FIBER MATRIX	LB	1750	\$1.50	\$2,625.00	\$1.57	\$2,747.50	\$1.50	\$2,625.00	\$2.00	\$3,500.00	\$1.50	\$2,625.00
Totals for Project TOWER RD					\$123,365.00		\$122,181.50		\$127,848.50		\$121,892.25		\$139,473.90
% of Estimate for Project TOWER RD							-0.96%		3.63%		-1.19%		13.06%
Totals for Contract 272					\$1,732,940.50		\$1,649,825.80		\$1,696,610.75		\$1,790,418.40		\$1,917,699.29
% of Estimate for Contract 272							-4.80%		-2.10%		3.32%		10.66%

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ License No. _____
 Date: _____

MORRISON COUNTY
RESOLUTION # 2017-033
AWARD OF CONTRACT

WHEREAS: On Thursday, March 23, 2017, at 10:00 A.M., the following contractors:

- Anderson Brothers Contraction Company of Brainerd LLC
- Central Specialties, Inc.
- Hardrives Inc.
- Knife River Corporation – North Central
- Tri-City Paving, Inc.

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

PROJECT NO. 049-604-004; 049-619-009; 049-228-006 & Tower Road

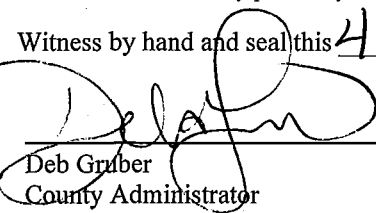
WHEREAS: The bid of Anderson Brothers Contraction Company of Brainerd LLC in the amount of \$ 1,649,825.80 appeared to be the lowest responsible bid received.

NOW THEN BE IT RESOLVED: That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder of Anderson Brothers Contraction Company of Brainerd LLC.

STATE OF MINNESOTA }
 COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 4 day of April, 2017, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 4 day of April, 2017.


 Deb Gruber
 County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				
Johnson	X			X	
Winscher	X				
Wilson	X				
LeMieur	X				X



**MCPW
Project Bid Abstract**

Project Name: 2017 Calcium Chloride
Client: Morrison County
Bid Opening: 03/30/2017 10:00 AM

Contract No.: 1701
Project No.: 2017 CaCl
Owner: Morrison County

Project: 2017 CaCl - 2017 Calcium Chloride				Engineers Estimate		TRI-CITY PAVING, INC.		Northern Salt Incorporated		EnviroTech Services	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2131.502 CALCIUM CHLORIDE SOLUTION	GAL	96228	\$1.00	\$96,228.00	\$0.942	\$90,646.78	\$0.946	\$91,031.69	\$1.11	\$106,813.08
Totals for Project 2017 CaCl					\$96,228.00		\$90,646.78		\$91,031.69		\$106,813.08
% of Estimate for Project 2017 CaCl							-5.80%		-5.40%		11.00%

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ **License No.** _____
Date: _____

MORRISON COUNTY
RESOLUTION # 2017-034
AWARD OF CONTRACT

WHEREAS: On Thursday, March 30, 2017, at 10:00 A.M., the following contractors:

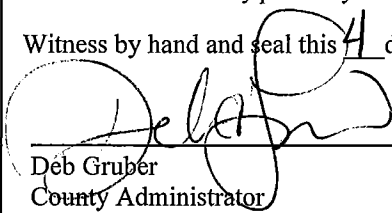
- Enviro Tech Services
- Northern Salt Incorporated
- Tri-City Paving, Inc.

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

PROJECT NO. 2017 Calcium Chloride

WHEREAS: The bid of Tri-City Paving, Inc. in the amount of \$ 90,646.78 appeared to be the lowest responsible bid received.

NOW THEN BE IT RESOLVED: That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder of Tri-City Paving, Inc.

STATE OF MINNESOTA }																																										
COUNTY OF MORRISON }																																										
I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this <u>4</u> day of <u>April</u> , 20 <u>17</u> , and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.																																										
Witness by hand and seal this <u>4</u> day of <u>April</u> , 20 <u>17</u> .																																										
 _____ Deb Gruber County Administrator						<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Commissioner</th> <th>Yes</th> <th>No</th> <th>Abs</th> <th>Mot</th> <th>2nd</th> </tr> </thead> <tbody> <tr> <td>Jelinski</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Johnson</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> </tr> <tr> <td>Winscher</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Wilson</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>LeMieur</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> </tbody> </table>	Commissioner	Yes	No	Abs	Mot	2nd	Jelinski	X					Johnson	X			X		Winscher	X					Wilson	X					LeMieur	X				X
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